

MONTCLAIR, NEW JERSEY

April 19, 2016

The Council of the Township of Montclair, in the County of Essex, met in the First Floor Council Chamber in the Municipal Building, 205 Claremont Avenue, for a Regular meeting at 7:00 P.M.

STATEMENT OF SUNSHINE NOTICE
ROLL CALL
PLEDGE OF ALLEGIANCE

Present: Mayor Jackson, Deputy Mayor Russo, Councilors Baskerville, Hurlock, McMahon, Schlager and Spiller
Absent: None

On motion made by Mayor Jackson and duly seconded, the minutes of April 5, 2016 were approved by unanimous vote.

PUBLIC COMMENT

Anita O. Mack, 165 Harrison Avenue, presented a petition requesting that parking on Tichenor Place be allowed on one side only.

Joyce Goldman, Director of Constituent Services, Essex County, distributed flyers for the following Essex County sponsored events:

- Essex County Drug Take Back Day: Sunday, April 30, 2016
- Essex County Household Hazardous Waste Collection Day: Saturday, May 7th, 8:30 a.m. to 4:00 p.m. , 125 Fairview Avenue, Cedar Grove
- Essex County Computer & Electronics Recycling Day: Saturday, May 21st, 9:00 a.m. to 3:00 p.m., 125 Fairview Avenue, Cedar Grove
- Essex County Used Tire Collection Day: Saturday, June 18th, 9:00 a.m. to 2:00 p.m., Essex County Public Works Building, 99 West Bradford Avenue, Cedar Grove.

Carol Julean, speaking on behalf of Bike Walk Montclair thanked Mayor Jackson, former Mayor Fried, Director of Communications, Katya Wowk and other Township employees for their efforts on behalf of their upcoming event.

Hon. Jerry Fried, 42 Myrtle Avenue, recognized the close partnership between Bike Walk Montclair and the Township. A highlight of this relationship will be the Tour de Montclair which will take place in the fall. He invited all to attend the "Montclair Future Forum" on Sunday, May 1st at the Unitarian Universalist Congregation, 67 Church Street. Topics will include: promoting equity, affordability, environmental sustainability and localism.

Councilor Baskerville expressed appreciation to former Mayor Fried for his ongoing efforts on behalf of the community.

William Scott, 23 Cedar Avenue, requested a copy of an analysis presented by Robert Benecke at a December 2015 Planning Board meeting which addressed Montclair's 20% affordable housing element.

Pat Kenschaft, 56 Gordonhurst Avenue, asked the Council "to refrain from further development" within the Township. She also requested stricter enforcement of traffic regulations on Grove Street.

Fred Chichester, 56 Gordonhurst Avenue addressed the gridlock situation at the intersection of Grove Street and Watchung Avenue. He suggested several modest traffic studies including implementation of left hand turns at the Grove Street and Watchung Avenue and the Grove Street and Bellevue Avenue intersections. Mr. Chichester expressed concern regarding the condition of sidewalks within the Township and their impact on the "Aging in Montclair" population.

Rev. Alex Shelton, 535 Valley Road asked the status of a replacement for the now closed Pathmark grocery store at Lackawanna Plaza.

Other concerns:

1. Traffic safety issues i.e., speeding on Church Street.
2. Quality of life e.g., impact of excessive development.
3. Income inequality.

Daryl Savage, 280 Claremont Avenue, reiterated concerns regarding the lack of speed limits within the Township. She advocated increased use of “electronic signs” indicating a motorist’s speed. She asked that the cost of additional speed limit signs be included in 2017 municipal budget.

Michael Stahl, 29 Valley Road, stated that residents of a portion of Valley Road have borne the brunt of increased bus traffic due to the development of Valley and the Bloom apartment complex. He asked the Township to work with the bus lines to ameliorate this situation.

Mr. Stahl also referenced the Valley and Bloom residents who utilize Township surface lots rather than the more expensive Valley and Bloom parking areas.

Stephanie Wood, 72 Orange Road, complained about illegal parking in this area of Orange Road.

Other concerns:

1. Broken traffic lights.
2. Loss of parking lots;
3. loiterers and
4. The possible status of an assisted living project on Church Street.

Ishmael Miller, 11 Tichenor Place, thanked the Council for moving forward with sidewalk and curb repairs on his street. He reiterated the need for one side of the street, or alternate side parking on Tichenor Place. He also suggested one way traffic (starting from Harrison to Nishuane).

