



# Montclair

TOWNSHIP OF MONTCLAIR  
ESSEX COUNTY, NEW JERSEY  
REPORT OF AUDIT  
YEAR ENDED DECEMBER 31, 2015

TOWNSHIP OF MONTCLAIR  
TABLE OF CONTENTS

	<u>Exhibit</u>	<u>Page</u>
<u>Part I</u>		
Independent Auditors' Report		2
<u>Financial Statements Regulatory Basis:</u>		
<u>Current Fund</u>		
Comparative Balance Sheets	A	5
Comparative Statements of Operations and Changes in Fund Balance	A-1	7
Statement of Revenue	A-2	8
Statement of Revenue Analysis of Miscellaneous Revenue	A-2a	9
Statement of Revenue	A-2b	11
Statement of Revenue Analysis of Realized Revenue	A-2c	12
Statement of Revenue Analysis of Nonbudget Revenue	A-2d	13
Statement of Expenditures	A-3	14
<u>Trust Fund</u>		
Comparative Balance Sheets	B	22
Statement of Fund Balance	B-1	24
<u>General Capital Fund</u>		
Comparative Balance Sheets	C	25
Statement of Fund Balance	C-1	26
<u>Water Utility Fund</u>		
Comparative Balance Sheets	D	27
Comparative Statement of Operations and Changes in Fund Balances		
Operating Fund	D-1	29
Statement of Water Capital Fund Balance	D-2	30
Statement of Revenue	D-3	31
Statement of Expenditures	D-4	32
<u>Sewer Utility Fund</u>		
Comparative Balance Sheets	E	34
Comparative Statement of Operations and Changes in Fund Balances	E-1	36
Statement of Fund Balance	E-2	37
Statement of Revenue	E-3	38
Statement of Expenditures	E-4	39
<u>Parking Utility</u>		
Comparative Balance Sheets	F	41
Comparative Statement of Operations and Changes in Fund Balances	F-1	42
Statement of Parking Capital Fund Balance	F-1A	43
Statement of Revenue	F-2	44
Statement of Expenditures	F-3	45
<u>Capital Fixed Assets</u>		
Comparative Balance Sheets	G	46
Notes to Financial Statements		47

TOWNSHIP OF MONTCLAIR  
TABLE OF CONTENTS

	<u>Exhibit</u>	<u>Page</u>
<u>Current Fund</u>		
Schedule of:		
Cash Receipts and Disbursements - Treasurer	A-4	81
Cash Receipts and Disbursements - Collector	A-5	82
Cash Management Fund	A-6	83
Change Funds	A-7	84
Petty Cash Funds	A-8	85
Due from State of New Jersey per Chapter 129 P.L. 1976	A-9	86
Taxes Receivable and Analysis of Property Tax Levy	A-10	87
Tax Title Liens	A-11	88
Property Acquired for Taxes (At Assessed Valuation)	A-12	88
Other Liens Receivable	A-13	89
Other Accounts Receivable	A-14	89
Revenue Accounts Receivable	A-15	90
Federal and State Grant Fund Receivable	A-16	93
Interfunds Receivable	A-17	95
Interfunds Receivable – Federal and State Grant Fund	A-18	96
Deferred Charges N.J.S.A. 40A:4-55 Special Emergency	A-19	97
Appropriation Reserves	A-20	98
Due to State of New Jersey	A-21	104
Reserve for Tax Appeals	A-22	105
Reserve for Maintenance of Free Public Library with State Aid	A-23	106
Accounts Payable	A-24	106
Payments in Lieu of Taxes – Overpayments	A-25	107
Tax Overpayments	A-26	107
Interfunds Payable	A-27	108
Interfunds Payable – Federal and State Grant Fund	A-28	109
County Taxes	A-29	110
Local School District Tax	A-30	111
Special Improvement District Taxes Payable	A-31	112
Capital Note Payable	A-32	113
Prepaid Taxes	A-33	114
Due to Essex County Federal and State Grant Fund	A-34	115
Appropriated Reserves	A-35	116
Accumulated Revenue Unappropriated	A-36	119

TOWNSHIP OF MONTCLAIR  
TABLE OF CONTENTS

	<u>Exhibit</u>	<u>Page</u>
<u>Trust Funds</u>		
Schedule of:		
Cash Receipts and Disbursements - Treasurer	B-2	120
Analysis of Assessment Cash and Investments	B-3	121
Assessments Receivable	B-4	122
Due from Montclair Housing Agency	B-5	123
Deferred Charges	B-6	123
Community Development Block Grant Funds Receivable	B-7	124
Interfunds Receivable	B-8	125
Due to State of New Jersey	B-9	126
Accounts Payable	B-10	126
Special Deposits	B-11	127
Interfunds Payable	B-12	128
Reserve for Assessments Receivable	B-13	129
Reserve for Community Development Block Grant Expenditures	B-14	130
Reserve for Section "8" Voucher Program	B-15	131
Reserve for Animal Shelter Expenditures	B-16	132
Reserve for Animal Control Trust Fund Expenditures	B-17	133
Reserve for State Unemployment Trust Fund Expenditures	B-18	134
 <u>General Capital Fund</u>		
Schedule of:		
Cash Receipts, Disbursements	C-2	135
Analysis of Cash	C-3	136
Grants Receivable	C-4	139
Note Receivable	C-5	140
Due From Improvement District	C-6	141
Interfunds Receivable	C-7	142
Deferred Charges to Future Taxation Funded	C-8	143
Deferred Charges to Future Taxation Unfunded	C-9	144
Improvement Authorizations	C-10	146
Capital Improvement Fund	C-11	148
Interfunds Payable	C-12	149
Reserve for Cost of Issuance	C-13	150
Reserve for Repayment of Urban Development Action Grant	C-14	150
Reserve for Grants Receivable	C-15	151
Reserve for Payment of Debt Service	C-16	152
Bond Anticipation Notes	C-17	153
Green Acres Trust Loan Payable	C-18	155
N.J. Environmental Infrastructure Trust Loan Payable	C-19	157
N.J. Business District Loan Payable	C-20	158
Serial Bonds - School	C-21	159
General Serial Bonds	C-22	161
Bonds and Notes Authorized by Not Issued	C-23	163

TOWNSHIP OF MONTCLAIR  
TABLE OF CONTENTS

	<u>Exhibit</u>	<u>Page</u>
<u>Water Utility Fund</u>		
Schedule of:		
Cash Receipts and Disbursements – Treasurer	D-5	165
Cash Receipts and Disbursements Collector	D-6	166
Change Funds	D-7	167
Petty Cash Funds	D-8	167
Analysis of Capital Cash	D-9	168
Loans Receivable	D-10	169
Interfunds Receivable	D-11	170
Consumer Accounts Receivable	D-12	171
Inventory – Material and Supplies	D-13	172
Fixed Capital	D-14	172
Fixed Capital Authorized and Uncompleted	D-15	173
Appropriation Reserves	D-16	174
Accrued Interest on Bonds	D-17	175
Accrued Interest on Notes	D-18	176
Accrued Interest on Loans	D-19	177
Due to State of New Jersey Water Surcharge	D-20	178
Water Overpayments	D-21	179
Water Improvement Authorizations	D-22	180
Capital Improvement Fund	D-23	181
Interfund Payable	D-24	182
Reserve for Amortization	D-25	183
Deferred Reserve for Amortization	D-26	184
Bond Anticipation Notes	D-27	185
N.J. Environmental Infrastructure Trust Loan Payable	D-28	186
Serial Bonds	D-29	187
Bonds and Notes Authorized but Not Issued	D-30	188
<u>Sewer Utility Fund</u>		
Schedule of:		
Cash Receipts, Disbursements and Reconciliation – Treasurer	E-5	189
Cash Receipts and Disbursements - Collector	E-6	190
Change Funds	E-7	191
Analysis of Capital Cash	E-8	192
Interfunds Receivable	E-9	193
Consumer Accounts Receivable	E-10	194
Inventory – Materials and Supplies	E-11	195
Environmental Infrastructure Loan Receivable	E-12	195
Fixed Capital	E-13	195
Fixed Capital Authorized and Uncompleted	E-14	196
Appropriation Reserves	E-15	197
Sewer Overpayments	E-16	198
Interfunds Payable	E-17	199
Accrued Interest on Loans	E-18	200
Accrued Interest on Notes	E-19	201
Sewer Improvement Authorizations	E-20	202
Environmental Infrastructure Loan Payable	E-21	203
Deferred Reserve for Amortization	E-22	204
Capital Improvement Fund	E-23	205
Reserve for Amortization	E-24	205
Bond Anticipation Notes	E-25	206
Bonds and Notes Authorized But Not Issued	E-26	207

TOWNSHIP OF MONTCLAIR  
TABLE OF CONTENTS

	<u>Exhibit</u>	<u>Page</u>
<u>Parking Utility</u>		
Schedule of:		
Cash Receipts, Disbursements and Reconciliation – Treasurer	F-4	208
Analysis of Capital Cash	F-5	209
Petty Cash	F-6	210
Interfunds Receivable	F-7	211
Fixed Capital	F-8	212
Appropriation Reserves	F-9	213
Accrued Interest on Bonds	F-10	214
Reserve for Amortization	F-11	216
Capital Improvement Fund	F-12	216
Interfunds Payable	F-13	217
Serial Bonds	F-14	218
<u>Part II</u>		
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>		221
Officials in Office and Report on Surety Bonds		223
Findings and Recommendations		224

PART I  
REPORT ON EXAMINATION  
FINANCIAL STATEMENTS  
AND SUPPLEMENTARY EXHIBITS  
DECEMBER 31, 2015

## **Independent Auditors' Report**

**The Honorable Mayor and Members  
of the Township Council  
Township of Montclair  
Montclair, New Jersey**

### **Report on the Financial Statements**

We have audited the accompanying regulatory basis financial statements of the various funds of the Township of Montclair, County of Essex, New Jersey (the "Township") as of and for the year ended December 31, 2015, the statements of revenues, expenditures and changes in fund balances for the year ended December 31, 2015 and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"); this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller of the United States; and audit requirements as prescribed by the Division. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the regulatory basis financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Basis for Adverse Opinion on U.S Generally Accepted Accounting Principles***

As described in Note 1, the financial statements are prepared by the Township on a basis of accounting practices mandated by the Division to demonstrate compliance with Division's regulatory basis of accounting and the budget laws of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The effects on accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the Basis for the Adverse Opinion on U.S. Generally Accepted Accounting Principles paragraph, the financial statements referred to above do not present fairly in accordance with accounting principles generally accepted in the United States of America the financial position of each fund of the Township as of December 31, 2015, or the changes in financial position for the years then ended.

***Unmodified Opinion***

In our opinion, the regulatory basis financial statements referred to above present fairly, in all material respects, the respective financial position of the various funds of the Township of Montclair, Essex County, New Jersey, as of December 31, 2015, and the respective changes in financial position for the year then ended in accordance with accounting principles and practices prescribed by the Division, as described in Note 1 to the financial statements.

***Report on Summarized Comparative Information***

We have previously audited the Township's 2014 financial statements, and our report dated June 15, 2015, expressed an adverse opinion on a GAAP basis and an unmodified opinion on those regulatory audited financial statements. In our opinion, the summarized comparative information presented herein as of and for the year end ended December 31, 2014, is consistent, in all material respects, with the audited financial statements from which it had been derived.

***Other Matters***

***Other Information***

Our audit was conducted for the purpose of forming opinions on the regulatory basis financial statements that collectively comprise Township's basic financial statements. The accompanying supplementary schedules are presented for purposes of additional analysis and are not a required part of the financial statement. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental sections are fairly stated, in all material respects, in relation to the basic financial statements as whole.

The Honorable Mayor and Members  
of the Township Council  
Township of Montclair  
Page 3

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated July 29, 2016 on our consideration of the Township's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township's internal control over financial reporting and compliance.

*PKF O'Connor Davies, LLP*  
Livingston, New Jersey  
July 29, 2016

*John Lauria*

John Lauria, RMA  
Licensed Registered Municipal Accountant # 403

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

COMPARATIVE BALANCE SHEETS  
REGULATORY BASIS  
DECEMBER 31, 2015 AND 2014

A  
Sheet # 1

<u>ASSETS</u>	<u>Ref.</u>	<u>2015</u>	<u>2014</u>
<u>Regular Fund</u>			
<u>Current Assets:</u>			
Cash - Checking	A-4	\$ 21,716,441.21	\$ 17,806,528.42
Cash - Cash Management Fund	A-6	3,477.20	3,473.61
Change Funds	A-7	525.00	525.00
		<u>21,720,443.41</u>	<u>17,810,527.03</u>
Due from State of New Jersey: (Ch. 129, P.L. 1976)	A-9	5,525.81	3,435.40
		<u>21,725,969.22</u>	<u>17,813,962.43</u>
 <u>Receivables and Other Assets with Full Reserves:</u>			
Delinquent Property Taxes Receivable	A-10	2,449,281.74	2,541,986.86
Tax Title Liens	A-11	167,409.51	132,336.06
Property Acquired for Taxes - Assessed Valuation	A-12	317,900.00	317,900.00
Other Liens Receivable	A-13	7,500.00	7,500.00
Other Accounts Receivable	A-14	94,177.97	89,203.91
Revenue Accounts Receivable	A-15	14,350.17	14,927.81
Interfunds Receivable	A-17	15,003.00	100,003.00
		<u>3,065,622.39</u>	<u>3,203,857.64</u>
 <u>Deferred Charges:</u>			
Special Emergency Authorizations (40A:4-53)	A-19	178,000.00	356,000.00
		<u>178,000.00</u>	<u>356,000.00</u>
		<u>24,969,591.61</u>	<u>21,373,820.07</u>
 <u>Federal and State Grant Fund</u>			
Grants Receivable	A-16	394,245.44	491,688.83
Interfunds Receivable	A-18	992,748.37	925,777.67
Deferred Charge	A-18	12,467.23	
		<u>1,399,461.04</u>	<u>1,417,466.50</u>
		<u>\$ 26,369,052.65</u>	<u>\$ 22,791,286.57</u>

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

COMPARATIVE BALANCE SHEETS  
REGULATORY BASIS  
DECEMBER 31, 2015 AND 2014

A  
Sheet # 2

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>Ref.</u>	<u>2015</u>	<u>2014</u>
<u>Regular Fund</u>			
Appropriated Reserves:			
Encumbered	A-3, A-20	\$ 1,210,777.48	\$ 1,117,373.25
Unencumbered	A-3, A-20	3,477,314.71	2,358,790.45
Interfunds Payable	A-27	1,229,178.11	1,201,623.85
Accounts Payable	A-24	66,794.15	102,566.67
Due to State of New Jersey	A-21	16,550.00	15,174.00
Payment in Lieu of Taxes - Overpayments	A-25	6,184.14	778.99
Tax Overpayments	A-26	1,192,261.85	1,137,537.23
County Taxes Payable	A-29	76,879.41	81,335.98
Special Improvement District Taxes Payable	A-31	641.96	
School Taxes Payable	A-30	4,097,155.00	1,991,194.00
Capital Note Payable	A-32	178,000.00	356,000.00
Prepaid Taxes	A-33	1,035,632.23	1,146,219.84
Accumulated Revenue Unappropriated	A-36	853,569.38	853,569.38
		13,440,938.42	10,362,163.64
Reserve for Receivables	Reserve	3,065,622.39	3,203,857.64
Fund Balance	A-1	8,463,030.80	7,807,798.79
		24,969,591.61	21,373,820.07
<u>Federal and State Grant Fund</u>			
Interfunds Payable	A-28	131,526.35	131,526.35
Due to Essex County	A-34	86,975.50	86,975.50
Appropriated Reserves for Federal and State Grants	A-35	1,125,150.84	1,069,516.92
Accumulated Revenue Unappropriated	A-36	55,808.35	129,447.73
		1,399,461.04	1,417,466.50
		\$ 26,369,052.65	\$ 22,791,286.57

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

COMPARATIVE STATEMENTS OF OPERATIONS AND CHANGES IN FUND BALANCE  
REGULATORY BASIS  
YEARS ENDED DECEMBER 31, 2015 AND 2014

