



# Santa Gift Delivery Request Form

In order for your gift to be delivered, we are requesting the **Donation** of one (1) **New** and **Unwrapped** Children's gift for each of your Gift Recipients. These donation gifts will be given to our local Salvation Army and delivered to children within our community.

030-100-030

- 1) Complete this form & submit it with the **wrapped** gift(s) you want delivered.
- 2) Print your child's name and address on each gift that you want delivered and please make every attempt to bag your gifts together to prevent confusion.
- 3) Drop-off your request form along with your child's gift(s) and the donation gift(s) to Police Headquarters (647 Bloomfield Avenue).

## ***REQUESTS MUST BE SUBMITTED BY MONDAY, NOVEMBER 28, 2016***

Santa's helpers will contact you by email with your designated date and time of delivery. The delivery schedule is as follows:

### **DESIGNATED DELIVERY DATES BY LOCATION**

**Area #1 - Friday, December 2, 2016 (4:00 pm - 9:00 pm)**  
(South of Bloomfield Ave, West of South Fullerton Ave & South of Draper Terr.)

**Area #2 - Sunday, December 4, 2016 (12:00 pm - 9:00 pm)**  
(North of Watchung Avenue)

**Area #3 - Friday, December 9, 2016 (4:00 pm - 9:00 pm)**  
(East of South & North Fullerton Avenue from Draper Terrace to Ardsley Road)

**Area #4 - Sunday, December 11, 2016 (12:00 pm - 9:00 pm)**  
(Between Bloomfield Ave & Watchung Ave & Northwest of N. Fullerton & Chestnut St)

Person Making Request: \_\_\_\_\_

Address : \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

### **Child's Name**

Gift Recipient #1: \_\_\_\_\_ Gift Recipient #2: \_\_\_\_\_

Gift Recipient #3: \_\_\_\_\_ Gift Recipient #4: \_\_\_\_\_

*Photos will be taken during your visit and sent to you via e-mail. These photos may be posted on the Police Department/PBA website or social media.*

**CONTACT INFORMATION:** Acting Lieutenant Romito will be organizing this visit from Santa. Please forward any questions or concerns to the below provided e-mail.

**montclairpba53santavisit@gmail.com**