Sandy Sorkin, asked for a definition of “stabilizing” taxes. He also asked that the 2016 Budget Review presented this evening be posted online.

PROCLAMATION
DECLARING MAY, 2016
PREECLAMPSIA AWARENESS MONTH

- WHEREAS** Preeclampsia, including HELLP syndrome and eclampsia, is a disorder that occurs only during pregnancy and the postpartum period and affects both the mother and the unborn baby; and
- WHEREAS** Affecting at least 5-8% of all pregnancies, it is a rapidly progressive condition. In its severest form it can lead to maternal and/or infant mortality or premature birth with significant health risks for the mother and baby; and
- WHEREAS** Public education as to the signs and symptoms of preeclampsia, HELLP syndrome and eclampsia can help women recognize the condition and seek appropriate medical care; and
- WHEREAS** Prenatal education should include recognition of those signs and symptoms such as spikes in maternal blood pressure, sudden swelling of face and hands, severe upper abdominal pain, blurred vision, persistent headaches, and breathlessness; and
- WHEREAS** *The Promise Walk for Preeclampsia*[™] is the signature awareness and fundraising event of the [Preeclampsia Foundation](#) to provide patient support and education, raise public awareness, catalyze research and improve health care practices for millions of impacted mothers and their babies. Since 2010 the event has raised over \$1.8 million to fund research and improve health care practices globally. A walk is being held this year on Sunday, June 5th in Monahagen Park in Cranford, New Jersey; now therefore

BE IT RESOLVED that the Council of the Township of Montclair, in the County of Essex, does hereby proclaim May 2016 as **Preeclampsia Awareness Month** and supports the Preeclampsia Foundation’s efforts to reduce maternal and infant illness and mortality due to preeclampsia and related hypertensive disorders of pregnancy.

PROCLAMATION
DECLARING MAY, 2016
OLDER AMERICANS MONTH

- WHEREAS** Montclair includes a thriving community of older Americans – the women and men who relentlessly pursued progress throughout the 20th century - who deserve recognition for their contributions and sacrifices to ensure a better life for future generations; and
- WHEREAS** In April 1963 a meeting between President John F. Kennedy and members of the National Council of Senior Citizens led to designating May as “Senior Citizens Month,” the prelude to “Older Americans Month.” Historically, Older Americans Month has been a time to acknowledge the contributions of past and current older persons to our country, in particular

those who defended our nation; and

WHEREAS the Township of Montclair is committed to helping all individuals live longer, healthier lives in the communities of their choice for as long as possible through our collaboration with Partners for Health in supporting Montclair’s aging in place initiative, Lifelong Montclair; and

WHEREAS our community can provide opportunities to enrich the lives of individuals of all ages by promoting and engaging in activity, wellness and social inclusion; emphasizing home- and community-based services that support independent living; and ensuring community members of all ages benefit from the contributions and experience of older adults; and

WHEREAS Montclair will be celebrating Older Americans Month with an open house and ribbon cutting on Tuesday, May 3, 2016 from 10:00 a.m. to Noon to officially kick off senior programs and activities at the Edgemont Park House; and

BE IT RESOLVED that the Council of the Township of Montclair, in the County of Essex, proclaims May, 2016 as **Older Americans Month** and urges every resident to take time this month to celebrate older adults and the people who serve and support them as powerful and vital individuals who greatly contribute to the community.

BUDGET PRESENTATION: Robert Benecke Financial Advisor

Mr. Benecke offered a power point presentation of the 2016 budget review.

**Montclair, NJ
2016 Budget Review**

2016 Budget Highlights.

- The 2016 Budget is increasing modestly over 2015-3.0%.
- The 2016 Municipal Tax Levy is increasing by approximately .73%. This is \$350,898 increase. The state required Library tax is increasing by \$29,792.
- The public safety and employee health insurance budgets are increasing by the greatest amounts, \$1.2 for public safety (5.5%) and \$1.0 million in health insurance (18%).
- Increase in own source revenues (non-tax revenues) including surplus generated, and PILOT payments (Centro Verde) as well as improvements in reserves are used as budget revenue to off-set the cost increases and stabilize property taxes.