A-1

	<u>Ref.</u>	<u>2015</u>	<u>2014</u>
<u>Revenue and Other Income Realized</u>			
Fund Balance Utilized	A-2	\$ 3,025,000.00	\$ 2,408,945.73
Miscellaneous Revenue Anticipated	A-2	13,505,245.45	13,341,545.50
Receipts from Delinquent Taxes	A-2c	2,488,595.91	2,214,893.79
Receipts from Current Taxes	A-2c	200,644,911.17	193,571,707.85
Nonbudget Revenue	A-2d	308,214.30	464,674.00
Other Credits to Income:			
Unexpended Balance of Appropriation			
Reserves	A-20	1,803,111.74	2,200,225.10
Interfunds Returned	A-17	85,000.00	
Other Accounts Receivable	A-14	89,203.91	67,702.14
Total Income		<u>221,949,282.48</u>	<u>214,269,694.11</u>
<u>Expenditures</u>			
Budget Appropriations	A-3	76,973,536.21	74,648,443.93
Prior Year Senior Citizen Deductions			
Disallowed by Tax Collector			6,162.47
Refund of Prior Year Revenue	A-4	47,569.16	
State Tax Court Judgments			625,611.72
County Taxes	A-29	35,048,279.14	33,933,325.10
Local School District Tax	A-30	105,704,008.00	101,492,086.00
Special Improvement District Tax	A-31	495,657.96	480,696.00
Interfund Charges			17,055.52
Total Expenditures		<u>218,269,050.47</u>	<u>211,203,380.74</u>
Excess Revenue		3,680,232.01	3,066,313.37
<u>Fund Balance</u>			
Balance, Beginning of Year	A	<u>7,807,798.79</u>	<u>7,150,431.15</u>
		11,488,030.80	10,216,744.52
Decreased by:			
Utilized as Anticipated Revenue	A-1, A-2	<u>3,025,000.00</u>	<u>2,408,945.73</u>
Balance, End of Year	A	<u>\$ 8,463,030.80</u>	<u>\$ 7,807,798.79</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

STATEMENT OF REVENUE  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

A-2

	<u>Ref.</u>	<u>Budget</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
Fund Balance Anticipated	A-1	\$ 3,025,000.00	\$ 3,025,000.00	\$
Miscellaneous Revenue	A-1,2a	13,337,103.26	13,505,245.45	168,142.19
Receipts from Delinquent Taxes	A-1,2c	<u>2,195,000.00</u>	<u>2,488,595.91</u>	<u>293,595.91</u>
Sub-Total General Revenue		<u>18,557,103.26</u>	<u>19,018,841.36</u>	<u>461,738.10</u>
Amounts to be Raised by Taxation:				
Local Tax for Municipal Purposes	A-10	52,420,490.21		
Minimum Library Tax	A-10	2,244,163.79		
Addition to Local District School Tax	A-10	<u>7,152,026.00</u>		
	A-2c	<u>61,816,680.00</u>	<u>62,786,738.07</u>	<u>970,058.07</u>
Total General Revenue	A-3	80,373,783.26	81,805,579.43	1,431,796.17
Nonbudget Revenue	A-2d		<u>308,214.30</u>	<u>308,214.30</u>
		<u>\$80,373,783.26</u>	<u>\$ 82,113,793.73</u>	<u>\$ 1,431,796.17</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

STATEMENT OF REVENUE  
ANALYSIS OF MISCELLANEOUS REVENUE  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

A-2a  
Sheet # 1

	Ref.	Budget	Realized	(Deficit)
<u>Miscellaneous Revenue</u>				
Licenses:				
Alcoholic Beverages	A-15	\$ 57,500.00	\$ 58,500.00	\$ (1,000.00)
Other Licenses	A-2b	147,000.00	142,604.25	(4,395.75)
Fees and Permits	A-2b	785,000.00	910,940.24	125,940.24
Fines and Costs:				
Municipal Court	A-15	1,441,000.00	1,493,389.81	52,389.81
Interest and Cost on Taxes	A-5	591,000.00	678,065.82	87,065.82
Interest on Investments and Deposits	A-15	77,000.00	73,934.52	(3,065.48)
Consolidated Municipal Property Tax Relief Aid	A-15	158,316.00	158,316.00	
Energy Receipts Tax	A-15	2,808,750.00	2,808,750.00	
Dedicated Uniform Construction Code Fees				
Offset with Appropriations:				
(N.J.S.A. 40A:4.36 and N.J.A.C. 5:23-4.17):				
Uniform Construction Code Fees	A-15	990,000.00	761,706.00	(228,294.00)
Interlocal Government Services:				
Health Services	A-15	164,000.00	182,808.00	18,808.00
Fire Services - Glen Ridge	A-15	625,000.00	625,000.00	
Health Services - Nutley	A-15	37,244.00	47,492.00	10,248.00
Animal Control Services - Nutley	A-15	35,500.00	29,616.00	(5,884.00)
Animal Control Services - Verona	A-15	23,000.00	27,824.00	4,824.00
State and Federal Revenues Offset with				
Appropriations:				
Municipal Alliance and Alcoholism and Drug Abuse	A-16	1,709.06	1,709.06	
Drunk Driving Enforcement Fund	A-16	11,012.67	11,012.67	
Division on Aging - Citizen Services	A-16	7,280.00	7,280.00	
Partners for Health - Senior AMA	A-16	10,000.00	10,000.00	
Montclair Board of Education:				
Nonpublic School Nursing School	A-16	160,486.00	160,486.00	
N.J. Pedestrian Safety Grant	A-16	16,000.00	16,000.00	
Click it or Ticket Enforcement Grant	A-16	4,000.00	4,000.00	
Drive Sober or Get Pulled Over	A-16	17,500.00	17,500.00	
Partners for Health	A-16	1,500.00	1,500.00	
Partners for Health - Health Education Foundation	A-16	5,000.00	5,000.00	
Body Armor Grant	A-16	10,319.62	10,319.62	
Safe and Secure	A-16	60,000.00	60,000.00	
Clean Communities	A-16	72,538.18	72,538.18	

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

STATEMENT OF REVENUE  
ANALYSIS OF MISCELLANEOUS REVENUE  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

A-2a  
Sheet # 2

	<u>Ref.</u>	<u>Anticipated Budget</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
<b>Miscellaneous Revenue</b>				
State and Federal Revenues Offset with				
Appropriations:				
Unappropriated Reserves	A-16	\$ 129,447.73	\$ 129,447.73	\$
Other Special Items:				
Anticipated Utility Operating Surplus - Water	A-15	150,000.00	150,000.00	
Capital Fund Surplus	A-15	1,200,000.00	1,200,000.00	
Uniform Fire Safety Act	A-15	36,000.00	58,214.01	22,214.01
Cable Television Franchise Fees	A-15	547,000.00	564,628.13	17,628.13
Section 8 - Administrative Costs	A-15	20,000.00	20,000.00	
Towing - Administrative Costs	A-15	4,000.00	3,120.00	(880.00)
Payment in Lieu of Taxes:				
Montclair Senior Housing Corp. (Orange Road)	A-2b	92,000.00	93,856.00	1,856.00
First Montclair Housing Corp. (Walnut Street)	A-2b	115,000.00	117,947.50	2,947.50
RTD Management Corp. (Lackawanna Plaza)	A-2b	117,000.00	112,551.00	(4,449.00)
RTD Management Corp. (Union Gardens)	A-2b	100,000.00	100,000.00	
United Methodist Homes (Pineridge of Montclair)	A-2b	25,000.00	25,463.00	463.00
MAG	A-2b	100,000.00	100,000.00	
Siena	A-2b	980,000.00	1,048,187.89	68,187.89
11 Pine Street	A-2b	260,000.00	221,869.24	(38,130.76)
Herod Redevelopment	A-2b	98,000.00	98,207.83	207.83
55 Glenridge Avenue	A-2b	3,000.00	1,274.90	(1,725.10)
11 Elm Street	A-2b	14,000.00	13,949.32	(50.68)
Alarm Registration Fees	A-15	206,000.00	181,491.54	(24,508.46)
Penalty on Delinquent Taxes (\$10,000 and Over)	A-15	78,000.00	85,477.54	7,477.54
Reimbursement of Debt Service - Sewer Utility Fund	A-15	175,000.00	175,000.00	
Administrative Fees - Police Off-Duty	A-15	56,000.00	59,367.65	3,367.65
Rear Yard Refuse Collection	A-15	14,000.00	68,900.00	54,900.00
Anticipated Utility Operating Surplus - Parking	A-15	500,000.00	500,000.00	
	A-15			
<b>Total Miscellaneous Revenue</b>	<b>A-1, A-2</b>	<b>\$ 13,337,103.26</b>	<b>\$ 13,505,245.45</b>	<b>\$ 166,142.19</b>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

STATEMENT OF REVENUE  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

A-2b

	<u>Ref.</u>		
<u>Other Licenses</u>			
Township Clerk	A-15	\$ 57,460.50	
Health Department	A-15	<u>85,143.75</u>	
	A-2a		<u>\$ 142,604.25</u>
 <u>Other Fees and Permits</u>			
Township Clerk	A-15	\$ 100,276.00	
Health Officer	A-15	118,852.00	
Planning Board	A-15	11,642.50	
Community Services	A-15	6,980.19	
Housing and Zoning	A-15	6,550.00	
Recreation	A-15	481,734.33	
Police	A-15	12,094.27	
Fire	A-15	27,705.95	
Collector	A-15	60.00	
Board of Adjustment	A-15	13,930.00	
Public Works	A-15	124,000.00	
Construction Code Official	A-15	<u>7,115.00</u>	
	A-2a		<u>\$ 910,940.24</u>
 <u>Payment in Lieu of Taxes</u>			
Collections	A-15	\$ 2,000,100.83	
Less: Amount Due County of Essex	A-24	<u>66,794.15</u>	
	A-2a		<u>\$ 1,933,306.68</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

STATEMENT OF REVENUE  
ANALYSIS OF REALIZED REVENUE  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

A-2c

	<u>Ref.</u>		
<u>Receipts from Delinquent Taxes</u>			
Collections of Delinquent Taxes			
2015 Collections:			
Taxes and Tax Title Liens	A-1, A-2,A-10,A-11		<u>\$ 2,488,595.91</u>
<u>Allocation of Current Tax Collections</u>			
Collection of Current Taxes:			
2015 Collections	A-1, A-2, A-10	\$ 199,386,935.17	
2014 Collections	A-1, A-2, A-10	1,146,219.84	
Due from State of New Jersey	A-9, A-10	<u>111,756.16</u>	
	A-1		\$200,644,911.17
Allocated to:			
County Taxes	A-29	35,048,279.14	
Local School District Taxes	A-30	105,704,008.00	
Special Improvement District Taxes	A-31	<u>495,657.96</u>	
			<u>141,247,945.10</u>
			59,396,966.07
Plus: Appropriation for "Reserve for Uncollected Taxes"			
	A-3		<u>3,389,772.00</u>
Realized for Support of Municipal Budget	A-2		<u>\$ 62,786,738.07</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

STATEMENT OF REVENUE  
ANALYSIS OF NONBUDGET REVENUE  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

A-2d

	<u>Ref.</u>		
Arena Commission		\$ 66,413.09	
Sale of Assets		68,250.00	
Copies		1,603.40	
Fee for Dumpster		425.00	
Unclaimed Bail		566.26	
Motor Vehicle - Inspection Penalties		3,098.00	
Administrative Fee - Senior Citizen and Veteran Deductions		2,193.32	
Special Refuse Collection		300.00	
Vending Machine Commissions		408.91	
Sale of Bid Specifications		1,410.00	
Other		<u>642.60</u>	
	A-4		\$ 145,310.58
<u>Tax Collector</u>			
Cost of Tax Sale		<u>5,998.58</u>	
	A-5		5,998.58
<u>Other Sources</u>			
Interfunds Payable	A-27		<u>156,905.14</u>
	A-1, A-2		<u>\$ 308,214.30</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND  
STATEMENT OF EXPENDITURES  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

A-3  
Sheet # 1

Appropriation	Appropriations		Paid or Charged	Reserved		Balance Canceled
	Budget	Modified Budget		Encumbered	Unencumbered	
<b>APPROPRIATIONS WITHIN "CAPS"</b>						
<b>GENERAL GOVERNMENT</b>						
Mayor and Council:						
Salaries and Wages	\$ 43,750.00	\$ 43,750.00	\$ 40,253.37	\$	\$ 3,496.63	\$
Other Expenses	15,800.00	15,800.00	10,186.38	4,455.00	1,158.62	
Township and Manager:						
Salaries and Wages	716,000.00	716,000.00	666,976.24		49,023.76	
Other Expenses	277,700.00	277,700.00	244,769.34	26,737.14	6,193.52	
Township Clerk:						
Salaries and Wages	299,000.00	299,000.00	265,054.23		33,945.77	
Other Expenses	38,500.00	38,500.00	26,046.67	2,476.92	9,976.41	
Election Expenses:						
Salaries and Wages	3,550.00	3,550.00	2,385.75		1,164.25	
Other Expenses	17,200.00	17,200.00	14,102.19		3,097.81	
Township Attorney:						
Salaries and Wages	280,000.00	280,000.00	279,705.22		294.78	
Other Expenses	226,100.00	226,100.00	190,003.01	36,096.99		
Municipal Court:						
Salaries and Wages	647,000.00	682,500.00	678,468.58		4,031.42	
Other Expenses	63,860.00	63,360.00	41,727.22	10,727.81	10,904.97	
Postage:						
Other Expenses	54,000.00	54,000.00	52,918.64	450.45	630.91	
	<u>2,682,460.00</u>	<u>2,717,460.00</u>	<u>2,512,596.84</u>	<u>80,944.31</u>	<u>123,918.85</u>	
<b>FINANCE DEPARTMENT</b>						
Administration:						
Salaries and Wages	124,126.00	124,126.00	10,717.93		113,408.07	
Other Expenses	108,400.00	108,400.00	90,060.11	15,141.46	3,198.43	
Accounting and Treasury:						
Salaries and Wages	345,000.00	345,000.00	279,086.41		65,913.59	
Other Expenses	14,500.00	18,500.00	16,191.50	99.00	2,209.50	
Tax Assessor:						
Salaries and Wages	270,000.00	270,000.00	246,058.52		23,941.48	
Other Expenses:						
Miscellaneous	63,500.00	63,500.00	57,239.43	6,238.59	21.98	
Tax Collector:						
Salaries and Wages	145,000.00	145,000.00	139,022.33		5,977.67	
Other Expenses	28,350.00	28,350.00	20,271.72	1,927.78	6,150.50	
Auditing:						
Other Expenses	50,000.00	50,000.00	40,047.50		9,952.50	
	<u>1,148,876.00</u>	<u>1,152,876.00</u>	<u>898,695.45</u>	<u>23,406.83</u>	<u>230,773.72</u>	

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

STATEMENT OF EXPENDITURES  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

A-3  
Sheet # 2

Appropriation	Appropriations		Paid or Charged	Reserved		Balance Canceled
	Budget	Modified Budget		Encumbered	Unencumbered	
<u>APPROPRIATIONS WITHIN "CAPS"</u>						
<u>PLANNING AND COMMUNITY DEVELOPMENT</u>						
Planning Administration:						
Salaries and Wages	\$ 206,000.00	\$ 220,000.00	\$ 217,959.14	\$	\$ 2,040.86	\$
Other Expenses	35,600.00	35,600.00	23,957.25	7,424.20	4,218.55	
Planning Board:						
Other Expenses	18,050.00	18,050.00	17,423.02	94.59	532.39	
Board of Adjustment:						
Other Expenses	10,650.00	10,650.00	10,424.19	76.00	149.81	
	<u>270,300.00</u>	<u>284,300.00</u>	<u>269,763.60</u>	<u>7,594.79</u>	<u>6,941.61</u>	
<u>DEPARTMENT OF ADMINISTRATION AND CODE ENFORCEMENT</u>						
Salaries and Wages	236,000.00	241,500.00	241,399.09		100.91	
Other Expenses	38,175.00	38,175.00	11,180.07	6,194.23	20,800.70	
	<u>274,175.00</u>	<u>279,675.00</u>	<u>252,579.16</u>	<u>6,194.23</u>	<u>20,901.61</u>	
<u>POLICE DEPARTMENT</u>						
Salaries and Wages	13,348,000.00	13,823,000.00	13,822,971.30		28.70	
ATB Service Police PD&Fire Alarm	61,000.00	61,000.00	36,410.65		24,589.35	
Other Expenses	684,500.00	709,500.00	359,625.59	242,396.79	107,477.62	
	<u>14,093,500.00</u>	<u>14,593,500.00</u>	<u>14,219,007.54</u>	<u>242,396.79</u>	<u>132,095.67</u>	
<u>FIRE DEPARTMENT</u>						
Salaries and Wages	9,239,000.00	9,439,000.00	9,431,325.68		7,674.32	
Other Expenses	273,900.00	273,900.00	137,895.85	94,831.95	41,172.20	
	<u>9,512,900.00</u>	<u>9,712,900.00</u>	<u>9,569,221.53</u>	<u>94,831.95</u>	<u>48,846.52</u>	
<u>UNIFORM FIRE SAFETY ACT</u> <u>(Ch. 383, P.L. 1983)</u>						
Life Hazard Use Fee Payment:						
Salaries and Wages	58,000.00	58,000.00	58,000.00			
<u>PUBLIC WORKS DEPARTMENT</u>						
Community Services Administration:						
Salaries and Wages	705,000.00	705,000.00	652,476.03		52,523.97	
Other Expenses	29,150.00	29,150.00	7,482.73	1,767.09	19,900.18	
Engineering:						
Salaries and Wages	120,000.00	221,000.00	119,748.93		101,251.07	
Other Expenses	3,700.00	3,700.00	1,008.66	495.60	2,195.74	
Street Repairs and Maintenance:						
Salaries and Wages	289,000.00	289,000.00	268,997.58		20,002.42	
Other Expenses	43,150.00	43,150.00	28,651.35	1,795.66	12,702.99	
Storm Sewers Repairs and Maintenance:						
Salaries and Wages	216,000.00	216,000.00	202,310.06		13,689.94	
Other Expenses	18,800.00	18,800.00	14,113.44	150.00	4,536.56	

