

TOWNSHIP OF MONTCLAIR

NOTICE TO VENDORS

NOTICE IS HEREBY GIVEN that sealed proposals will be received until **3:00 pm on December 4, 2024** by the authorized representative of the Township of Montclair in the Department of Finance - Purchasing, 3rd floor of the Municipal Building, 205 Claremont Avenue, Montclair, New Jersey 07042 for:

**RFP – 24 – P24
REQUEST FOR PROPOSAL (RFP) - PROFESSIONAL SERVICES
TOWNSHIP MUNICIPAL ATTORNEY**

Specifications may be obtained by **Email: purchasing@montclairnjusa.org**
For questions or other information, Telephone : (973) 509-4983/4982 Monday - Friday, 8:30am to 4:00pm.

The Township of Montclair is requesting proposals from qualified individuals or firms to provide the above-mentioned professional services in accordance with the specifications or Township approved equivalent.

The Township of Montclair reserves the right to consider proposals for sixty (60) days after their receipt and reserved the right to waive any informalities, to accept a proposal which is deemed most favorable to the interest of the Township in accordance with the specifications and current New Jersey state and federal regulations.

Vendors are required to comply, where applicable, with the requirements of N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27-1 et seq., New Jersey Statutes Title 19 Fair and Open Process, and all other applicable laws.

Township of Montclair ordinance O-22-10, adopted on June 22, 2022, established the Diversity Inclusion Program (DIP). This includes Minority Business Enterprise (MBE), Women Business Enterprise (WBE), Veterans' Business Enterprise (VBE), Disabled-owned Business Enterprise (DOBE), and LGBTQ+ owned businesses. The DIP program is a means to offer goods and services business opportunities for these classifications.

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ATTEST:

AL B. Dineros, QPA
Purchasing Agent