| Montclair Summary of 2016 Budget Revenues - \$ | | | | |
|--|-------------------|-------------------|------------------|-------------|
| Revenue Category | 2016 | 2015 | Difference | % Change |
| Sub-total "Non-Tax" Revenues | 20,418,787 | 18,557,103 | 1,711,684 | 10.0% |
| Library-State Mandated Increase | 2,273,956 | 2,244,164 | 29,792 | 1.33% |
| Sub-Total Municipal Component Tax Levy | 52,801,180 | 52,420,490 | 350,898 | 0.73% |
| Additional School District Levy | 7,383,100 | 7,152,026 | 231,074 | 3.23% |
| Total Revenues | 82,877,024 | 80,373,783 | 2,503,241 | 3.1% |

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| MONTCLAIR 2016 BUDGET \$ | | | | |
|---------------------------------------|-------------------|-------------------|------------------|----------------|
| Appropriation/Department | 2016 | 2015 | Change | %Change |
| Public Safety | 25,701,158 | 24,364,400 | 1,336,758 | 5.5% |
| Community Services | 7,092,512 | 7,701,888 | -609,376 | -8% |
| Construction Code | 1,166,166 | 917,675 | 248,491 | 27% |
| Debt Service | 15,567,100 | 15,538,526 | 28,574 | 0.2% |
| Health & Human Services | 1,440,373 | 1,048,200 | 392,173 | 37.4% |
| Medical Insurance | 6,827,415 | 5,792,000 | 1,035,415 | 17.9% |
| Other Insurance and Operations | 2,103,467 | 2,110,162 | -6,695 | -.03% |
| Social Security Contribution | 1,273,500 | 1,225,000 | 48,500 | 4% |
| PFRS (w/CPFPE) | 4,960,633 | 4,810,810 | 149,823 | 3% |
| PERS | 1,244,976 | 1,182,184 | 62,792 | 5.3% |
| Grants | 492,990 | 506,793 | -13,803 | -2.7% |
| Interlocal Services | 901,194 | 884,744 | 16,450 | 2% |
| Library Operations | 3,302,093 | 3,212,093 | 90,000 | 3% |
| Capital Improvement Fund | 300,000 | 250,000 | 50,000 | 20% |
| Other General Government Expenditures | 7,541,929 | 7,439,536 | 155,393 | 2% |
| Reserve for Uncollected Taxes | 3,311,518 | 3,389,772 | -78,254 | -2% |
| Total Appropriations | 82,877,025 | 80,373,783 | 2,503,242 | 3.11% |

Budget headwinds include medical insurance costs, certain labor costs (mandated state arbitrated salaries), funding of ongoing health and property maintenance issues. Municipal revenue sources are mostly stagnant throughout New Jersey.

Montclair-2016 Tax Levy Profile

| | Percent Change-2015-2016 | 2016 est. | 2015 |
|--|--------------------------|---------------|---------------|
| Total Assessed Valuation | | 5,718,760,800 | 5,743,231,038 |
| Estimated Municipal Tax Levy (Includes Library) | 0.75% | 55,075,136 | 54,664,654 |
| School Tax Levy | 3.94% | 117,304,698 | 112,856,034 |
| County Tax Levy | 1.90% | 35,618,234 | 34,971,400 |
| TOTAL Tax Levy | 2.70% | 207,998,068 | 202,492,088 |

Note: The state mandated Library tax is increasing by approximately \$30,000.

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**2016 Montclair Budget Overview
April 19, 2016**

The 2016 Montclair Budget is a steady state type budget with little impacts, the budget is increasing by 3% including state mandated costs.

2015 Montclair Budget-\$80,373,783.
2016 Montclair Budget-\$82,877,024.
3.0% Increase.

To finance the budget increases the Township is anticipating \$1,711,684 in additional non-tax revenues including PILOT revenues and reserve funds.

The municipal tax levy is estimated to increase by .75%, less than one (1) tax point. This includes approximately \$30,000 in additional tax funding for the Library, required by state law.

The Township had outstanding debt of \$223,000,000 at year end 2009. At year end 2015 the Township had outstanding debt of \$182,861,896. This is a \$40,000,000 debt reduction, or 19%.

Standard and Poors Rated the Township AA+ in 2014. The rating reflects their view of the township's: vibrant economy, strong management, strong liquidity, strong budgetary performance, and Strong institutional framework.

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NEW BUSINESS – ORDINANCES FIRST READING/INTRODUCTION

Councilor Hurlock introduced the following ordinance and made a motion which was duly seconded, that it pass first reading and be further considered for final passage at a regular meeting of the Township Council to be held on March 24, 2016:

“CALENDAR YEAR 2016 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)” **(O-16-013)**

The motion was adopted by unanimous vote.