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

STATEMENT OF EXPENDITURES  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

A-3  
Sheet # 3

<u>Appropriation</u>	<u>Appropriations</u>		<u>Paid or Charged</u>	<u>Reserved</u>		<u>Balance Canceled</u>
	<u>Budget</u>	<u>Modified Budget</u>		<u>Encumbered</u>	<u>Unencumbered</u>	
<u>APPROPRIATIONS WITHIN "CAPS"</u>						
<u>PUBLIC WORKS DEPARTMENT</u>						
Refuse Collection and Disposal:						
Salaries and Wages	\$ 1,114,000.00	\$ 1,114,000.00	\$ 1,075,521.10	\$	\$ 38,478.90	\$
Other Expenses	85,000.00	85,000.00	19,609.91	6,972.71	58,417.38	
Storm Clearance:						
Salaries and Wages	120,000.00	120,000.00	109,976.20		10,023.80	
Other Expenses	940,000.00	915,000.00	597,632.29	19,212.02	298,155.69	
Traffic:						
Salaries and Wages	176,000.00	176,000.00	164,969.52		11,030.48	
Other Expenses	38,000.00	38,000.00	8,305.58	115.65	29,578.77	
Central Garage Operation:						
Salaries and Wages	285,000.00	285,000.00	284,676.88		323.12	
Other Expenses	338,600.00	338,600.00	231,927.57	38,661.71	68,010.72	
Building Maintenance:						
Salaries and Wages	56,000.00	56,000.00	49,374.71		6,625.29	
Other Expenses	89,500.00	89,500.00	74,647.32	5,856.45	8,996.23	
Parks Maintenance:						
Salaries and Wages	322,000.00	322,000.00	321,970.51		29.49	
Other Expenses	146,000.00	146,000.00	107,648.56	19,958.32	18,393.12	
Shade Trees:						
Salaries and Wages	178,000.00	178,000.00	158,499.55		19,500.45	
Other Expenses	80,300.00	80,300.00	47,948.22	5,428.19	26,923.59	
	<u>5,393,200.00</u>	<u>5,469,200.00</u>	<u>4,547,496.70</u>	<u>100,413.40</u>	<u>821,289.90</u>	
<u>PARKS, RECREATION AND CULTURAL AFFAIRS DEPARTMENT</u>						
Recreation Program:						
Salaries and Wages	573,000.00	573,000.00	572,702.63		297.37	
Other Expenses	63,400.00	63,400.00	60,231.97	1,026.10	2,141.93	
	<u>636,400.00</u>	<u>636,400.00</u>	<u>632,934.60</u>	<u>1,026.10</u>	<u>2,439.30</u>	
<u>HEALTH AND HUMAN SERVICES DEPARTMENT</u>						
Health Services:						
Salaries and Wages	574,000.00	574,000.00	513,259.90		60,740.10	
Other Expenses	45,750.00	50,750.00	38,028.66	9,309.61	3,411.73	
Health Services (Contractual):						
Salaries and Wages	29,000.00	29,000.00	29,000.00			
Nursing Services:						
Salaries and Wages	139,000.00	104,000.00	101,371.81		2,628.19	
Animal Control:						
Salaries and Wages	188,000.00	188,000.00	138,119.26		49,880.74	
Other Expenses	102,450.00	102,450.00	98,818.76	3,580.55	50.69	
	<u>1,078,200.00</u>	<u>1,048,200.00</u>	<u>918,598.39</u>	<u>12,890.16</u>	<u>116,711.45</u>	

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

STATEMENT OF EXPENDITURES  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

A-3  
Sheet # 4

Appropriation	Appropriations		Paid or Charged	Reserved		Balance Canceled
	Budget	Modified Budget		Encumbered	Unencumbered	
<u>APPROPRIATIONS WITHIN "CAPS"</u>						
<u>MISCELLANEOUS AND OTHER</u>						
Unemployment Compensation Insurance:						
Other Expenses	\$ 200,000.00	\$ 88,519.00	\$	\$	\$ 88,519.00	\$
Refuse Tipping Fees:						
Other Expenses	1,300,000.00	1,300,000.00	996,500.46	268,273.40	35,226.14	
Mandatory Recycling Act:						
Other Expenses	932,688.00	932,688.00	932,688.00			
Defined Contribution Retirement Plan						
Other Expenses	5,000.00	10,000.00	8,601.92		1,398.08	
Homeless Shelter ( M.E.S.H )	25,000.00	25,000.00	25,000.00			
Adult School	91,500.00	91,500.00			91,500.00	
Montclair Early Childhood Corporation:						
Other Expenses	278,500.00	278,500.00	278,500.00			
	<u>2,832,688.00</u>	<u>2,726,207.00</u>	<u>2,241,290.38</u>	<u>268,273.40</u>	<u>216,643.22</u>	
Insurances:						
Liability Insurance	1,795,830.00	1,545,830.00	1,328,910.63	74,173.00	142,746.37	
Health Benefit Waiver	230,000.00	230,000.00	230,000.00			
Employee Group Insurance	5,959,925.00	5,411,925.00	4,669,084.19	4,889.27	737,951.54	
	<u>7,985,755.00</u>	<u>7,187,755.00</u>	<u>6,227,994.82</u>	<u>79,062.27</u>	<u>880,697.91</u>	
<u>SPECIAL PROGRAMS AND ACTIVITIES</u>						
Parks, Recreation and Cultural Affairs:						
Other Expenses	147,250.00	147,250.00	123,316.50	5,193.60	18,739.90	
Pedestrian Safety						
Other Expenses	13,000.00	13,000.00			13,000.00	
	<u>160,250.00</u>	<u>160,250.00</u>	<u>123,316.50</u>	<u>5,193.60</u>	<u>31,739.90</u>	
<u>UNIFORM CONSTRUCTION CODE -</u>						
<u>  APPROPRIATIONS OFFSET BY</u>						
<u>  DEDICATED REVENUES (N.J.A.C.</u>						
<u>  5.23-4.17)</u>						
Salaries and Wages	476,000.00	525,000.00	524,996.21		3.79	
Other Expenses	100,000.00	100,000.00	77,475.88	1,174.85	21,349.27	
	<u>576,000.00</u>	<u>625,000.00</u>	<u>602,472.09</u>	<u>1,174.85</u>	<u>21,353.06</u>	
<u>UNCLASSIFIED</u>						
Utilities:						
Gasoline	325,000.00	325,000.00	191,245.04	16,229.57	117,525.39	
Fuel - Diesel	230,000.00	230,000.00	110,932.60	11,222.98	107,844.42	
Electricity	551,000.00	551,000.00	254,933.27	82,463.92	213,602.81	
Telephone	275,000.00	275,000.00	218,187.92	38,140.57	18,671.51	
Natural Gas	205,000.00	205,000.00	97,048.78	15,873.42	92,077.80	

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

STATEMENT OF EXPENDITURES  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

A-3  
Sheet # 5

Appropriation	Appropriations		Paid or Charged	Reserved		Balance Canceled
	Budget	Modified Budget		Encumbered	Unencumbered	
<u>APPROPRIATIONS WITHIN "CAPS"</u>						
<u>UNCLASSIFIED</u>						
Utilities:						
Street Lighting	\$ 535,000.00	\$ 535,000.00	\$ 311,977.70	\$ 120,444.34	\$ 102,577.96	\$
Water	13,250.00	13,250.00			13,250.00	
	<u>2,134,250.00</u>	<u>2,134,250.00</u>	<u>1,184,325.31</u>	<u>284,374.80</u>	<u>665,549.89</u>	
Total Operations Within CAPS	<u>48,836,954.00</u>	<u>48,785,973.00</u>	<u>44,258,292.91</u>	<u>1,207,777.48</u>	<u>3,319,902.61</u>	
<u>CONTINGENT</u>						
	<u>3,500.00</u>	<u>3,500.00</u>	<u>3,333.33</u>		<u>166.67</u>	
Total Operations Within CAPS	<u>48,840,454.00</u>	<u>48,789,473.00</u>	<u>44,261,626.24</u>	<u>1,207,777.48</u>	<u>3,320,069.28</u>	
<u>DEFERRED CHARGES</u>						
Overexpenditure	<u>67,313.00</u>	<u>67,313.00</u>	<u>67,313.00</u>			
<u>STATUTORY EXPENDITURES</u>						
Contributions to:						
Public Employees' Retirement System of N.J.	1,164,703.00	1,182,184.00	1,182,184.00			
Social Security System (OASI)	1,225,000.00	1,225,000.00	1,092,804.97		132,195.03	
Police and Firemen's Retirement System of N.J.	4,742,844.00	4,742,844.00	4,742,843.98		0.02	
Pension Increase Fund Consolidated Police and	67,966.00	67,966.00	67,965.12		0.88	
Total Statutory Expenditures	<u>7,200,513.00</u>	<u>7,217,994.00</u>	<u>7,085,798.07</u>		<u>132,195.93</u>	
Total Appropriations Within "CAPS"	<u>56,108,280.00</u>	<u>56,074,780.00</u>	<u>51,414,737.31</u>	<u>1,207,777.48</u>	<u>3,452,265.21</u>	
<u>APPROPRIATIONS EXCLUDED FROM "CAPS"</u>						
<u>OTHER OPERATIONS</u>						
Maintenance of Free Public Library	3,212,093.00	3,212,093.00	3,212,093.00			
Reserve for Tax Appeals Pending	300,000.00	300,000.00	300,000.00			
Employee Group Health Insurance						
Other Expenses	150,075.00	150,075.00	150,075.00			
	<u>3,662,168.00</u>	<u>3,662,168.00</u>	<u>3,662,168.00</u>			

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

STATEMENT OF EXPENDITURES  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

A-3  
Sheet # 6

Appropriation	Appropriations		Paid or Charged	Reserved		Balance Canceled
	Budget	Modified Budget		Encumbered	Unencumbered	
UNIFORM CONSTRUCTION CODE - APPROPRIATIONS OFFSET BY INCREASED FEE REVENUE (N.J.A.C. 5:23-4.17)						
Other Expenses	\$ 67,000.00	\$ 67,000.00	\$ 67,000.00	\$	\$	\$
ADDITIONAL APPROPRIATIONS OFFSET BY REVENUES (N.J.S.A. 40A:4-43.3h)						
Glen Ridge Fire Contract:						
Salaries and Wages	600,000.00	600,000.00	600,000.00			
Other Expenses	25,000.00	25,000.00	25,000.00			
Interlocal Government Health Service Contract:						
Salaries and Wages	164,000.00	164,000.00	164,000.00			
Interlocal Animal Control Services - Nutley						
Other Expenses	35,500.00	35,500.00	35,500.00			
Interlocal Animal Control Services - Verona						
Salaries and Wages	37,244.00	37,244.00	9,194.50	3,000.00	25,049.50	
Interlocal Nursing Services - Nutley						
Salaries and Wages	23,000.00	23,000.00	23,000.00			
	<u>884,744.00</u>	<u>884,744.00</u>	<u>856,694.50</u>	<u>3,000.00</u>	<u>25,049.50</u>	
APPROPRIATIONS EXCLUDED FROM "CAPS"						
PUBLIC AND PRIVATE PROGRAMS OFFSET BY REVENUES						
Division of Senior Services - Citizen Services Grant	7,280.00	7,280.00	7,280.00			
NJDEP - Clean Communities Program	132,209.69	132,209.69	132,209.69			
Partners for Health - Snow Buddies	1,500.00	1,500.00	1,500.00			
Partners for Health - Seniors Transit Grant	10,000.00	10,000.00	10,000.00			
Montclair Alcohol Education/Rehabilitation Program	1,709.06	1,709.06	1,709.06			
Montclair Board of Education: Non-public School Nursing Aid	160,486.00	160,486.00	160,486.00			
Pedestrian Safety, Education & Enforcement	16,000.00	16,000.00	16,000.00			
Drive Sober or Get Pulled Over	26,900.00	26,900.00	26,900.00			
Click It or Ticket	4,000.00	4,000.00	4,000.00			
Bicycle Safety						
Cops in Shops	1,600.00	1,600.00	1,600.00			
Body Armor Replacement Fund	19,676.51	19,676.51	19,676.51			
Drunk Driving Enforcement Fund	11,012.67	11,012.67	11,012.67			
Edwardnd Byrne - Juvenile Assistance Grant	14,330.00	14,330.00	14,330.00			
Hazardous Discharge	25,190.33	25,190.33	25,190.33			
Bulletproof Vest System	9,899.00	9,899.00	9,899.00			
Montclair Partners for Health Education Foundation Grant	5,000.00	5,000.00	5,000.00			
Safe & Secure Communities Grant	60,000.00	60,000.00	60,000.00			
	<u>506,793.26</u>	<u>506,793.26</u>	<u>506,793.26</u>			

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

STATEMENT OF EXPENDITURES  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

A-3  
Sheet # 7

Appropriation	Appropriations		Paid or Charged	Reserved		Balance Canceled
	Budget	Modified Budget		Encumbered	Unencumbered	
<u>APPROPRIATIONS EXCLUDED FROM "CAPS"</u>						
Total Operations Excluded from "CAPS"	\$ 5,120,705.26	\$ 5,120,705.26	\$ 5,092,655.76	\$ 3,000.00	\$ 25,049.50	\$
<u>CAPITAL IMPROVEMENTS</u>						
Capital Improvement Fund	250,000.00	250,000.00	250,000.00			
<u>DEBT SERVICE</u>						
Payment of Bond Principal	5,025,000.00	5,025,000.00	5,025,000.00			
Payment of Bond Anticipation Notes and Capital Notes	783,000.00	783,000.00	783,000.00			
Interest on Bonds	2,050,000.00	2,050,000.00	2,050,000.00			
Interest on Notes	85,000.00	85,000.00	82,980.51			2,019.49
Loan Repayments-Downtown Business Improvement District	33,000.00	33,000.00	32,666.67			333.33
Green Trust Loan Program:						
Loan Repayments for Principal and Interest	30,000.00	30,000.00	28,346.32			1,653.68
Environmental Trust - Principal	42,000.00	42,000.00	41,314.33			685.67
Environmental Trust - Interest	15,000.00	15,000.00	10,182.09			4,817.91
	<u>8,063,000.00</u>	<u>8,063,000.00</u>	<u>8,053,489.92</u>			<u>9,510.08</u>
<u>DEFERRED CHARGES</u>						
Special Emergency Authorization - 5 Years	178,000.00	178,000.00	178,000.00			
Payment of Unfunded Deferred Charge - Ord. #09-65	112,000.00	112,000.00	112,000.00			
	<u>290,000.00</u>	<u>290,000.00</u>	<u>290,000.00</u>			
<u>FOR LOCAL SCHOOL DISTRICT PURPOSES</u>						
Type I School District Debt Service:						
Payment of Bond Principal	4,015,000.00	4,015,000.00	4,015,000.00			
Payment of Bond Anticipation Notes	20,726.00	49,726.00	49,000.00			726.00
Interest on Bonds	3,080,000.00	3,084,500.00	3,084,361.87			138.13
Interest on Notes	36,300.00	36,300.00	36,199.16			100.84
	<u>7,152,026.00</u>	<u>7,185,526.00</u>	<u>7,184,561.03</u>			<u>964.97</u>
Total Appropriations Excluded from "CAPS"	<u>20,875,731.26</u>	<u>20,909,231.26</u>	<u>20,870,706.71</u>	<u>3,000.00</u>	<u>25,049.50</u>	<u>10,475.05</u>
Sub-total Appropriations	76,984,011.26	76,984,011.26	72,285,444.02	1,210,777.48	3,477,314.71	10,475.05
Reserve for Uncollected Taxes	3,389,772.00	3,389,772.00	3,389,772.00			
Total Appropriations	<u>\$ 80,373,783.26</u>	<u>\$ 80,373,783.26</u>	<u>\$ 75,675,216.02</u>	<u>\$ 1,210,777.48</u>	<u>\$ 3,477,314.71</u>	<u>\$ 10,475.05</u>
Ref	A-3 Sheet 8		A-3 Sheet 8	A	A	

