

R-19-022

TOWNSHIP OF MONTCLAIR

RESOLUTION DESIGNATING DEPUTY CUSTODIANS OF RECORD IN CONNECTION WITH THE NEW JERSEY OPEN PUBLIC RECORDS ACT

January 22, 2019

WHEREAS, the New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 et seq. (OPRA) provides that the Custodian of Records in a municipality is the municipal clerk; and

WHEREAS, the governing body may designate one or more Deputy Custodians of Records to facilitate compliance with OPRA; now therefore

BE IT RESOLVED, that the persons employed by the Township in the following positions are designated Deputy Custodians of Records, to assist with and facilitate compliance with OPRA for the department in which they serve:

- Chief of Police
- Construction Official
- Director of Community Services
- Director of Finance/Chief Financial Officer
- Director of Health & Human Services
- Director of Human Resources
- Director of Information Technology
- Director of Planning and Community Development
- Director of Recreation & Cultural Affairs
- Director of Utilities
- Fire Chief
- Municipal Tax Assessor
- Municipal Tax Collector
- Purchasing Agent
- Township Manager