INTRODUCTION OF 2016 MUNICIPAL BUDGET

Linda Wanat, Municipal Clerk introduced the following Budget Resolution and made a motion which was duly seconded, that it pass first reading and be further considered for final passage at a regular meeting of the Township Council to be held on May 24, 2016:

“Municipal Budget of the Township of Montclair, County of Essex, for the Fiscal Year 2016.

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2016:

Total General Appropriations: \$82,877,024.41
Local Tax for Municipal Purposes: \$52,801,180.22

BE IT FURTHER RESOLVED that said Budget will be published in The Montclair Times in the issue of April 28, 2016.

The Governing Body of the Township of Montclair does hereby approve the following as the Budget for the year 2016.

VOTE: Ayes - Baskerville, Hurlock, McMahon, Russo, Schlager, Spiller and Mayor Jackson

Notice is hereby given that the Budget and Tax Resolution was approved by the Governing Body of the Township of Montclair, County of Essex, on April 19, 2016.

A hearing on the Budget and Tax Resolution will be held at the Municipal Building on May 24, 2016 at 7:00 P.M. at which time and place objections to said Budget and Tax Resolution for the year 2016 may be presented by taxpayers or other interested persons.

On motion made by Councilor Schlager and duly seconded, the following resolution was adopted by unanimous vote by the members present:

WHEREAS, the Board of School Estimate of the Township of Montclair has fixed and determined the sum of \$109,689,049 as the amount necessary to be appropriated for the use of the public schools of the Township of Montclair for the ensuing year; and

WHEREAS, the Board of School Estimate has delivered to the Council of the Township of Montclair a certificate of such amount duly executed by at least three members of said Board, and

WHEREAS, the amount so certified is in excess of one and one-half percent (1 ½ %) of the valuation of the assessable ratables of the Township of Montclair as determined by Essex County Board of Taxation.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Montclair, in the County of Essex, that in accordance with N.J.S.A. 18A:22-17, the Council does hereby concur in and consent to the appropriation of the amount so certified by the Board of School Estimate. **(R-16-084)**

Councilor McMahon introduced the following ordinance and made a motion which was duly seconded, that it pass first reading and be further considered for final passage at a regular meeting of the Township Council to be held on March 24, 2016:

“ORDINANCE TO AMEND THE TRAFFIC ORDINANCE – ESTABLISHING BUS STOPS ON ORANGE ROAD AND HARRISON AVENUE)” **(O-16-014)**

The motion was adopted by unanimous vote of the members present.

Councilor McMahon introduced the following ordinance and made a motion which was duly seconded, that it pass first reading and be further considered for final passage at a regular meeting of the Township Council to be held on March 24, 2016:

“ORDINANCE TO AMEND THE TRAFFIC ORDINANCE – ESTABLISHING MIDBLOCK CROSSWALKS AT MAPLE AVENUE (GLENFIELD SCHOOL) AND BELLEVUE AVENUE (MT. HEBRON SCHOOL))” **(O-16-015)**

The motion was adopted by unanimous vote of the members present.

Deputy Mayor Russo introduced the following ordinance and made a motion which was duly seconded, that it pass first reading and be further considered for final passage at a regular meeting of the Township Council to be held on March 24, 2016:

“ORDINANCE TO AMEND THE TRAFFIC ORDINANCE – MAPLE AVENUE” **(O-16-016)**

The motion was adopted by unanimous vote of the members present.

Mayor Jackson introduced the following ordinance and made a motion to which was duly seconded, that the Ordinance be **WITHDRAWN** by unanimous vote.

“ORDINANCE TO AMEND THE TRAFFIC ORDINANCE – MAPLE AVENUE” **(O-16-017)**

The motion was adopted by unanimous vote of the members present.

NEW BUSINESS – RESOLUTIONS

On motion made by Councilor Spiller and duly seconded, the following resolution was adopted by unanimous vote.