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

STATEMENT OF EXPENDITURES  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

A-3  
Sheet # 8

	<u>Ref.</u>	<u>Modified Budget</u>	<u>Paid or Charged</u>
Adopted Budget	A-2	\$ 79,996,437.73	\$
Added by N.J.S.A. 40A:4-87	A-2	377,345.53	
Reserve for Uncollected Taxes	A-2c	(3,389,772.00)	3,389,772.00
Cash Disbursements	A-4		71,105,269.63
Petty Cash	A-8		68.13
Deferred Charges - Overexpenditure	A-19		178,000.00
Reserve for Tax Appeals	A-22		300,000.00
Interfunds Payable	A-27		195,313.00
Reserve for Grant Expenditures	A-35		506,793.26
Canceled	A-3 Sh. 7	(10,475.05)	
	A-1	<u>\$ 76,973,536.21</u>	<u>\$ 75,675,216.02</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
TRUST FUNDS

COMPARATIVE BALANCE SHEETS  
REGULATORY BASIS  
DECEMBER 31, 2015 AND 2014

B  
Sheet # 1

<u>ASSETS</u>	<u>Ref.</u>	<u>2015</u>	<u>2014</u>
<u>Assessment Trust Fund</u>			
Assessments Receivable:			
Unpledged	B-4	\$ 10.65	\$ 10.65
Interfunds Receivable	B-8	<u>62,753.10</u>	<u>62,753.10</u>
		<u>62,763.75</u>	<u>62,763.75</u>
 <u>Animal Control Trust Fund</u>			
Cash - Checking	B-2	<u>70,505.24</u>	<u>73,394.52</u>
 <u>General Trust Fund</u>			
Cash - Checking	B-2	4,921,803.61	4,020,896.23
Due from Montclair Housing Agency	B-5	33,480.85	33,730.84
Deferred Charges	B-6	86,073.62	67,312.60
Due from County of Essex - Community Development Block Grant Programs	B-7	209,948.86	161,165.00
Interfunds Receivable	B-8	<u>333,009.13</u>	<u>287,908.25</u>
		<u>5,584,316.07</u>	<u>4,571,012.92</u>
 <u>Payroll Account</u>			
Cash	B-2	<u>2,169,797.21</u>	<u>                    </u>
		<u>\$ 7,887,382.27</u>	<u>\$ 4,707,171.19</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
TRUSTS FUNDS

COMPARATIVE BALANCE SHEETS  
REGULATORY BASIS  
DECEMBER 31, 2015 AND 2014

B  
Sheet # 2

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>Ref.</u>	<u>2015</u>	<u>2014</u>
<u>Assessment Trust Fund</u>			
Interfunds Payable	B-12	\$ 54,311.20	\$ 54,311.20
Reserve for:			
Assessments and Assessment Liens	B-13	10.65	10.65
Fund Balance	B-1	<u>8,441.90</u>	<u>8,441.90</u>
		<u>62,763.75</u>	<u>62,763.75</u>
 <u>Animal Control Trust Fund</u>			
Due to State of New Jersey	B-9		468.00
Interfunds Payable	B-12	2,503.00	2,503.00
Reserve for:			
Animal Shelter Expenditures	B-16	29,373.39	35,035.85
Animal Control Trust Fund Expenditures	B-17	<u>38,628.85</u>	<u>35,387.67</u>
		<u>70,505.24</u>	<u>73,394.52</u>
 <u>General Trust Fund</u>			
Interfunds Payable	B-12	8,757.15	8,757.15
Special Deposits	B-11	5,076,638.73	4,174,224.16
Accounts Payable	B-10		3,887.18
Reserve for:			
Community Development Block Grant	B-14	209,948.86	161,165.00
Section 8 Voucher Program	B-15	227,692.25	161,750.26
State Unemployment Trust Fund Expenditures	B-18	<u>61,279.08</u>	<u>61,229.17</u>
		<u>5,584,316.07</u>	<u>4,571,012.92</u>
 <u>Payroll Account</u>			
Interfunds Payable	B-2	39,542.57	
Payroll Deductions and Other Payables	B-2	<u>2,130,254.64</u>	
		<u>2,169,797.21</u>	
		<u>\$ 7,887,382.27</u>	<u>\$ 4,707,171.19</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
TRUST FUNDS

STATEMENT OF FUND BALANCE  
ASSESSMENT TRUST  
YEAR ENDED DECEMBER 31, 2015

B-1

	<u>Ref.</u>	
Balance, December 31, 2014	B	<u>\$ 8,441.90</u>
Balance, December 31, 2015	B	<u><u>\$ 8,441.90</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

COMPARATIVE BALANCE SHEETS  
REGULATORY BASIS  
DECEMBER 31, 2015 AND 2014

C

<u>ASSETS AND DEFERRED CHARGES</u>	<u>Ref.</u>	<u>2015</u>	<u>2014</u>
Cash - Checking	C-2	\$ 6,756,605.23	\$ 5,284,615.64
Grants Receivable	C-4	315,155.25	1,276,554.86
Interfunds Receivable	C-7	111,208.20	234,318.55
Note Receivable	C-5	178,000.00	356,000.00
Due from Improvement District	C-6	15,000.00	15,000.00
Deferred Charges to Future Taxation:			
Funded	C-8	122,184,697.71	131,050,320.84
Unfunded	C-9	25,861,783.61	25,043,447.46
		<u>\$ 155,422,450.00</u>	<u>\$ 163,260,257.35</u>
 <u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
General Serial Bonds	C-22	\$ 47,981,000.00	\$ 53,006,000.00
School Serial Bonds	C-21	72,757,000.00	76,772,000.00
Environmental Infrastructure Loan Payable	C-19	461,441.42	502,755.75
Green Acres Loans Payable	C-18	593,256.30	344,898.43
Bond Anticipation Notes	C-17	17,908,600.00	9,560,640.00
Business District Loan Payable	C-20	391,999.99	424,666.66
Interfunds Payable	C-12	72,496.45	86,126.67
Improvement Authorizations:			
Funded	C-10	3,832,500.98	5,118,657.28
Unfunded	C-10	7,272,458.29	11,807,548.85
Capital Improvement Fund	C-11	90,965.83	9,715.83
Reserve for:			
Cost of Issuance	C-13	14,494.04	14,494.04
Repayment of Urban Development Action Grants	C-14	26,955.51	26,955.51
Grants Receivable	C-15	315,155.25	1,276,554.86
Debt Service	C-16	1,123,826.00	858,171.57
Fund Balance	C-1	2,580,299.94	3,451,071.90
		<u>\$ 155,422,450.00</u>	<u>\$ 163,260,257.35</u>
 Bonds and Notes Authorized but Not Issued:			
General		\$ 4,409,905.12	\$ 12,560,727.18
School		4,551,278.49	2,922,080.28
	C-23	<u>\$ 8,961,183.61</u>	<u>\$ 15,482,807.46</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

STATEMENT OF FUND BALANCE  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

C-1

	<u>Ref.</u>		
Balance, December 31, 2014	C		\$3,451,071.90
Increased by:			
Premium on Sale of Notes	C-2	\$ 261,986.39	
Funded Improvement Authorizations Canceled	C-10	<u>1,855,347.12</u>	
			<u>2,117,333.51</u>
			5,568,405.41
Decreased by:			
Anticipated Revenue - Current Fund	C-2	1,200,000.00	
Appropriated to Finance Improvement Authorizations	C-10	<u>1,788,105.47</u>	
			<u>2,988,105.47</u>
Balance, December 31, 2015	C		<u><u>\$2,580,299.94</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

COMPARATIVE BALANCE SHEETS  
REGULATORY BASIS  
DECEMBER 31, 2015 AND 2014

D  
Sheet # 1

<u>ASSETS AND DEFERRED CHARGES</u>	<u>Ref.</u>	<u>2015</u>	<u>2014</u>
<u>Operating Fund</u>			
Cash	D-5	\$ 4,025,384.76	\$ 4,367,417.01
Change Fund	D-7	200.00	200.00
		<u>4,025,584.76</u>	<u>4,367,617.01</u>
Interfunds Receivable	D-11	740,074.13	475.41
		<u>4,765,658.89</u>	<u>4,368,092.42</u>
<u>Receivables and Inventory with Full Reserves:</u>			
Consumer Accounts Receivable	D-12	1,765,027.50	963,914.57
Inventory - Materials and Supplies	D-13	126,298.65	126,298.65
		<u>1,891,326.15</u>	<u>1,090,213.22</u>
		<u>6,656,985.04</u>	<u>5,458,305.64</u>
<u>Capital Fund</u>			
Cash - Checking	D-5, D-9	1,306,198.49	774,897.55
Loans Receivable	D-10	29,947.60	29,947.60
Interfunds Receivable	D-11		40,675.42
Fixed Capital	D-14	34,499,837.37	25,922,306.96
Fixed Capital - Authorized and Uncompleted	D-15	7,389,500.00	16,482,250.37
		<u>43,225,483.46</u>	<u>43,250,077.90</u>
		<u>\$ 49,882,468.50</u>	<u>\$ 48,708,383.54</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

COMPARATIVE BALANCE SHEETS  
REGULATORY BASIS  
DECEMBER 31, 2015 AND 2014

D  
Sheet # 2

<u>LIABILITIES, RESERVES AND FUND BALANCES</u>	<u>Ref.</u>	<u>2015</u>	<u>2014</u>
<u>Operating Fund</u>			
Appropriation Reserves:			
Encumbered	D-4, D-16	\$ 277,002.60	\$ 322,309.35
Unencumbered	D-4, D-16	603,550.68	500,541.89
Accrued Interest on Bonds	D-17	115,033.76	124,487.93
Accrued Interest on Notes	D-18	18,007.57	8,952.31
Accrued Interest on Loans	D-19	25,960.42	29,995.84
Water Overpayments	D-21	27,477.03	17,426.47
Interfunds Payable	D-24	27,045.20	27,045.20
		<hr/>	<hr/>
		1,067,032.06	1,030,758.99
Reserve for Receivables and Inventory		1,891,326.15	1,090,213.22
Fund Balance	D-1	3,698,626.83	3,337,333.43
		<hr/>	<hr/>
		6,656,985.04	5,458,305.64
 <u>Capital Fund</u>			
Serial Bonds	D-29	6,884,000.00	7,584,000.00
N.J. Environmental Infrastructure Trust			
Loan Payable	D-28	2,188,666.70	2,545,207.35
Bond Anticipation Notes	D-27	6,002,524.00	4,774,563.00
Improvement Authorizations:			
Funded	D-22	49,500.00	194,519.51
Unfunded	D-22	1,186,371.61	3,006,338.72
Capital Improvement Fund	D-23	147,256.53	97,256.53
Interfunds Payable	D-24	701,005.69	194,571.36
Reserves for:			
Amortization	D-25	25,301,524.45	23,769,152.61
Deferred Amortization	D-26	469,763.00	937,841.37
Fund Balance	D-2	294,871.48	146,627.45
		<hr/>	<hr/>
		43,225,483.46	43,250,077.90
		<hr/>	<hr/>
		\$ 49,882,468.50	\$ 48,708,383.54
		<hr/>	<hr/>
Bonds and Notes Authorized but Not Issued	D-30	\$ 1,215,978.87	\$ 2,793,793.00
		<hr/>	<hr/>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

COMPARATIVE STATEMENTS OF OPERATIONS  
AND CHANGES IN FUND BALANCE - OPERATING FUND  
REGULATORY BASIS  
YEARS ENDED DECEMBER 31, 2015 AND 2014

D-1

	<u>Ref.</u>	<u>2015</u>	<u>2014</u>
<u>Revenue and Other Income</u>			
Fund Balance Utilized	D-3	\$ 803,000.00	\$ 375,000.00
Rents	D-3	6,773,942.29	6,228,899.32
Miscellaneous Revenue	D-3	339,815.75	158,967.24
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	D-16	480,330.12	720,662.04
		8,397,088.16	7,483,528.60
 <u>Expenditures</u>			
<u>Budgets Expenditures:</u>			
Operating	D-4	5,196,000.00	4,886,200.00
Capital Improvements	D-4	50,000.00	50,000.00
Debt Service	D-4	1,506,794.76	1,501,483.44
Statutory Expenditures	D-4	330,000.00	330,000.00
		7,082,794.76	6,767,683.44
 Excess Revenue		 1,314,293.40	 715,845.16
 <u>Fund Balance</u>			
Balance, Beginning of Year	D	3,337,333.43	3,146,488.27
		4,651,626.83	3,862,333.43
 Decreased by:			
Utilized as Anticipated Revenue:			
Water Operating Fund Budget	D-3	803,000.00	375,000.00
Current Fund Budget	D-5	150,000.00	150,000.00
		953,000.00	525,000.00
 Balance, End of Year	 D	 \$ 3,698,626.83	 \$ 3,337,333.43

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

STATEMENT OF WATER CAPITAL FUND BALANCE  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

D-2

	<u>Ref.</u>		
Balance, December 31, 2014	D		\$ 146,627.45
Increased by:			
Premium on Sales of Notes	D-5	\$ 87,996.85	
Funded Improvements Authorizations Canceled	D-25	<u>60,247.18</u>	
			<u>148,244.03</u>
Balance, December 31, 2015	D		<u>\$ 294,871.48</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

STATEMENT OF REVENUE  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

D-3

<u>Source</u>	<u>Ref.</u>	<u>2015 Budget</u>	<u>Realized</u>	<u>Excess (Deficit)</u>
Fund Balance Utilized	D-1	\$ 803,000.00	\$ 803,000.00	\$
Rents	D-1, D-12	6,225,000.00	6,773,942.29	548,942.29
Miscellaneous Revenue	D-1, Below	<u>150,000.00</u>	<u>339,815.75</u>	<u>189,815.75</u>
	D-4	<u>\$ 7,178,000.00</u>	<u>\$ 7,916,758.04</u>	<u>\$ 738,758.04</u>
 <u>Analysis of Realized Revenue</u>				
Miscellaneous Revenue:				
Interest on Delinquent Rents		\$ 68,964.56		
Glen Ridge Management Fee		29,005.05		
Interest on Investments		4,513.69		
Miscellaneous		<u>237,332.45</u>		
	Above		<u>\$ 339,815.75</u>	
 Collections:				
Treasurer	D-5		\$ 269,592.79	
Collector	D-6		68,964.56	
Interfunds Payable	D-24		<u>1,258.40</u>	
	Above		<u>\$ 339,815.75</u>	

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

STATEMENT OF EXPENDITURES  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

D-4  
Sheet # 1

Appropriation	Budget	Modified Budget	Paid or Charged	Expended		Balance Canceled
				Encumbered	Unencumbered	
<u>Operating</u>						
Salaries and Wages	\$ 892,000.00	\$ 892,000.00	\$ 874,494.26	\$	\$ 17,505.74	\$
Other Expenses	3,599,000.00	3,599,000.00	2,808,011.84	276,535.03	514,453.13	
<u>Commercial</u>						
Salaries and Wages	640,000.00	640,000.00	584,474.69		55,525.31	
Other Expenses	65,000.00	65,000.00	48,465.93	467.57	16,066.50	
	<u>5,196,000.00</u>	<u>5,196,000.00</u>	<u>4,315,446.72</u>	<u>277,002.60</u>	<u>603,550.68</u>	
<u>Capital Improvements</u>						
Capital Improvement Fund	50,000.00	50,000.00	50,000.00			
<u>Debt Service</u>						
Payment on Bond Principal	700,000.00	700,000.00	700,000.00			
Payment on Bond Anticipation Notes and Capital Notes	68,000.00	68,000.00	68,000.00			
Interest on Bonds	340,000.00	340,000.00	313,616.77			26,383.23
Interest on Notes	65,000.00	65,000.00	65,000.00			
Environmental Trust Fund - Principal	357,000.00	357,000.00	356,540.65			459.35
Environmental Trust Fund - Interest	72,000.00	72,000.00	3,637.34			68,362.66
	<u>1,602,000.00</u>	<u>1,602,000.00</u>	<u>1,506,794.76</u>			<u>95,205.24</u>
<u>Statutory Expenditures</u>						
Contribution to:						
Public Employees' Retirement System	157,000.00	157,000.00	157,000.00			
Social Security System	173,000.00	173,000.00	173,000.00			
	<u>330,000.00</u>	<u>330,000.00</u>	<u>330,000.00</u>			
	<u>\$ 7,178,000.00</u>	<u>\$ 7,178,000.00</u>	<u>\$ 6,202,241.48</u>	<u>\$ 277,002.60</u>	<u>\$ 603,550.68</u>	<u>\$ 95,205.24</u>

Ref.

