

MONTCLAIR VISION ZERO TASK FORCE

PROGRESS REPORT #1 For the period from October 1 to December, 2023

Work Completed for This Quarter:

October

Created scope of work
Created strategic framework
Secured funding for 1st 6 months (Montclair Center BID, Montclair Township)
Applied for federal SS4A funding for months 7 - 18 (to be announced Dec 2023)
Secured agreement w/ BID to start work (notice to proceed - MOU - contract)

November

Created agenda and slide deck for kick-off meeting
Held kick-off meeting 11/9/2023 via Zoom
Provided meeting summary
Created working groups and goals

- Communications (Internal)
 - Set up Basecamp for Internal Communication
 - Trained TF on use of Basecamp
- Communications (External)
- Complete Streets Policy & Checklist Update
- Alerts to Action Process
- Data Collection & Mapping

December

Created agenda and slide deck for 2nd meeting
Held TF Meeting 12/8/2023 via Zoom
Provided meeting summary
Followed up with working groups and checked in on outstanding action items
Prepared agenda for January Monthly TF meeting via Zoom (scheduled for 1/12/2024)

Work Anticipated Next Quarter:

Continue to hold and summarize monthly task force meetings
Continue to address working group goals
Created working groups and goals

- Communications (Internal)
 - Continue utilizing Basecamp for internal communication
- Communications (External)
 - Website, Messaging, Community Input
 - Maptionnaire and community survey
- Complete Streets Policy & Checklist Update

- Review 2009 CS Policy and NJDOT CS Policy Guide
- Draft/Final 2024 CS Policy & Checklists
- Town adoption
- Possible staff training
- Alerts to Action Process
 - Coordinate 311 database, paving schedule, and VZ Map
 - Streamline a process that
 - gives immediate feedback to the notifier
 - is digitally mapped based so people giving the notice can see other alerts for the same location
 - coordinated with projects already in the pipeline
 - can initiate immediate, temporary or pilot short term demonstration projects
- Data Collection & Mapping
 - Crash data, paving schedule, 311 data, Survey responses

Scope and Schedule Changes:

None at this time.

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Submitted:

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