WHEREAS, on February 3, 2016 the Township of Montclair opened and read bids for Gates Avenue roadway improvements, as prescribed by law; and

WHEREAS, this contract has been awarded pursuant to a “fair and open process” as defined in the New Jersey Pay-to-Play law, N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, Lancha Construction of 49 W. Grochowiak Street, South River, New Jersey submitted the lowest responsible bid, according to the specifications, in the amount of \$252,397.31; and

WHEREAS, funds for this purpose have been provided for in the 2016 Capital budget, in the account(s) to be determined by the Chief Financial Officer; and

WHEREAS, there is a need for protection and maintenance of traffic during the course of construction, which shall be provided by off-duty officers of the Montclair Police Department; and

WHEREAS, funds for this purpose have been provided for in the 2016 Capital budget, in the account(s) to be determined by the Chief Financial Officer; now therefore

BE IT RESOLVED, by the Council of the Township of Montclair, in the County of Essex, that the Township of Montclair enter into an agreement with Lancha Construction for services in the amount of \$252,397.31 pending the Chief Financial Officer’s certification of funds; and

BE IT FURTHER RESOLVED, by the Council of the Township of Montclair, in the County of Essex, that an agreement with Montclair Police for traffic control in the amount of \$19,600.00 pending the Chief Financial Officer’s certification of funds **(R-16-078)**

On motion made by Councilor Baskerville and duly seconded, the following resolution was **TABLED** by unanimous vote.

WHEREAS, the Township of Montclair is required to engage a firm to serve as the administrative agent for the Township’s affordable housing units pursuant to N.J.A.C. 5:80-26.1 et. seq.; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5, authorizes municipalities to enter into contracts for extraordinary unspecifiable services without public bidding; and

WHEREAS, the Township issued a Request for Proposals (RFP) in 2011 to provide the required services and, in response to the RFP, the Township received two proposals from firms specializing in administration of affordable housing; and

WHEREAS, after review of the proposals, the Township retained Piazza & Associates, Inc. who specializes in administering affordable units and has successfully served as the Township’s administrative agent since 2011 and has special knowledge of the affordable housing issues and conditions in the Township, which knowledge is particularly valuable; and

WHEREAS, Piazza and Associates has submitted a proposal dated November 30, 2015 to provide administrative agent services to the Township for a fee of \$500 per month which is attached to this resolution; and

WHEREAS, this contract is being awarded in accordance with the requirements of the New Jersey “Pay-to-Play” Law, N.J.S.A 19:44a-20.5 et seq.; and

WHEREAS, Piazza & Associates, Inc. has completed and submitted a Business Entity Disclosure Certification certifying that it has not made any reportable contributions to any political or candidate committee in the Township of Montclair in the previous one year period, and the subject contract will prohibit said corporation from making any reportable contributions during the term of this contract; and

WHEREAS, the Chief Financial Officer has certified funds are available in budget line T-03-56-286-000-830 for the proposed scope of services;

NOW THEREFORE BE IT RESOLVED by the Council of the Township of Montclair, in the County of Essex, that the Mayor and Township Clerk be and are hereby authorized to execute and attest an agreement with Piazza & Associates, LLC to provide administrative agent services to the Township at a cost not to exceed \$6,000 plus expenses and in a form approved by the Township Attorney; and

BE IT FURTHER RESOLVED that notice shall be published in the Montclair Times stating the nature, duration, service and amount of the attached agreement and that copies of this Resolution and the agreement are on file and available for inspection in the office of the Township Clerk. **(R-16-079)**

Mayor Jackson suggested that this Resolution be **TABLED** until further consideration.

On motion made by Mayor Jackson the resolution was **TABLED** by unanimous vote of the Council.

On motion made by Councilor Hurlock and duly seconded, the following resolution was adopted by unanimous vote.

WHEREAS, the Township of Montclair wishes to engage a firm to provide housing counseling services for the current and potential occupants of the Township's affordable housing units pursuant to N.J.A.C. 5:80-26.1 et. seq.; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5, authorizes municipalities to enter into contracts for extraordinary unspecifiable services without public bidding; and

WHEREAS, the Township issued a Request for Proposals (RFP) in 2013 to provide the required professional services and, in response to the RFP, the Township received two proposals from professional consultants; and

WHEREAS, after review of the proposals, the Township retained HOME Corp is a HUD-certified housing counselor and specializes in working with people who want to purchase or maintain their homes and show has served as the Township's housing counselor since 2013 and has special knowledge of the affordable housing issues and conditions in the Township, which knowledge is particularly valuable; and

WHEREAS, HOME Corp has submitted a proposal dated to provide housing counseling services to the Township for a fee of \$7,500 per year which is attached to this resolution; and