D-3

D-4 Sheet 2

D

D

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

STATEMENT OF EXPENDITURES  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

D-4  
Sheet # 2

	<u>Ref.</u>	
Cash Disbursed	D-5	\$ 5,586,853.75
Capital Improvement Fund	D-11	233,133.62
Accrued Interest on Bonds	D-17	313,616.77
Accrued Interest on Notes	D-18	65,000.00
Accrued Interest on Loans	D-19	<u>3,637.34</u>
	Sheet # 1	<u>\$ 6,202,241.48</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY FUND

COMPARATIVE BALANCE SHEETS  
REGULATORY BASIS  
DECEMBER 31, 2015 AND 2014

E  
Sheet # 1

<u>ASSETS</u>	<u>Ref.</u>	<u>2015</u>	<u>2014</u>
<u>Operating Fund</u>			
Cash - Checking	E-5	\$ 1,012,027.77	\$ 1,776,441.51
Change Fund	E-7	200.00	200.00
		<u>1,012,227.77</u>	<u>1,776,641.51</u>
Interfund Receivable	E-9	632,392.98	32,055.05
		<u>1,644,620.75</u>	<u>1,808,696.56</u>
Receivables and Inventory with Full Reserves:			
Consumer Accounts Receivable	E-10	730,455.91	738,510.43
Inventory - Materials and Supplies	E-11	14,454.22	14,454.22
		<u>744,910.13</u>	<u>752,964.65</u>
		<u>2,389,530.88</u>	<u>2,561,661.21</u>
<u>Capital Fund</u>			
Cash	E-5, E-8	784,508.25	1,842,093.92
Interfund Receivable	E-9		166,035.25
Environmental Infrastructure Loan Receivable	E-12	318,302.00	318,302.00
Fixed Capital	E-13	1,407,634.84	
Fixed Capital Authorized and Uncompleted	E-14	4,145,000.00	5,930,000.00
		<u>6,655,445.09</u>	<u>8,256,431.17</u>
		<u>\$ 9,044,975.97</u>	<u>\$ 10,818,092.38</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY FUND

COMPARATIVE BALANCE SHEETS  
REGULATORY BASIS  
DECEMBER 31, 2015 AND 2014

E  
Sheet # 2

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>Ref.</u>	<u>2015</u>	<u>2014</u>
<u>Operating Fund</u>			
Appropriation Reserves:			
Encumbered	E-4, E-15	\$ 16,809.27	\$ 41,184.83
Unencumbered	E-4, E-15	287,316.83	150,414.08
Accrued Interest on Loans	E-18	5,601.74	
Accrued Interest on Notes	E-19	6,747.70	6,772.84
Sewer Overpayments	E-16	67,758.80	18,763.93
Interfunds Payable	E-17	475.41	100,475.41
		<u>384,709.75</u>	<u>317,611.09</u>
Reserve for Receivables and Inventory		744,910.13	752,964.65
Fund Balance	E-1	1,259,911.00	1,491,085.47
		<u>2,389,530.88</u>	<u>2,561,661.21</u>
 <u>Capital Fund</u>			
Bond Anticipation Notes	E-25	2,352,876.00	3,612,714.00
Environmental Infrastructure Loan Payable	E-21	830,656.00	879,759.50
Improvements Authorizations:			
Funded	E-20	71,841.32	319,225.59
Unfunded	E-20	497,784.04	1,290,202.99
Capital Improvement Fund	E-23	120,500.00	1,720,500.00
Interfunds Payable	E-17	632,392.98	3,518.94
Reserve for:			
Amortization	E-24	336,909.00	100,983.50
Deferred Amortization	E-22	1,670,702.00	222,686.00
Fund Balance	E-2	141,783.75	106,840.65
		<u>6,655,445.09</u>	<u>8,256,431.17</u>
		<u>\$ 9,044,975.97</u>	<u>\$ 10,818,092.38</u>
 Bonds and Notes Authorized But Not Issued	 E-26	 \$ 445,963.66	 \$ 1,113,857.00

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY FUND

COMPARATIVE STATEMENTS OF OPERATIONS  
AND CHANGES IN FUND BALANCE  
REGULATORY BASIS  
YEARS ENDED DECEMBER 31, 2015 AND 2014

E-1

	<u>Ref.</u>	<u>2015</u>	<u>2014</u>
<u>Revenues and Other Income Realized</u>			
Fund Balance Utilized	E-3	\$ 539,715.00	\$ 444,708.00
Sewer Charges	E-3	4,420,697.18	4,615,720.97
Sewer Flow Usage Fees - Reservoir Ridge	E-3	69,644.00	69,644.00
Non Budget Revenue	E-3	334,230.63	103,585.42
Other Credits to Income:			
Water Rent Overpayments Canceled			314.37
Unexpended Balance of Appropriation Reserves	E-15	148,945.22	158,840.56
		<u>5,513,232.03</u>	<u>5,392,813.32</u>
 <u>Expenditures</u>			
Budget Expenditures:			
Operating	E-4	4,827,915.00	4,630,475.00
Debt Service	E-4	318,941.50	234,768.30
Statutory Expenditures	E-4	57,800.00	57,800.00
Refund of Prior Year Revenue	E-5	35.00	
		<u>5,204,691.50</u>	<u>4,923,043.30</u>
 Excess in Revenue		 308,540.53	 469,770.02
 <u>Fund Balance</u>			
Balance, Beginning of Year	E	1,491,085.47	1,466,023.45
		<u>1,799,626.00</u>	<u>1,935,793.47</u>
 Decreased by:			
Utilized as Anticipated Revenue:			
Sewer Operating Fund Budget	Above	539,715.00	444,708.00
		<u>539,715.00</u>	<u>444,708.00</u>
 Balance, End of Year	 E	 <u>\$ 1,259,911.00</u>	 <u>\$ 1,491,085.47</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY CAPITAL FUND

STATEMENT OF FUND BALANCE  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

E-2

	<u>Ref.</u>	
Balance, December 31, 2014	E	\$ 106,840.65
Increased by:		
Premium on Sale of Notes:		
Cash Receipts	E-5	<u>34,943.10</u>
Balance, December 31, 2015	E	<u>\$ 141,783.75</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY FUND

STATEMENT OF REVENUE  
YEAR ENDED DECEMBER 31, 2015

E-3

	<u>Ref.</u>	<u>Budget</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
Fund Balance Utilized	E-1	\$ 539,715.00	\$ 539,715.00	\$
Sewer Charges	E-1, E-10	4,600,000.00	4,420,697.18	(179,302.82)
Sewer Flow Usage Fee: Reservoir Ridge	E-1, E-6	66,000.00	69,644.00	3,644.00
		<u>5,205,715.00</u>	<u>5,030,056.18</u>	<u>(175,658.82)</u>
 Non Budget Revenue	 E-1, Below		 <u>334,230.63</u>	 <u>334,230.63</u>
	E-4	<u>\$ 5,205,715.00</u>	<u>\$ 5,364,286.81</u>	<u>\$ 158,571.81</u>

	<u>Ref.</u>	<u>Ref.</u>		
<u>Non Budget Revenue</u>				
Interest Earned on Investments:				
Collections	E-5		\$ 1,485.90	
Sewer Connection Fees		\$ 238,538.00		
Interest on Delinquent Rents		45,909.60		
Glen Ridge Management Fee		40,000.00		
Miscellaneous		<u>4,423.09</u>		
	E-6		328,870.69	
 Interfunds Receivable	 E-9		 <u>3,874.04</u>	
			<u>\$ 334,230.63</u>	

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY FUND

STATEMENT OF EXPENDITURES  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

E-4  
Sheet # 1

<u>Appropriation</u>	<u>Budget</u>	<u>Modified Budget</u>	<u>Paid</u>	<u>Expended</u>		<u>Balance Canceled</u>
				<u>Encumbered</u>	<u>Reserved</u> <u>Unencumbered</u>	
<u>Operating</u>						
Salaries and Wages	\$ 495,000.00	\$ 495,000.00	\$ 397,286.15	\$	\$ 97,713.85	\$
Other Expenses	463,000.00	463,000.00	294,095.64	16,809.27	152,095.09	
Passaic Valley Sewer Commission	3,821,415.00	3,821,415.00	3,814,279.03		7,135.97	
Third River Sewer	1,500.00	1,500.00	1,334.36		165.64	
Second River Sewer	47,000.00	47,000.00	46,293.72		706.28	
	<u>4,827,915.00</u>	<u>4,827,915.00</u>	<u>4,553,288.90</u>	<u>16,809.27</u>	<u>257,816.83</u>	
<u>Debt Service</u>						
Payment on Bond Anticipation						
Notes and Capital Notes	35,000.00	35,000.00	34,838.00			162.00
Interest on Notes	45,000.00	45,000.00	45,000.00			
Payment on Loan	50,000.00	50,000.00	49,103.50			896.50
Payment of Interest on Loan	15,000.00	15,000.00	15,000.00			
Reimbursement for Sewer Share of Current Debt Service	175,000.00	175,000.00	175,000.00			
	<u>320,000.00</u>	<u>320,000.00</u>	<u>318,941.50</u>			<u>1,058.50</u>
<u>Statutory Expenditures</u>						
Contribution to:						
Public Employees' Retirement System	28,300.00	28,300.00	28,300.00			
Social Security System	26,000.00	26,000.00			26,000.00	
Unemployment Compensation Insurance	3,500.00	3,500.00			3,500.00	
	<u>57,800.00</u>	<u>57,800.00</u>	<u>28,300.00</u>		<u>29,500.00</u>	
	<u>\$ 5,205,715.00</u>	<u>\$ 5,205,715.00</u>	<u>\$ 4,900,530.40</u>	<u>\$ 16,809.27</u>	<u>\$ 287,316.83</u>	<u>\$ 1,058.50</u>

Ref.

E-3

Sheet # 2

E

E

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY FUND

STATEMENT OF EXPENDITURES  
REGULATORY BASS  
YEAR ENDED DECEMBER 31, 2015

E-4  
Sheet # 2

	<u>Ref.</u>	<u>Paid or Charged</u>
Cash Disbursed	E-5	\$ 4,840,530.40
Accrued Interest on Loans	E-18	15,000.00
Accrued Interest on Notes	E-19	<u>45,000.00</u>
	Sheet # 1	<u>\$ 4,900,530.40</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
PARKING UTILITY

COMPARATIVE BALANCE SHEETS  
REGULATORY BASIS  
DECEMBER 31, 2015 AND 2014

F

	<u>Ref.</u>	<u>2015</u>	<u>2014</u>
<u>ASSETS</u>			
<u>Operating Fund</u>			
Cash - Checking	F-4	\$ 2,388,958.80	\$ 2,758,528.62
<u>Capital Fund</u>			
Cash	F-4	803,449.94	802,626.25
Interfunds Receivable	F-7	86,550.06	42,373.75
Fixed Capital	F-8	16,445,000.00	16,445,000.00
		<u>17,335,000.00</u>	<u>17,290,000.00</u>
		<u>\$ 19,723,958.80</u>	<u>\$ 20,048,528.62</u>
 <u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
<u>Operating Fund</u>			
Accrued Interest on Bonds	F-10	\$ 312,444.58	\$ 328,635.18
Appropriation Reserves - Committed	F-3	427,443.08	
Appropriation Reserves - Reserved	F-3, F-9	255,912.96	837,940.90
Interfunds Payable	F-13	101,550.06	42,373.75
Fund Balance	F-1	1,291,608.12	1,549,578.79
		<u>2,388,958.80</u>	<u>2,758,528.62</u>
 <u>Capital Fund</u>			
Serial Bonds	F-14	14,195,000.00	14,595,000.00
Capital Improvement Fund	F-12	490,000.00	845,000.00
Reserve for Amortization	F-11	2,250,000.00	1,850,000.00
Fund Balance	F-1a	400,000.00	
		<u>17,335,000.00</u>	<u>17,290,000.00</u>
		<u>\$ 19,723,958.80</u>	<u>\$ 20,048,528.62</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
PARKING UTILITY

COMPARATIVE STATEMENTS OF OPERATIONS  
AND CHANGES IN FUND BALANCE  
REGULATORY BASIS  
YEARS ENDED DECEMBER 31, 2015 AND 2014

F-1

	<u>Ref.</u>	<u>2015</u>	<u>2014</u>
<u>Revenues and Other Income Realized</u>			
Fund Balance Utilized	F-2	\$ 165,000.00	\$ 165,000.00
Permit Fees	F-2	1,439,206.78	1,609,268.67
Meter Fees	F-2	1,267,203.35	1,861,376.68
Miscellaneous Revenue	F-2	236,988.17	232,717.93
Appropriation Reserves Canceled	F-9	744,278.10	643,216.75
		<u>3,852,676.40</u>	<u>4,511,580.03</u>
 <u>Expenditures</u>			
Budget Appropriations:			
Operating	F-3	1,943,000.00	2,122,260.16
Capital Improvements	F-3	45,000.00	45,000.00
Debt Service	F-3	1,031,519.22	1,034,290.26
Statutory Expenditures	F-3	92,000.00	92,700.00
		<u>3,111,519.22</u>	<u>3,294,250.42</u>
Other Debits to Income:			
Prior Year Revenue Adjustment	F-4	334,127.85	
 Excess in Revenue			
		407,029.33	1,217,329.61
 <u>Fund Balance</u>			
Balance, Beginning of Year	F	1,549,578.79	897,249.18
		<u>1,956,608.12</u>	<u>2,114,578.79</u>
 Decreased by:			
Utilized as Anticipated Revenue - Current Fund	F-4	500,000.00	400,000.00
Utilized as Anticipated Revenue	Above	165,000.00	165,000.00
		<u>665,000.00</u>	<u>565,000.00</u>
Balance, End of Year	F	<u>\$ 1,291,608.12</u>	<u>\$ 1,549,578.79</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
PARKING UTILITY

STATEMENT OF PARKING CAPITAL FUND BALANCE  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

F-1A

	<u>Ref.</u>	
Increased by:		
Cancellation of Capital Improvement Fund	F-12	<u>\$ 400,000.00</u>
Balance, December 31, 2015	F	<u><u>\$ 400,000.00</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
PARKING UTILITY

STATEMENT OF REVENUE  
YEAR ENDED DECEMBER 31, 2015

F-2

	<u>Ref.</u>	<u>Budget</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
<u>Source:</u>				
Fund Balance Anticipated	F-1	\$ 165,000.00	\$ 165,000.00	\$
Meter Fees	F-1, F-4	1,289,000.00	1,267,203.35	(21,796.65)
Permit Fees	F-1, F-4	1,475,000.00	1,439,206.78	(35,793.22)
Miscellaneous	F-1, Below	<u>200,000.00</u>	<u>236,988.17</u>	<u>36,988.17</u>
	F-3	<u>\$ 3,129,000.00</u>	<u>\$ 3,108,398.30</u>	<u>\$ (20,601.70)</u>
 <u>Miscellaneous Revenue</u>				
<u>Interest on Deposits:</u>				
Operating Fund	F-4	\$ 5,367.95		
Capital Fund	F-13	<u>823.69</u>	\$ 6,191.64	
Rental Income	F-4	10,750.00		
ATM Fees	F-4	758.00		
Other	F-4	3,538.31		
Herod Lot	F-4	<u>215,750.22</u>	<u>230,796.53</u>	
	Above		<u>\$ 236,988.17</u>	

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
PARKING UTILITY FUND

STATEMENT OF EXPENDITURES  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2015

F-3

Appropriation	Budget	Modified Budget	Paid	Expended		Balance Canceled
				Encumbered	Unencumbered	
<u>Operating</u>						
Salaries and Wages	\$ 483,000.00	\$ 515,000.00	\$ 498,459.47	\$	\$ 16,540.53	\$
Other Expenses	1,460,000.00	1,428,000.00	777,965.49	427,443.08	222,591.43	
	<u>1,943,000.00</u>	<u>1,943,000.00</u>	<u>1,276,424.96</u>	<u>427,443.08</u>	<u>239,131.96</u>	
<u>Capital Improvements</u>						
Capital Improvement Fund	45,000.00	45,000.00	45,000.00			
<u>Debt Service</u>						
Payment on Bond Principal	401,000.00	401,000.00	400,000.00			1,000.00
Interest on Bonds	648,000.00	648,000.00	631,519.22			16,480.78
	<u>1,049,000.00</u>	<u>1,049,000.00</u>	<u>1,031,519.22</u>			<u>17,480.78</u>
<u>Statutory Expenditures</u>						
Contribution to:						
Public Employees' Retirement System	52,000.00	52,000.00	35,219.00		16,781.00	
Social Security System	40,000.00	40,000.00	40,000.00			
	<u>92,000.00</u>	<u>92,000.00</u>	<u>75,219.00</u>		<u>16,781.00</u>	
	<u>\$ 3,129,000.00</u>	<u>\$ 3,129,000.00</u>	<u>\$ 2,428,163.18</u>	<u>\$ 427,443.08</u>	<u>\$ 255,912.96</u>	<u>\$ 17,480.78</u>

Ref.

