

**R-20-153**  
**TOWNSHIP OF MONTCLAIR**

**RESOLUTION AWARDING A CONTRACT FOR TAX COURT APPRAISAL SERVICES  
AND TAX ASSESSMENT INSPECTION SERVICES**

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September 29, 2020

**WHEREAS**, N.J.S.A. 40A:11-4.1(o) of the Local Public Contracts Law permits the use of “competitive contracting” in lieu of public bidding to solicit property appraisal services; and

**WHEREAS**, on November 27, 2018, the Township Council adopted Resolution R-18-250 authorizing the use of competitive contracting in order to solicit proposals for property appraisal services; and

**WHEREAS**, pursuant to the aforesaid resolution, the Township issued a Request for Proposals RFP 20-08 (“RFP”) for Tax Court Appraisal Services and Tax Assessment Inspection Services for the 2020 calendar year, and published notice of same in accordance with the Local Public Contracts Law; and

**WHEREAS**, said RFP was returnable on June 3, 2020, and the Township received two competitive proposals in response to the RFP; and

**WHEREAS**, the proposals were reviewed and evaluated by the Municipal Tax Assessor, with the advice of the Township Attorney, in accordance with the criteria and methodology set forth in the RFP and applicable legal requirements and considering the practicalities and limitations arising out of the COVID-19 health emergency; and

**WHEREAS**, the Tax Assessor prepared a written report in accordance with N.J.S.A. 40A:11-4.5(d) which recommended that the Township award the contract to Hendricks Appraisal, Inc. for Tax Court Appraisal Services and Tax Assessment Inspection Services; and

**WHEREAS**, Hendricks Appraisal, Inc. has agreed to extend the 60-day time for awarding the contract; and

**WHEREAS**, the Chief Financial Officer has certified that funds for this contract have been appropriated in the following budget accounts: 01-201-20-150-113 (Tax Court Appraisal Services \$37,500) and 01-201-20-150-111 (Tax Assessment Inspection Services \$30,000); now therefore

**BE IT RESOLVED** by the Council of the Township of Montclair, in the County of Essex, that the contract for Tax Court Appraisal Services and Tax Assessment Inspection Services is hereby awarded to Hendricks Appraisal, Inc. in an amount not to exceed \$67,500 pursuant to the terms and conditions of the RFP and the terms set forth in the proposal submitted by Hendricks Appraisal, Inc. dated May 26, 2020; and

**BE IT FURTHER RESOLVED** that notice shall be published in the official newspaper stating the nature, duration, service and amount of the contract and that copies of this Resolution and the contract are on file and available for inspection in the Office of the Township Clerk.