WHEREAS, this contract is being awarded in accordance with the requirements of the New Jersey "Pay-to-Play" Law, N.J.S.A 19:44a-20.5 et seq.; and

WHEREAS, HOME Corp. has completed and submitted a Business Entity Disclosure Certification certifying that it has not made any reportable contributions to any political or candidate committee in the Township of Montclair in the previous one year period, and the subject contract will prohibit said corporation from making any reportable contributions during the term of this contract; and

WHEREAS, the Chief Financial Officer has certified funds are available in budget line T-03-56-286-000-830 for the proposed scope of services;

NOW THEREFORE BE IT RESOLVED by the Council of the Township of Montclair, in the County of Essex, that the Mayor and Township Clerk be and are hereby authorized to execute and attest an agreement with HOME Corp to provide administrative agent services to the Township at a cost not to exceed \$7,500 and in a form approved by the Township Attorney; and

BE IT FURTHER RESOLVED that notice shall be published in the Montclair Times stating the nature, duration, service and amount of the attached agreement and that copies of this Resolution and the agreement are on file and available for inspection in the office of the Township Clerk. **(R-16-080)**

On motion made by Councilor Schlager and duly seconded, the following resolution was adopted by unanimous vote.

WHEREAS, the Township is in need of grant-writing services in order to assist in locating and securing grants to support various programs for the benefit of residents and businesses in the Township; and

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A:11-4.1(q) authorizes the use of competitive contracting to solicit grant-writing services; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.3, in order to initiate competitive contracting, the governing body is required to adopt a resolution each time permitted goods or services are to be solicited by competitive contracting; now, therefore, be it

RESOLVED, by the Township Council of the Township of Montclair, that the Qualified Purchasing Agent or Manager is authorized to use competitive contracting to solicit grant-writing services; and be it further

RESOLVED that the Qualified Purchasing Agent shall administer the competitive contracting procedures pursuant to N.J.S.A. 40A:11-4.1 et seq. **(R-16-081)**

On motion made by Councilor McMahon and duly seconded, the following resolution was adopted by unanimous vote.

WHEREAS, the Township has traditionally established a program to provide bus service for senior citizens; and

WHEREAS, the Township Council desires to contract with an experienced provider of senior citizen transportation to operate and improve the current program; and

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A:11-4.1(b)(2) authorizes the use of competitive contracting to solicit for-profit or not-for-profit entities to operate, manage or administer social service programs; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.3, in order to initiate competitive contracting, the governing body is required to adopt a resolution each time permitted goods or services are to be solicited by competitive contracting; now, therefore, be it

RESOLVED, by the Township Council of the Township of Montclair, that the Qualified Purchasing Agent or Manager is authorized to use competitive contracting to solicit a for-profit or not-for-profit entity to operate, manage or administer a senior citizen bus service; and be it further

RESOLVED that the Qualified Purchasing Agent shall administer the competitive contracting procedures pursuant to N.J.S.A. 40A:11-4.1 et seq.

RESOLVED that the Qualified Purchasing Agent shall administer the competitive contracting procedures pursuant to N.J.S.A. 40A:11-4.1 et seq. **(R-16-082)**

On motion made by Mayor Jackson and duly seconded, the following resolution was adopted by unanimous vote by the members present:

WHEREAS, application has been filed for a Person-to-Person and Place-to-Place transfer of the Plenary Retail Consumption License **0713-33-022-006**, issued to Sun Restaurant Corporation, with a mailing address of 107 Fells Road, Essex Fells, N.J., to Essex Restaurant Group, LLC t/a Fin Raw Bar & Kitchen for its premises located at 183-191 Glen Ridge Avenue, Montclair, New Jersey, and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 13 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the license business;

NOW THEREFORE, BE IT RESOLVED that the Council of the Township of Montclair, in Essex County, does hereby approve, effective April 19, 2016, the Person-to-Person and Place-to-Place transfer of the aforesaid Plenary Retail Consumption License to Essex Restaurant Group, LLC, and does hereby direct the Municipal Clerk to endorse the license certificate as follows: "This license, subject to all of its terms and conditions, is hereby transferred to **Essex Restaurant Group, LLC t/a Fin Raw Bar & Kitchen** effective April 19, 2016." **(R-16-083)**

On motion made by Councilor Schlager and duly seconded, the following resolution was adopted by unanimous vote by the members present:

BE IT RESOLVED by the Council of the Township of Montclair, in the County of Essex, that said bills be and they are hereby ordered paid and that warrants be drawn on the Treasurer to the order of such person for the amount respectively as hereinafter stated to wit: **\$592,826.24**.