F-2

Below

F

F

Ref.

Cash Disbursements	F-4	\$ 1,720,611.46
Petty Cash	F-6	32.50
Interfunds Receivable	F-7	31,000.00
Interfunds Payable	F-13	45,000.00
Accrued Interest on Bonds	F-10	631,519.22
		<u>\$ 2,428,163.18</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CAPITAL FIXED ASSETS

COMPARATIVE BALANCE SHEETS  
REGULATORY BASIS  
DECEMBER 31, 2015 AND 2014

G

<u>CAPITAL FIXED ASSETS</u>	<u>2015</u>	<u>2014</u>
Building and Contents	\$ 99,398,403.00	\$ 99,391,258.78
Land	50,327,400.00	51,648,800.00
Vehicles and Other Equipment	<u>12,091,913.00</u>	<u>12,451,965.35</u>
	<u>\$ 161,817,716.00</u>	<u>\$ 163,492,024.13</u>
 <u>RESERVE</u>		
Investment in Capital Fixed Assets	<u>\$ 161,817,716.00</u>	<u>\$ 163,492,024.13</u>

See accompanying notes to financial statements.

**NOTES TO FINANCIAL STATEMENTS**

**TOWNSHIP OF MONTCLAIR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2015**

**1. REPORTING ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Reporting Entity

The Township of Montclair, Essex County, New Jersey (the "Township") is organized as a Council-Manager municipality under the provisions of N.J.S.A. 40:69A-81 et seq. The Township is "governed by an elected Mayor and Council and by an appointed Municipal Manager, and by such other officers and employees as may be duly appointed. The Council shall consist of four members elected by ward and two members elected at large by voters of the municipality and shall serve for a term of four years beginning on the first day of July next following their election".

Each member of the Council carries a legislative vote.

Governmental Accounting Standards Board (GASB) Statement No. 14 as amended by GASB Statement No. 61 establishes certain standards for defining and reporting on the financial reporting entity. In accordance with these standards, the reporting entity should include the primary government and those component units which are fiscally accountable to the primary government.

The financial statements of the Township include every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Township, as required by the provisions of N.J.S.A. 40A:5-5. The financial statements, however, do not include the operations of the Free Public Library and Housing Agency, which are separate entities and are subject to separate examinations.

**Description of Funds**

The GASB is a recognized standard setting body for establishing governmental accounting and financial reporting principles; however, the accounting policies of the Township conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"). Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Township accounts for its financial transactions through the following separate funds which differ from the fund structure required by generally accepted accounting principles in the United States of America (US GAAP):

Current Fund - Encompasses resources and expenditures for basic governmental operations. Fiscal activity of Federal and State grant programs are reflected in a segregated section of the Current Fund.

Trust Funds - The records of receipts, disbursements and custodianship of monies in accordance with the purpose for which each account was created are maintained in Trust Funds. These include the Assessment Trust Fund, Animal Control Trust Fund and General Trust Fund.

General Capital Fund - The receipts and expenditure records for the acquisition of general infrastructure and other capital facilities, other than those acquired in the Current Fund, are maintained in this Fund, as well as, related long-term debt accounts.

Water Utility Operating and Capital Funds - These Funds reflect revenue, expenditures, stewardship, acquisition of utility infrastructure and other capital facilities, as well as long-term debt, debt service and other related activity of the municipally-owned Water Utility.

Sewer Utility Operating and Capital Funds - These Funds reflect revenue, expenditures, stewardship, acquisition of utility infrastructure and other capital facilities, as well as long-term debt, debt service and other related activity of the municipally-owned Sewer Utility.

# TOWNSHIP OF MONTCLAIR

## NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2015

### 1. **REPORTING ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

Parking Utility Operating and Capital Funds - These Funds reflect revenue, expenditures, stewardship, acquisition of utility infrastructure and other capital facilities, as well as long-term debt, debt service and other related activity of the municipally-owned Parking Utility. Capital Fixed Assets Fund - These accounts reflect estimated valuations of land, buildings and certain moveable fixed assets of the Township.

#### Basis of Accounting

The accounting principles and practices prescribed for municipalities by the Division differ in certain respects from US GAAP. The accounting system is maintained on the modified accrual basis with certain exceptions. Significant accounting policies in New Jersey are summarized as follows:

#### Property Taxes and Other Revenue

Property taxes and other revenue are realized when collected in cash or approved by regulation for accrual from certain sources of the State of New Jersey and the Federal Government. Accruals of taxes and other revenue are otherwise deferred as to realization by the establishment of offsetting reserve accounts. US GAAP requires such revenue to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

#### Grant Revenue

Federal and State grants, entitlements or shared revenue received for purposes normally financed through the Current Fund are recognized when anticipated in the Township's budget. US GAAP requires such revenue to be recognized in the accounting period when they become susceptible to accrual.

#### Expenditures

Expenditures for general and utility operations are generally recorded on the accrual basis. Unexpended appropriation balances, except for amounts which may have been cancelled by the governing body or by statutory regulation, are automatically recorded as liabilities at December 31st of each year, under the title of "Appropriation Reserves".

Grant appropriations are charged upon budget adoption to create separate spending reserves.

Budgeted transfers to the Capital Improvement Fund are recorded as expenditures to the extent permitted by law.

Expenditures from Trust and Capital Funds are recorded upon occurrence and charged to accounts statutorily established for specific purposes.

Budget Appropriations for interest on General Capital Long-Term Debt is raised on the cash basis; interest on Utility Debt is recorded on the accrual basis.

US GAAP requires expenditures to be recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which should be recognized when due.

#### Encumbrances

As of January 1, 1986, all local units were required to maintain an encumbrance accounting system. Contractual orders outstanding at December 31, are reported as expenditures through the establishment of an encumbrance payable. Encumbrances do not constitute expenditures under US GAAP.

**TOWNSHIP OF MONTCLAIR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2015**

**1. REPORTING ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**Appropriation Reserves**

Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as additions to income. Appropriation reserves do not exist under US GAAP.

**Compensated Absences**

Expenditures relating to obligations for unused vested accumulated sick, vacation and compensatory pay are not recorded until paid. GMP requires that the amount that would normally be liquidated with expendable available financial resources be recorded as an expenditure in the operating funds and the remaining obligations be recorded as a long-term obligation.

**Property Acquired for Taxes**

Property acquired for Taxes (Foreclosed Property) is recorded in the Current Fund at the assessed valuation during the year when such property was acquired by deed or foreclosure and is offset by a corresponding reserve account. US GAAP requires such property to be recorded at market value on the date of acquisition.

**Interfunds Receivable and Payable**

Interfunds Receivable in the Current Fund are generally recorded with offsetting reserves which are established by charges to operations. Collections are recognized as income in the year that the receivables are realized. Interest Accounts Receivable of all other funds are recorded as accrued and are not offset with reserve accounts. Interfunds Receivable of one fund are offset with Interfunds Payable of the corresponding fund. US GAAP does not require the establishment of an offsetting reserve.

**Inventories of Supplies**

Materials and supplies purchased by all funds are recorded as expenditures.

An annual inventory of materials and supplies for the Water and Sewer Utilities are required, by regulation to be prepared by Township personnel for inclusion on the Water and Sewer Utilities Operating Fund balance sheets. Annual changes in valuations, offset with a Reserve Account, are not considered as affecting results of operations. Materials and supplies of other funds are not inventoried nor included on their respective balance sheets.

**Capital Fixed Assets**

General:

In accordance with Accounting for Governmental Fixed Assets, as promulgated by the Division, which differs in certain respects from US GAAP, the Township has developed a capital fixed asset accounting and reporting system.

US GAAP requires that fixed assets be capitalized at historical or estimated historical cost if actual historical cost is not available. Depreciation on utility fixed assets should also be recorded.

## TOWNSHIP OF MONTCLAIR

### NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2015

#### 1. REPORTING ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Fixed assets used in governmental operations (general capital fixed assets) are accounted for in the Capital Fixed Assets. Public domain ("infrastructure") general capital fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

Acquisitions of land, buildings, machinery, equipment and other capital assets are recorded on a perpetual fixed asset record.

Vehicles, furniture, equipment and other items are reflected at replacement values at time of inventory preparation. Additions to the established fixed assets are valued at cost

Depreciation of assets is not recorded as an operating expense of the Township.

#### Utilities:

Capital acquisitions, including utility infrastructure costs of the Water, Sewer and Parking Utilities, are recorded at cost upon purchase or project completion in the Fixed Capital Accounts of the Utility. The Fixed Capital Accounts are adjusted for dispositions or abandonments. The accounts include movable fixed assets of the Utility, but are not specifically identified and are considered as duplicated in the Capital Fixed Assets. The duplication is considered immaterial on its effect on the financial statements taken as a whole.

Utility improvements that may have been constructed by developers are not recorded as additions to Fixed Capital.

Fixed Capital of the Utility is offset by accumulations in Amortization Reserve Accounts. The accumulations represent costs of fixed assets purchased with budgeted funds or acquired by gift as well as grants, developer contributions or liquidations of related bonded debt and other liabilities incurred upon fixed asset liquidation.

The Fixed Capital Accounts reflected herein are as recorded in the records of the municipality and do not necessarily reflect the true condition of such Fixed Capital. The records consist of a control account only. Detailed records are not maintained.

#### Basic Financial Statements

The GASB Codification also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be in accordance with US GAAP. The Township presents the financial statements listed in the table of contents, which are required by the Division and differ from the financial statements required by US GAAP. In addition, the Division requires the financial statements to be referenced to the supplementary schedules. This practice differs from US GAAP.

#### 2. CASH, CASH EQUIVALENTS AND INVESTMENTS

##### Cash and Cash Equivalents

New Jersey statutes permit the deposit of public funds in institutions located in New Jersey, which are insured by the Federal Deposit Insurance Corporation (FDIC) or any other agencies of the United States that insures deposits or the State of New Jersey Cash Management Fund.

The State of New Jersey Cash Management Fund is authorized by statute and regulations of the State Investment Council to invest in fixed income and debt securities which mature or are redeemed within one year. Twenty-five percent of the Fund may be invested in eligible securities which mature within two years provided, however, the average maturity of all investments in the Fund shall not exceed one year. Collateralization of Fund investments is generally not required.

**TOWNSHIP OF MONTCLAIR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2015**

**2. CASH, CASH EQUIVALENTS AND INVESTMENTS (continued)**

In addition, by regulation of the Division of Local Government Services, municipalities are allowed to deposit funds in the Municipal Bond Insurance Association (MBIA) through their investment management company, the Municipal Investors Service Corporation.

In accordance with the provisions of the Governmental Unit Deposit Protection Act of New Jersey, public depositories are required to maintain collateral for deposits of public funds that exceed insurance limits as follows:

The market value of the collateral must equal 5% of the average daily balance of public funds or

If the public funds deposited exceed 75% of the capital funds of the depository, the depository must provide collateral having a market value equal to 100% of the amount exceeding 75%.

All collateral must be deposited with the Federal Reserve Bank, The Federal Home Loan Bank Board or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.

**Investments**

New Jersey statutes permit the Township to purchase the following types of securities:

- Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America. This includes instruments such as Treasury bills, notes and bonds.
- Government money market mutual funds.
- Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.
- Bonds or other obligations of the local unit or school districts of which the local unit is a part.
- Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments.
- Local government investment pools, such as New Jersey CLASS and the New Jersey Arbitrage Rebate Management Program.
- New Jersey State Cash Management Fund.
- Repurchase agreements of fully collateralized securities, subject to special conditions.

In addition, a variety of state laws permit Local Governments to invest in a wide range of obligations issued by State Governments and its agencies.

As of December 31, 2015, the Township had funds invested and on deposit in checking and New Jersey Cash Management Accounts. The amount of the Township's Cash and Cash Equivalents on Deposit as of December 31, 2015 was \$45,232,807. These funds constitute "deposits with financial institutions" as defined by GASB Statement No. 40.

**TOWNSHIP OF MONTCLAIR**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2015**

**3. TAXES AND TAX TITLE LIENS RECEIVABLE**

Property assessments are determined on true values and taxes are assessed based upon these values. The residential tax bill includes the levies for the Township, County and School purposes. Certified adopted budgets are submitted to the County Board of Taxation by each taxing district. The tax rate is determined by the board upon the filing of these budgets.

The tax bills are mailed by the Tax Collector annually in June and are payable in four quarterly installments due the first of August and November of the current year and a preliminary billing due the first of February and May of the subsequent year. The August and November billings represent the third and fourth quarter installments and are calculated by taking the total year tax levy less the preliminary first and second quarter installments due February and May. The preliminary *levy* is based on one-half of the current year's total tax.

Tax installments not paid by the above due dates are subject to interest penalties determined by a resolution of the governing body. The rate of interest in accordance with the aforementioned resolution is 8% per annum on the first \$1,500.00 of delinquency and 18% on any delinquency in excess of \$1,500.00. The resolution also sets a grace period of ten days before interest is calculated. In addition, any delinquency in excess of \$10,000.00 at the end of the calendar year is subject to a 6% penalty on the unpaid balance.

Taxes unpaid on the 11th day of the eleventh month in the fiscal year when the taxes became in arrears are subject to the tax sale provisions of the New Jersey statutes. The municipality may institute in rem foreclosure proceedings after six months from the date of the sale if the lien has not been redeemed.

The following is a five year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four years:

**Comparative Schedule of Tax Rates**

	<u>Calendar Year 2015</u>	<u>Calendar Year 2014</u>	<u>Calendar Year 2013</u>	<u>Calendar Year 2012</u>	<u>Calendar Year 2011</u>
Tax Rate	<u>\$ 3.526</u>	<u>\$ 3.408</u>	<u>\$ 3.301</u>	<u>\$ 3.253</u>	<u>\$ 2.561</u>
Apportionment of Tax Rate:					
Municipal	\$ 0.952	\$ 0.944	\$ 0.940	\$ 0.924	\$ 0.716
County	0.591	0.572	0.545	0.517	0.407
County Open Space	0.018	0.018	0.017	0.018	0.014
School	<u>1.965</u>	<u>1.874</u>	<u>1.799</u>	<u>1.794</u>	<u>1.424</u>

**Assessed Valuation**

<u>Calendar Year</u>	<u>Amount</u>
2015	\$ 5,743,231,038.00
2014	5,742,708,051.00
2013	5,766,157,920.00
2012	5,775,681,589.00
2011	7,181,141,428.00

**TOWNSHIP OF MONTCLAIR**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2015**

**3. TAXES AND TAX TITLE LIENS RECEIVABLE (continued)**

Tax Levies and Collections

<u>Year</u>	<u>Tax Levy</u>	<u>Collections</u>	<u>Percentage of Collections</u>
2015	\$ 203,446,828.87	\$ 200,644,911.17	98.62 %
2014	196,667,367.88	193,571,707.85	98.43
2013	191,234,368.07	188,113,049.90	98.36 *
2012	188,639,731.58	185,621,790.13	98.40 *
2011	184,649,594.16	180,677,225.49	98.32

\* Percentage of collection based on a reduction of the tax levy due to tax appeals in accordance with the provisions of N.J.S.A 40A:4-41c(2).

