



Office of the Township Clerk | Township of Montclair  
205 Claremont Avenue | Montclair, New Jersey 07042  
Telephone: 973-509-4900 | Fax: 973-509-0874  
Email: licenses@montclairnjusa.org

### **APPLICATION FOR AUCTION LICENSE**

Completed applications shall be returned to the Office of the Township Clerk. This application must be reviewed by the Township Manager and the Chief of Police for applications which include an auctioneer. There will be fees due and payable to the Township of Montclair pursuant to Township Code §86-4 upon issuance of the license(s) by the Township Clerk except for auctions conducted on the premises of any religious, fraternal or charitable corporation or association, the net proceeds or profits of which auctions are devoted exclusively for religious, charitable, educational, benevolent or eleemosynary purposes, and the auctioneer (if applicable) conducting such auction receives no moneys or other consideration for conducting such auction. Proof of nonprofit status must be submitted by nonprofit organizations with the application. Any of the following is acceptable evidence of nonprofit status: (a) a copy of a currently valid IRS tax exemption certificate;(b) a certified copy of the organization's certificate of incorporation or similar document that clearly establishes nonprofit status; (c) any of the above proof for a State or national parent organization and a statement signed by the parent organization that the applicant organization is a local nonprofit affiliate.

Township Code § 88-6 requires applicants to provide 10 days' notice of auction sales to the Township, and the items to be sold must be available for inspection within 24 hours prior to the opening of such auction sale.

#### [Chapter 86. Auctions and Auctioneers](#)

##### [§ 86-4. License fees.](#)

- A. Fees for licenses issued shall be on per-auction basis at the rate of \$50 per auction.
- B. Fees for auctioneers' licenses issued shall be:
  - 1. For an annual license: \$100 per year.
  - 2. For a per-diem license: \$30 per day.