

TOWNSHIP OF MONTCLAIR

RESOLUTION TO ENTER INTO A CONTRACT WITH BUILDING CONSERVATION ASSOCIATES, INC. TO PREPARE HISTORIC PRESERVATION PLAN ELEMENT OF THE TOWNSHIP MASTER PLAN FOR MONTCLAIR TOWNSHIP

April 5, 2016

WHEREAS, the Township of Montclair received a Certified Local Government grant from the New Jersey Department of Environmental Protection/State Historic Preservation Office (SHPO) in the amount of \$23,500 to prepare historic preservation design guidelines; and

WHEREAS, the Township of Montclair wishes to engage a professional historic preservation firm to complete the project pursuant to the Scope of Work approved by SHPO; and

WHEREAS, N.J.S.A. 40A: 11-5 of the Local Public Contracts Law permits a municipality to enter into contracts for professional services without competitive bidding; and

WHEREAS, the Township issued a Request for Proposals (RFP) to provide the required professional historic preservation services and, in response to the RFP, the Township received three proposals; and

WHEREAS, the Township Department of Planning and Community Development, after review of the proposals and consultation with the State Historic Preservation Office, recommended the Township retain Building Conservation Associates, Inc. because the firm has the staff and experience necessary to complete the scope of services within the designated timeframe and budget; and

WHEREAS the cost proposal for the project provided by Building Conservation Associates, Inc. is not to exceed \$23,000, which is within the established budget; and

WHEREAS, this contract is being awarded in accordance with the requirements of the New Jersey "Pay-to-Play" Law, N.J.S.A 19:44a-20.5 et seq.; and

WHEREAS, Building Conservation Associates, Inc. has completed and submitted a Business Entity Disclosure Certification certifying that it has not made any reportable contributions to any political or candidate committee in the Township of Montclair in the previous one year period, and the subject contract will prohibit said corporation from making any reportable contributions during the term of this contract; now therefore,

BE IT RESOLVED, by the Council of the Township of Montclair, in the County of Essex, that the Mayor and Township Clerk be and are hereby authorized to execute and attest a contract with Building Conservation Associates to provide historic preservation services in connection with the preparation of a historic

preservation design guidelines for Montclair Township, as specified in the scope of services and the grant agreement with SHPO, at a cost not to exceed \$23,500, and in a form approved by the Township Attorney; and

BE IT FURTHER RESOLVED that this Resolution is contingent on certification by the Chief Financial Officer of the availability of funds; and

BE IT FURTHER RESOLVED that the Township Clerk shall publish a notice in the Montclair Times stating the nature, duration, service and amount of the Contract and that copies of this resolution and the Contract are on file and available for inspection in the Office of the Township Clerk.