Delinquent Taxes and Tax Title Liens

This tabulation includes a comparison, expressed in percentage of the total of delinquent taxes and tax title liens at each year end, in relation to the tax levies of the last five years.

<u>Year</u>	<u>Amount of Tax Title Liens</u>	<u>Amount of Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2015	\$ 167,409.51	\$ 2,449,281.74	\$ 2,616,691.25	1.29 %
2014	132,336.06	2,541,986.86	2,674,322.92	1.35
2013	119,556.06	2,358,955.56	2,478,511.62	1.29
2012	107,177.31	2,791,164.69	2,898,342.00	1.54
2011	94,978.55	3,064,484.49	3,159,463.04	1.71

**4. SPECIAL IMPROVEMENT DISTRICT ASSESSMENTS**

A Special Improvement District was established by ordinance of the Township, adopted on February 19, 2002, in accordance with the provisions of N.J.S.A. 40:56-65 et seq. for the purposes of promoting economic growth and employment within the Montclair Town Center Business District (the "District").

Properties within the geographic boundaries of the District are subject to the assessment. Tax exempt properties and properties exclusively in residential use are excluded from the special assessment.

The assessment for the year ending December 31, 2015 was \$495,657.96.

**5. PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION**

The value of properties acquired by tax title lien liquidation is carried at the current assessed valuation.

<u>Year</u>	<u>Amount</u>
2015	\$ 317,900.00
2013	317,900.00
2012	317,900.00
2011	317,900.00
2011	317,900.00

**TOWNSHIP OF MONTCLAIR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2015**

**6. WATER CONSUMER ACCOUNTS RECEIVABLE**

The Township maintains a Utility Fund for the billing and collection of water rents. The Township is divided into six sections for the purposes of billings which are done on a quarterly basis.

Water Utility billings and collections for the past five years are as follows:

<u>Year</u>	<u>Billings</u>	<u>Cash Collections</u>
2015	\$ 7,575,055.22	\$ 6,773,942.29
2014	6,259,852.94	6,228,899.32
2013	6,307,113.18	6,375,579.42
2012	6,405,503.41	6,358,416.41
2011	6,793,027.73	6,485,761.34

Cash collections include realization of prior year uncollected balances.

**7. SEWER RENTS RECEIVABLE**

The Township established a Utility Fund in the year 2006 for the billing and collection of sewer rents. The Township is divided into six sections for the purposes of billings which are done on a quarterly basis.

Sewer Utility billings and collections for the past five years are as follows:

<u>Year</u>	<u>Billings</u>	<u>Collections</u>
2015	\$ 4,412,642.66	\$ 4,420,697.18
2014	4,585,778.39	4,615,720.97
2013	4,514,186.39	4,448,845.22
2012	4,623,522.98	4,581,677.86
2011	4,660,832.73	4,719,926.71

Cash collections include realization of prior year uncollected balances.

**TOWNSHIP OF MONTCLAIR**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2015**

**8. FUND BALANCES APPROPRIATED**

	<u>Year</u>	<u>Balance Dec. 31</u>	<u>Utilized in Budgets of Succeeding Year</u>
Current Fund:	2015	\$ 8,463,030.80	\$ 3,235,000.00
	2014	7,807,798.79	3,025,000.00
	2013	7,150,431.15	2,408,945.73
	2012	5,346,174.05	1,394,651.84
	2011	3,341,734.71	1,100,000.00
Water Utility Operating Fund:	2015	\$ 3,698,626.83	\$ 2,646,901.66
	2014	3,337,333.43	803,000.00
	2013	3,149,519.42	375,000.00
	2012	2,600,558.78	497,757.00
	2011	1,691,546.29	271,895.00
Sewer Utility Operating Fund:	2015	\$ 1,259,911.00	\$ 975,786.41
	2014	1,491,085.47	539,715.00
	2013	1,466,023.45	444,708.00
	2012	1,374,403.49	334,592.00
	2011	2,861,617.71	1,627,039.00
Parking Utility Operating Fund:	2015	\$ 1,291,608.12	\$ 163,318.56
	2014	1,549,578.79	165,000.00
	2013	897,249.18	165,000.00
	2012	1,735,106.84	800,000.00
	2011	23,791.79	

**9. PENSION PLANS**

Public Employee Retirement System

The Public Employee Retirement System is a cost-sharing, multiple employer defined benefit pension plan as defined in GASB Statement No. 68. The Plan is administered by The New Jersey Division of Pensions and Benefits (Division). The more significant aspects of the PERS Plan are as follows:

*Plan Membership and Contributing Employers-* Substantially all full-time employees of the State of New Jersey or any county, municipality, school district or public agency are enrolled in PERS, provided the employee is not required to be a member of another state-administered retirement system or other state pension fund or other jurisdiction's pension fund. Membership and contributing employers of the defined benefit pension plans consisted of the following at June 30, 2015:

Inactive plan members or beneficiaries currently receiving benefits	166,637
Inactive plan members entitled to but not yet receiving benefits	703
Active plan members	<u>259,161</u>
Total	<u>426,501</u>

Contributing Employers – 1,710

**TOWNSHIP OF MONTCLAIR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2015**

**9. PENSION PLANS (continued)**

*Significant Legislation* – For State of New Jersey contributions to PERS, Chapter 1, P.L. 2010, effective May 21, 2010, required the State to resume making actuarially recommended contributions to the pension plan on a phased-in basis over a seven year period beginning in the fiscal year ended June 30, 2012. For State fiscal year 2015, the State was required to make a minimum contribution representing 4/7<sup>th</sup> of the actuarially determined contribution amount based on the July 1, 2013 actuarial valuation.

Chapter 19, P.L. 2009, effective March 17, 2009, provided an option for local employers of PERS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State Fiscal Year 2009. Such an employer will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of PERS, by employer, for the reduced normal and accrued liability contributions provided under this law.

This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets.

Pursuant to the provision of Chapter 78, P.L. 2011, COLA increases were suspended for all current and future retirees of PERS.

For the year ended December 31, 2015 the Township's total payroll for all employees was \$34,788,001. Total PERS covered payroll was \$10,484,883. Due to payroll system limitations, covered payroll refers to pensionable compensation, rather than total compensation, paid by the Township to active employees covered by the Plan.

*Specific Contribution Requirements and benefit provisions* – The contribution policy is set by N.J.S.A. 43:15 and requires contributions by active members and contributing employers. Members contribute at a uniform rate. Pursuant to the provisions of Chapter 78, P.L. 2011, the active member contribution rate increased from 5.5% of annual compensation to 6.5% plus an additional 1% phased-in over 7 years beginning in July 2012. The member contribution rate was 6.78% in State fiscal year 2014 and increased to 6.92 for State fiscal year 2015, commencing July 1, 2015. The phase-in of the additional incremental member contribution rate will take place in July of each subsequent State fiscal year. Employers' contribution amounts are based on an actuarially determined rate. The annual employer contributions include funding for basic retirement allowances and noncontributory death benefits. Township contributions are due and payable on April 1<sup>st</sup> in the second fiscal period subsequent to plan year for which the contributions requirements were calculated. Township payments to PERS for the years ending December 31, 2014 and 2015 consisted of the following:

	<u>2015</u>	<u>2014</u>
Total Regular Billing	\$1,339,857	\$1,177,432

The Township recognizes liabilities to PERS and records expenditures for same in the fiscal period that bills become due.

The vesting and benefit provisions are set by N.J.S.A. 43:15. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS.

**TOWNSHIP OF MONTCLAIR**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2015**

**9. PENSION PLANS (continued)**

The following represents the membership tiers for PERS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007.
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 8, 2008
3	Members who were eligible on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

A service retirement benefit of 1/55<sup>th</sup> of final average salary for each year of service credit is available to tier 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60<sup>th</sup> of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tier 1 and 2 members before reaching age 60, to tier 3 and 4 members before age 62 and tier 5 members with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the retirement age of his/her respective tier. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

*Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions* – The regulatory basis of accounting which is basis for the preparation of the Township’s basic financial statements does not require or permit the inclusion of entity-wide, full accrual basis financial statements. Accordingly, the Township does not recognize pension liabilities for any current or prior period until the fiscal period in which such payments will become due and payable.

At June 30, 2015, the PERS reported a net pension liability of \$22,447,996,119 for its Non-State Employer Member Group. The Township’s proportionate share of the net pension liability for the Non-State Employer Member Group that is attributable to the Township was \$33,714,588 or 0.1501897445%. At June 30, 2014, the PERS reported a net pension liability of \$18,722,735,003 for its Non-State Employer Member Group. The proportionate share of the State of New Jersey’s the net pension liability for the Non-State Employer Member Group that is attributable to the Township was \$26,740,821 or 0.1428254003%.

For the year ended December 31, 2015, the Township recognized PERS expense of \$1,339,857. At December 31, 2015 the Township would have reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources, if GASB #68 was recognized:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expended and actual experience	\$ 804,312	\$
Changes in assumptions	3,620,677	
Net difference between projected and actual earnings on pension plan investments		542,066
Changes in proportion and differences between Township contributions and proportionate share of contributions	1,169,784	581,041
Township contributions subsequent to the measurement date	1,339,857	

**TOWNSHIP OF MONTCLAIR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2015**

**9. PENSION PLANS (continued)**

\$604,322 shown as deferred outflows of resources related to PERS resulting from Township contributions subsequent to the measurement date (December 31, 2015) should have been recognized as a reduction of net pension liability in the year ended December 31, 2015. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to PERS should have been recognized in pension expense as follows, if GASB #68 was recognized:

<u>Year ended</u> <u>December 31,</u>	<u>Amount</u>
2016	\$ 828,522
2017	828,522
2018	828,522
2019	1,226,924
2020	759,182
Thereafter	
<b>Total</b>	<b>\$ 4,471,672</b>

*Actuarial Assumptions-* The total pension liability in the June 30, 2015 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.04%
Salary Increases (2012-2021)	2.15-4.40% Based on age
Thereafter	3.15-5.40% Based on age
Investment rate of return	7.90%

Mortality rates were based on the RP-2000 Combined Table for Males or Females, as appropriate with adjustments for mortality improvements based on Scale AA.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rate of return (expected returns, net of pension plans investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plans' target asset allocation as of June 30, 2015 are summarized in the following table:

<u>Asset Class</u>	
Cash	1.04%
U.S. Treasuries	1.64%
Investment Grade Credit	1.79%
Mortgages	1.62%
High Yield Bonds	4.03%
Inflation-Indexed Bonds	3.25%
Broad US Equities	8.52%
Developed Foreign Equities	6.88%
Emerging Market Equities	10.00%
Private Equity	12.41%
Hedge Funds/Absolute Return	4.72%
Real Estate (Property)	6.83%
Commodities	5.32%
Global Debt Ex U.S.	-0.40%
REIT	5.12%

*Discount Rate* – The discount rate used to measure the pension liabilities of PERS was 4.90%

**TOWNSHIP OF MONTCLAIR**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2015**

**9. PENSION PLANS (continued)**

*Sensitivity of Net Pension Liability* – the following presents the net pension liability of PERS calculated using the discount rates as disclosed above as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage rate higher than the current rate:

	<u>At 1% Decrease</u>	<u>At Current Discount Rate</u>	<u>At 1% Increase</u>
Township's proportionate share	\$41,903,108	\$33,714,588	\$26,849,392

*Plan Fiduciary Net Position* – The plan fiduciary net position for PERS, including the State of New Jersey, at June 30, 2015 was \$28,553,566,906. Information regarding the portion of the Plan Fiduciary Net Position that was allocable to the Local (Non-State) Group was not available.

**Police and Firemen's Retirement System**

The Police and Firemen's Retirement System is a cost-sharing, multiple employer defined benefit pension plan as defined in GASB Statement No. 68. The Plan is administered by The New Jersey Division of Pensions and Benefits (Division). The more significant aspects of the PFRS Plan are as follows:

*Plan Membership and Contributing Employers*- Substantially all full-time county and municipal police and firemen and state firemen or officer employees with police powers appointed after June 30, 1944 are enrolled in PFRS Membership and contributing employers of the defined benefit pension plans consisted of the following at June 30, 2015:

Inactive plan members or beneficiaries currently receiving benefits	44,252
Inactive plan members entitled to but not yet receiving benefits	51
Active plan members	<u>40,359</u>
 Total	 <u>84,662</u>

Contributing Employers – 585

*Significant Legislation* – For State of New Jersey contributions to PFRS, Chapter 1, P.L. 2010, effective May 21, 2010, required the State to resume making actuarially recommended contributions to the pension plan on a phased-in basis over a seven year period beginning in the fiscal year ended June 30, 2012. For State fiscal year 2015, the State was required to make a minimum contribution representing 4/7<sup>th</sup> of the actuarially determined contribution amount based on the July 1, 2013 actuarial valuation.

Pursuant to the provision of Chapter 78, P.L. 2011, COLA increases were suspended for all current and future retirees of PFRS.

For the year ended December 31, 2015 the Township's total payroll for all employees was \$34,788,001. Total PFRS covered payroll was \$18,837,495. Due to payroll system limitations, covered payroll refers to pensionable compensation, rather than total compensation, paid by the Township to active employees covered by the Plan.

*Specific Contribution Requirements and benefit provisions* – The contribution policy is set by N.J.S.A. 43:16A and requires contributions by active members and contributing employers. Pursuant to the provisions of Chapter 78, P.L. 2011, the active member contributions rate increased from 8.5% of annual compensation to 10.0% in October 2011. Employer contribution amounts are based on an actuarially determined rate. The annual employer contributions include funding for basic retirement allowances and noncontributory death benefits. Township contributions are due and payable on April 1<sup>st</sup> in the second fiscal period subsequent to plan year for which the contributions requirements were calculated.

**TOWNSHIP OF MONTCLAIR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2015**

**9. PENSION PLANS (continued)**

Township payments to PFRS made in the years ending December 31, 2014 and 2015 consisted of the following:

	<u>2015</u>	<u>2014</u>
Total PFRS Payment - Regular	<u>\$4,835,588</u>	<u>\$4,410,955</u>

The Township recognizes liabilities to PFRS and records expenditures for same in the fiscal period that bills become due.

The vesting and benefit provisions are set by N.J.S.A. 43:16A. PFRS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for disability benefits, which vest after 4 years of service.

The following represents the membership tiers for PFRS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to May 22, 2010
2	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
3	Members who were eligible on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service, as defined, up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (tiers 1 and 2 members) and 60% (tier 3 members) of final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

*Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions* – The regulatory basis of accounting which is basis for the preparation of the Township's basic financial statements does not require or permit the inclusion of entity-wide, full accrual basis financial statements. Accordingly, the Township does not recognize pension liabilities for any current or prior period until the fiscal period in which such payments will become due and payable.

At June 30, 2015, the PFRS reported a net pension liability of \$18,117,234,618 for its Non-State, Non-Special Funding Situation Employer Member Group. The Township's proportionate share of the net pension liability for the Non-State Non-Special Funding Situation Employer Member Group was \$95,636,980, or 0.5741716373%. At June 30, 2014, the PFRS reported a net pension liability of \$13,933,627,128 for its Non-State, Non-Special Funding Situation Employer Member Group. The Township's proportionate share of the net pension liability for the Non-State Non-Special Funding Situation Employer Member Group was \$72,240,538, or 0.5742914524%.

