VISION ZERO MONTCLAIR TASK FORCE

PROGRESS REPORT #3
For the period from April 1 to June 30, 2024

Work Completed for This Quarter:

Created agendas and slide decks for monthly meetings
Facilitated TF Meetings 4/11//2024, 5/10/2024, and 6/14/2024 via Zoom
Provided meeting summaries for monthly meetings
Welcomed new Task Force members
Launched Phase 2
Followed up with working groups and checked in on outstanding action items

<u>Working Group Status Updates</u>

- Communications (Internal)
  - Continued utilizing Basecamp for internal communication
  - Continued utilizing Zoom as meeting platform
  - Both Basecamp and Zoom are licensed to Montclair Center BID
- Communications (External)
  - Created strategic framework and messaging
  - Worked with Township IT to to create a web page on the Township website
  - Soft launch of web page - complete
  - Additional content being created (in progress)
  - Worked to develop community survey (in progress)
  - Developed Safe Routes to School survey
    - submitted to BOE
    - Will distribute to private schools (in progress)
  - Coordinating with Township on Social Media posts (in progress)
  - Developing resources for community input including Survey, Report It app, Demonstration projects (in progress)
  - Collaborating with TF Member newsletters to share info
  - Working to create pithy elevator pitch
  - Reached out to each new council member for VZM Q&A chats
    - Held 5 out of 7 to date
  - Planning community forum on VZM for mid July
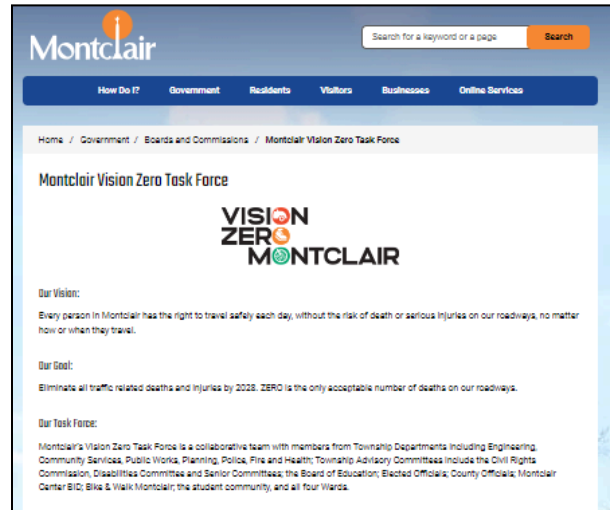
- Complete Streets Policy & Checklist Update
  - Submitted to Township for review and adoption last quarter
  - Put on hold during New Council Transition
  - Prepared to resubmit to all new council members following July 1 inauguration
- Alerts to Action Process
  - Coordinated with Township Communications, IT, and Planning to update and map Montclair's 311 and Report IT app (in progress)
  - Categories and work flows were added for
    - <u>Road/Street Issues</u>
      - Crosswalk needed [DCS]
      - Not enough time to cross [DCS]
      - Confusing crossing signal [DCS]
      - Unsafe driving/speeding/near misses observed [Police]
      - Bicycle parking is needed [DCS]
      - Obstructed sight lines due to parked cars, overgrown bushes, etc. [DCS/Construction Inspection]
      - Gaps in sidewalk network [DCS]
      - Pedestrian lighting needed [DCS]
      - Flashing Pedestrian Crossing Light needed [DCS]
      - Crossing Guard needed [Police]
      - vehicle illegally parked (handicapped spot, loading zone, bike lane, etc)" [Police]
- Data Collection & Mapping
  - Transition period for new Township Planner (from Farwa to Zainab)
  - Onboarding for VZM work:
    - Crash data 2021 - 2023 mapped
    - SAFE Complete Streets Network mapped
    - Demographics mapped
  - Continued to update Crash data
  - Preparing to map Report It and Community Survey concerns (in progress)
  - Incorporating pavement schedules, planned construction/improvements, etc (in progress)
- Implementation
  - Reviewed new school zone extent maps and made suggestions for revisions
    - Recommended "SLOW SCHOOL ZONE 20MPH" pavement markings in school zones
    - Reviewing to recommend locations for daylighting in school zones (in progress)
  - Reviewed locations of existing Flashing Beacon (RRFB) Crosswalks
    - Recommended locations for reflective delineators to prohibit passing on the right when pedestrians are crossing
  - Attended Public Information Center for Essex County Intersection Improvements

- ■ Reviewing locations in relation to speed and crash data to make recommendations (in progress)
  - ○ Reviewing milling and paving list for recommendations (in progress)
    - ■ Since a formal process for feedback does not yet exist, street milling and paving has begun without VZM input.
- ● Action Planning
  - ○ Working with Planning to prepare SS4A RFP (in progress)

Work Anticipated Next Quarter:

Continue to hold and summarize monthly task force meetings
Continue to address working group goals
Revise working groups and goals

- ● Communications (Internal)
  - ○ Continue utilizing Basecamp for internal communication
- ● Communications (External)
  - ○ Analyze and summarize SRTS Survey
  - ○ Launch Community Survey
  - ○ Push resources for community input including Survey, Report It app, Demonstration projects
  - ○ Continue to collaborate on TF Member newsletters
  - ○ Conduct community forum in mid July
- ● Complete Streets Policy & Checklist Update
  - ○ Submit to new council for ordinance vote
    - ■ Revise per council/attny input (if needed)
  - ○ Establish protocol for checklist sign-off
  - ○ Provide training for staff
  - ○ Establish CS Advisory Committee
- ● Alerts to Action Process
  - ○ Promote and communicate availability of Montclair 311/Report It
  - ○ Create a data sharing protocol between Comms, IT, and Planning to map community input from this resource
- ● Data Collection & Mapping
  - ○ Continue to update Crash data
  - ○ Map Report It and Community Survey concerns
  - ○ Incorporate pavement schedules, planned construction/improvements, etc
- ● NEW Implementation / Demonstration Projects
  - ○ Utilize mapping to ID improvement priorities, opportunities to piggy back traffic calming onto pipeline projects, locations and durations for demonstration projects
  - ○ Implement traffic calming and bike/ped improvements as part of capital programming (within existing budget)
  - ○ Create materials lists and costs for demonstration projects
  - ○ Coordinate volunteers and staff for demonstration projects
  - ○ Implement demonstration projects

- NEW Action Planning
    - Review other community VZ plans
    - Determine what from various plans works best with Montclair - and in conjunction with CS policy, Master Plan, SAFE Plan, etc

Scope and Schedule Changes:
None at this time.

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