TOWNSHIP MANAGER'S REPORT – Acting Township Manager, Timothy Stafford offered the following schedule of Township sponsored activities.

- SMAC Blood Screening – April 30, 8 -10 am, 205 Claremont Avenue
- Shred Fest – April 30, 9 am – 1 pm, Department of Community Services
- Food Handler's Course – May 2
- Edgemont Park Shelter House, Older American's month event and Ribbon Cutting – May 3, 10 am -12 noon
- Young in Mind: Keeping your Mind Healthy – First Montclair House on May 5, South End Gardens on May 17, Pine Ridge on May 24 (11:00 am all)
- Montclair Rabies Clinic – May 9, 6 – 7:30 pm
- Food Allergy Awareness Program, Montclair – date tbd
- Women's Health Clinic with S.A.V.E. program scheduled for May 25 at Montclair Health Department, 9 am – 3 pm

REPORTS

Councilor Baskerville asked that the Council address her request to alternate meetings of the Traffic/Parking Advisory Committee between mornings and evenings. She extended congratulations to Montclair's Award Winning Pop Warner Cheerleaders.

Councilor Spiller reminded all to attend:

- The "All Community Swap" April 30, 2016, Hillside School.
- Essex County Career and Job Fair, Thursday, May 26, 2016 10:30 a.m., Essex County College.
- He thanked all who assisted with the restoration of the Animal Shelter services.
- Glenridge Avenue Street Fair: Saturday, May 7th.

Deputy Mayor Russo referenced a book by Montclair's Carl Lane "A Nation Wholly Free". He sent special birthday greetings to his mother Florence Russo, 97 years young.

Councilor Schlager welcomed all to attend:

- The Friends of Edgemont Park meeting on Tuesday, April 26, 7:00 p.m.
- Ribbon Cutting ceremony on Tuesday, May 3, 10:00a.m to 12:00 noon, for the newly renovated Edgemont Park House.

Councilor Hurlock reported:

- Most successful Fourth annual First Ward Clean-up Days on April 2 and April 9.
- He announced a First Ward Community meeting on Wednesday, May 4, 7:30 – 9:00 p.m., Bellevue Avenue Branch library.

Councilor McMahon invited the community to support a Beefsteak Fundraiser for the 4th of July festivities on Friday, May 13th, 7:00 p.m.

COMMUNICATIONS

From: NJDEP – No Further Action Letter

15 Windsor Place
211 Orange Road
498 Grove Street

Letter dated March 31, 2016 from the Department of Environmental Protection re: Sub-Slab Sampling study at Precious Jewels Child Care, LLC

Letter dated April 4, 2016 from Department of Environmental Protection regarding ground water quality standards at 23 Orange Road (former Exxon Service Station).

Letter from Montclair Public Schools dated April 8, 2016 regarding 2016-2017 Tax Levy Certification – Form A. Also documents from the Montclair Public Schools regarding various “Certificate” to Council.

Letter dated April 11, 2016 from Kofile Technologies re: conservation proposal for permanent records.

Letter dated April 14, 2016 from the Essex County Superintendent of Elections re: an Order to Show Cause -Voting Machine Recheck.

Letter dated March 16, 2016 from Piro Zinna re: Bid No.: 16-01 Park Maintenance Services, LTI, Inc.

Letter dated March 16, 2016 from Department of Health & Rehabilitation re: Approval of SFY 2016 Municipal Alliance Grant.

Letter dated March 16, 2016 from County of Essex Department of Public Works re: Mosquito Control Notification.

Letter dated March 28, 2016 from Department of Transportation re: Fiscal Year 2016 Municipal Aid Program for Gates Avenue Section 3 in the amount of \$226,094.

Summons dated March 31, 2016 re: Timchak v. Township of Montclair served on Timothy F. Stafford, former P

Summons dated March 29, 2016 re: Pro Cap II, LLC v. Township of Montclair.

At 8:49 P.M. on motion made by Mayor Jackson and duly seconded, the meeting was adjourned by unanimous vote.

ROBERT JACKSON MAYOR

ATTEST:

LINDA S. WANAT, MUNICIPAL CLERK