**TOWNSHIP OF MONTCLAIR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2015**

**9. PENSION PLANS (continued)**

For the year ended December 31, 2015, the Township recognized PFRS expense of \$4,835,588. At December 31, 2015 the Township would have reported deferred outflows of resources and deferred inflows of resources related to PFRS from the following sources, if GASB #68 was recognized:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expensed and actual experience	\$	\$ 824,899
Changes in assumptions	17,656,962	
Net difference between projected and actual earnings on pension plan investments		1,664,478
Changes in proportion and differences between Township contributions and proportionate share of contributions		597,277
Township contributions subsequent to the measurement date	4,835,588	

\$4,835,588 shown as deferred outflows of resources related to PFRS resulting from Township contributions subsequent to the measurement date (December 31, 2015) should have been recognized as a reduction of net pension liability in the year ended December 31, 2015. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to PFRS should have been recognized in pension expense as follows, if GASB #68 was recognized:

<u>Year ended December 31,</u>	<u>Amount</u>
2016	\$ 2,737,533
2017	2,737,533
2018	2,737,533
2019	4,580,509
2020	1,777,204
Thereafter	
Total	\$14,570,312

*Actuarial Assumptions-* The total pension liability in the June 30, 2015 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.04%
Salary Increases (2012-2021)	2.60-9.48% based on age
Thereafter	3.60-10.48% based on age
Investment rate of return	7.90%

Mortality rates were based on the RP-2000 Combined Table for Males or Females, as appropriate with adjustments for mortality improvements based on Scale BB.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rate of return (expected returns, net of pension plans investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

**TOWNSHIP OF MONTCLAIR**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2015**

**9. PENSION PLANS (continued)**

Best estimates of arithmetic real rates of return for each major asset class included in the pension plans' target asset allocation as of June 30, 2015 are summarized in the following table:

<u>Asset Class</u>	
Cash	1.04%
U.S. Treasuries	1.64%
Investment Grade Credit	1.79%
Mortgages	1.62%
High Yield Bonds	4.03%
Inflation-Indexed Bonds	3.25%
Broad US Equities	8.52%
Developed Foreign Equities	6.88%
Emerging Market Equities	10.00%
Private Equity	12.41%
Hedge Funds/Absolute Return	4.72%
Real Estate (Property)	6.83%
Commodities	5.32%
Global Debt Ex U.S.	-0.40%
REIT	5.12%

*Discount Rate* – The discount rate used to measure the pension liabilities of PFRS was 5.79%

*Sensitivity of Net Pension Liability* – the following presents the net pension liability of PFRS calculated using the discount rates as disclosed above as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage rate higher than the current rate:

	<u>At 1% Decrease</u>	<u>At current discount rate</u>	<u>At 1% increase</u>
PFRS	\$126,079,902	\$95,636,980	\$70,813,497

*Plan Fiduciary Net Position* – The plan fiduciary net position for PFRS at June 30, 2015 was \$25,106,858,921.

The Defined Contribution Retirement Plan (DCRP) is a multiple employer defined contribution plan as defined in GASB Statement No. 68. The Plan is administered by The New Jersey Division of Pensions and Benefits (Division). The more significant aspects of the DCRP are as follows:

*Plan Membership and Contributing Employers*- Enrollment in the DCRP is required for state or local officials, elected or appointed on or after July 1, 2007; employees enrolled in PFRS or PERS on or after July 1, 2007, who earn salary in excess of established "maximum compensation" limits; employees otherwise eligible to enroll in PFRS or PERS on or after November 2, 2008, who do not earn the minimum annual salary for tier 3 enrollment but who earn salary of at least \$5,000 annually; and employees otherwise eligible to enroll in PFRS or PERS after May 21, 2010, who do not work the minimum number of hours per week required for tier 4 or tier 5 enrollment, but who earn salary of at least \$5,000 annually. At June 30, 2015, the membership in the DCRP, based on the information within the Division's database, was 28,270.

*Contribution Requirement and Benefit Provisions* - State and local government employers contribute 3% of the employees base salary. Active members contribute 5.5% of base salary.

**TOWNSHIP OF MONTCLAIR**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2015**

**9. PENSION PLANS (continued)**

Eligible members are provided with a defined contribution retirement plan intended to qualify for favorable Federal income tax treatment under IRC Section 401(a), a noncontributory group life insurance plan and a noncontributory group disability benefit plan. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employee contributions shall immediately become and shall at all times remain fully vested and non forfeitable. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employer contributions shall be vested and non forfeitable on the date the participant commences the second year of employment or upon his or her attainment of age 65, while employed by an employer, whichever occurs first.

**10. HEALTH BENEFITS**

P.L. 2011 Ch. 78 Section 39 established guidelines for implementing employee contributions to the cost of their health insurance coverage.

The benefit cost is the premium charged for the respective employees' coverage. For State Health Benefit Plan ("SHBP") employers, the cost of coverage is the cost of medical and prescription coverage. For non-SHBP employers, the law requires that the cost of coverage includes all health care benefits; medical, prescription, dental, vision etc.

The base salary of the employees determines the percent of premium cost that is contributed.

The contribution is phased in at 25% per year:

- a) for employees hired on or after June 28, 2011 and not subject to Collective Negotiations Agreement ("CNA") that is in effect, the initial phase in is upon date of hire
- b) when a CNA that is in effect on June 28, 2011 expires or is in almost any way modified

Full contribution (Year 4) takes effect immediately for employees hired after June 28, 2011 who are not covered by a CNA or would be covered by a CNA that has expired.

When contributions begin, if the 1.5% of base salary calculation under Ch. 2 is greater than the standard contribution, that amount is paid until the new contribution percentage is greater.

**11. DEFINED CONTRIBUTION RETIREMENT PROGRAM**

Description of System

The Defined Contribution Retirement Program (DCRP) was established on July 1, 2007 for certain public employees under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, The program provides eligible members, with a minimum base salary of \$1,500.00 or more, with a tax sheltered, defined contribution retirement benefit, in addition to life insurance and disability coverage. If the eligible elected or appointed official will earn less than \$5,000.00 annually, the official may choose to waive participation in the DCRP for that office or position and is irrevocable.

As of May 21, 2010, the municipal base salary required for eligibility in the DCRP was increased to \$5,000.00.

The DCRP is jointly administered by the Division of Pensions and Benefits and Prudential Financial.

TOWNSHIP OF MONTCLAIR

NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2015

11. DEFINED CONTRIBUTION RETIREMENT PROGRAM (continued)

This retirement program is a new pension system where the value of the pension is based on the amount of the contribution made by the employee and employer and through investment earnings. It is similar to a Deferred Compensation Program, where the employee has a portion of tax deferred salary placed into an account that the employee manages through investment options provided by the employer.

The law requires that three classes of employees enroll in the DCRP, detailed as follows:

- All elected officials taking office on or after July 1, 2007, except that a person who is reelected to an elected office held prior to that date without a break in service, may remain in the Public Employees' Retirement System (PERS),
- A Governor appointee with the advice and consent of the Legislature or who serves at the pleasure of the Governor, only during that Governor's term of office.
- Other employees commencing service after July 1, 2007, pursuant to an appointment by an elected official or elected governing body, which include the statutory untenured chief administrative officer such as the Business Administrator, County Administrator or Municipal or County Manager, Department Heads, Legal Counsel, Municipal or County Engineer, Municipal Prosecutor and the Municipal Court Judge.

Notwithstanding the foregoing requirements, other employees who hold a professional license or certificate or meet other exceptions are permitted to remain to join or remain in PERS.

Contributions Required and Made

Contributions made by employees for DCRP are currently at 5.5% of their base wages. Member contributions are matched by a 3.0% employer contribution. Contributions to the plan for the past two years are as follows:

<u>Year</u>	<u>Township</u>	<u>Employees</u>
2015	\$8,601.92	\$
2014	3,099.89 *	2,364.48

\* Includes a 2013 contribution made in 2014.

12. OTHER POST-EMPLOYMENT (RETIREMENT) BENEFITS (OPEB)-OTHER THAN PENSIONS

The Township has a defined post retirement Employee Health Benefits Program authorized pursuant to ordinance(s) to provide medical benefits to retired employees. The Township provides medical and prescription drug insurance to all regular permanent full-time employees upon their successful retirement with the State of New Jersey, Division of Pensions. Uniformed police and fire employees are enrolled in the State Health Benefits Program (SHBP) and as such, the Township is not required to report separately on these OPEB.

The Township provided non-uniformed employees health benefits pursuant to an agreement with Horizon Blue Cross Blue Shield. The rates used for the OPEB study are the Direct Access 10-Husband and Wife premium, \$1,571.19 monthly premium for medical and \$716.93 monthly premium for prescription. This is an annual OPEB cost of \$27,455.16 in 2013 dollars. We use the higher premium amount so as to calculate the maximum possible financial exposure. Again, this excludes uniformed police and fire.

**TOWNSHIP OF MONTCLAIR**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2015**

**12. OTHER POST-EMPLOYMENT (RETIREMENT) BENEFITS (OPEB)-OTHER THAN PENSIONS  
(continued)**

Based on a review of the employee roster (or census) fifty-two (52) Township employees may be eligible to receive the aforementioned OPEB. The Township's OPEB costs are funded on a pay as you go basis; as invoices are submitted they are paid through the annual budget process. The payments for OPEB costs to be funded in the future, by the Township, are calculated based on the annual required contribution (ARC). The specific calculation of the ARC is actuarially determined in accordance with GASB 45 and pursuant to the guidance provided in LFN-2007-15 of the New Jersey Division of Local Government Services, pertaining to the "Disclosure of Liabilities for Other Post-Employment Benefits for Municipalities and Counties". The rules established in these guideline are intended to provide: 1- a calculation of an annual payment that reflects the current expense of paying for already retired employees; and 2- to recognize the costs being incurred for payments that will be made in the future for today's employees.

The aforementioned LFN indicates that New Jersey Budget Law does not require funding of OPEB amounts beyond the invoices presented for payment and budgeted for on an annual basis. In other words, future OPEB expenses are deferred and not recorded on the financial records of local units. However, local units in New Jersey are required to comply with the calculation and disclosure provisions of GASB 45 (and related SEC requirements when a local unit has outstanding debt obligations).

The Township's OPEB plan is capped at age 65, at which time the employee is enrolled in Medicare and may elect to pay their continuing "wrap-around" premium directly to the Township/insurer, or obtain a private individual Medicare Advantage type policy. The claims history of those retirees continuing with the Township's health insurance plan and may impact the overall health insurance rate charged to the Township. Notwithstanding the foregoing, the 65 years of age restriction reduces the Township' exposure and increases the accuracy of the OPEB calculations inasmuch as the "age expectancy" for each employee (also referred to as a member(s)) does NOT have to be estimated.

The Township has 52 covered, eligible employees; who may reasonably be assumed to receive OPEB. The calculation of OPEB assumes that at some point (2025) the Township may need to pay up to 52 employees for OPEB.

To comply with GASB and related rules, the Township must update the calculated OPEB obligation every three years. The actuarial assumptions are based on the demographic guidelines and health care assumptions of the SHBP. However, the aforementioned age 65 restriction provides for actuarial compliance and accuracy. The following is the annual OPEB calculation and related information for the plan:

1. The Township's December 31, 2014 "Normal" cost of OPEB for future retirees to be paid in the future: Current Eligible Regular Employees (52) = \$1,607,424.

The cost is based on the current health insurance plan design and premiums excluding certain regular employees and COBRA eligible employees. This is the estimated (projected) annual cost of future retirees assuming the growth in health insurance costs and that all 52 employees will retire with benefits, spread out over a 7 1/2 year eligibility period, and with an OPEB age cap of 65 years of age. Please note: If uniformed police and fire employees (retirees) were included the OPEB eligibility period would be significantly greater than 7 1/2 years.

**TOWNSHIP OF MONTCLAIR**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2015**

**12. OTHER POST-EMPLOYMENT (RETIREMENT) BENEFITS (OPEB)-OTHER THAN PENSIONS  
(continued)**

2. Actuarial calculations:

Valuation date: 12/31/14

Actuarial Valuation of OPEB Assets: \$0 (zero)

Actuarial estimated ("projected") simple present value of accrued total OPEB liability: \$11,808,846 for all years in the calculation period. The simple PV is \$1,574,512 multiplied by the valuation cycle of 7 1/2 years.

Approximate OPEB calculation period: 2014-2035 (valuation cycle: 7 1/2 years/period)

Actuarial estimated ("projected") present value of accrued total OPEB liability: \$12,056,982.

Unfunded actuarial percent: 100% (or 0% funded). The Township pays the annual OPEB through the annual appropriation process.

The present value (PV) of all other post-employment benefits (OPEB) is a total of all expected future benefits to be paid over the actuarial period, based on certain assumptions. (This PV is \$1,574,512 annually, on average (un-weighted) for 22 year actuary period with a maximum payout of ten years and an average payout of seven and one-half years.) On average over the next 22 years the Township will incur up to \$1,607,424 annually, for OPEB applicable to the current 52 eligible member employee group. This number may increase depending on medical cost inflation rates. A 5% inflation factor for retiree health benefits.

**13. MUNICIPAL DEBT**

The Local Bond Law governs the issuance of bonds and notes to finance general capital expenditures. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Township are general obligation bonds, backed by the full faith and credit of the Township. Pursuant to N.J.S.A. 40A:2-8, Bond Anticipation Notes, which are issued to temporarily finance capital projects, cannot be renewed past the third anniversary, unless an amount equal to at least the first legally required installment is paid prior to each anniversary and must be paid off within ten years and five months or retired by the issuance of bonds.

**TOWNSHIP OF MONTCLAIR**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2015**

**13. MUNICIPAL DEBT (continued)**

Summary of Municipal Debt (Excluding Current and Operating Debt and Type I School Debt):

	<u>2015</u>	<u>2014</u>	<u>2013</u>
<u>Issued</u>			
General:			
Bonds, Notes and Loans	\$ 64,481,297.71	\$ 60,934,960.84	\$ 65,914,524.05
Water:			
Bonds, Notes and Loans	15,075,190.70	14,903,770.35	15,135,917.55
Sewer:			
Notes and Loans	3,183,532.00	4,492,473.50	2,139,551.00
Parking:			
Bonds and Notes	14,195,000.00	14,595,000.00	14,885,000.00
Total Issued	<u>96,935,020.41</u>	<u>94,926,204.69</u>	<u>98,074,992.60</u>
<u>Authorized but Not Issued</u>			
General:			
Bonds and Notes	4,409,905.12	12,560,727.18	7,031,401.30
Water:			
Bonds and Notes	1,215,978.87	2,793,793.00	2,505,366.00
Sewer:			
Bonds and Notes	445,963.66	1,113,857.00	2,050,100.00
	<u>6,071,847.65</u>	<u>16,468,377.18</u>	<u>11,586,867.30</u>
Less: Cash on Hand			
General			
Reserve for Debt Service	1,101,976.39	836,321.96	668,250.00
	<u>1,101,976.39</u>	<u>836,321.96</u>	<u>668,250.00</u>
Net Bonds and Notes Issued and Authorized but Not Issued	<u>\$ 101,904,891.67</u>	<u>\$ 110,558,259.91</u>	<u>\$ 108,993,609.90</u>

Summary of Statutory Debt Condition – Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Statement and indicates a statutory net debt of 1.013%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School District	\$ 80,163,278.49	\$ 80,163,278.49	\$
Utility Debt	34,115,665.23	34,115,665.23	
General Debt	<u>68,891,202.83</u>	<u>1,101,976.39</u>	<u>67,789,226.44</u>
	<u>\$ 183,170,146.55</u>	<u>\$ 115,380,920.11</u>	<u>\$ 67,789,226.44</u>

Net Debt, \$67,789,226.44 divided by Equalized Valuation Basis per N.J.S.A. 40A:2-2 as amended, \$6,686,859,856.00 equals 1.013%.

Borrowing Power Available Under N.J.S.A. 40:A2-6 as Amended

3 1/2% of Equalized Valuation Basis	\$ 234,040,094.96
Net Debt	<u>67,789,226.44</u>
Remaining Borrowing Capacity	<u>\$ 166,250,868.52</u>

**TOWNSHIP OF MONTCLAIR**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2015**

**13. MUNICIPAL DEBT (continued)**

School Debt Deductions

School debt is deductible up to the extent of 4.0% of the Average Equalized Assessed Valuations of real property for the Local School District.

Calculation of "Self-Liquidating Purposes" per N.J.S.A. 40A:2-45

**Water Utility**

Fund Balance and Cash Receipts from Fees, Rents or Other Charges for Year		\$ 7,916,758.04
Deductions:		
Operating and Maintenance Cost	\$ 5,526,000.00	
Debt Service	1,506,794.76	
		7,032,794.76
Excess Revenue		\$ 883,963.28

There being an excess in revenue, all such utility debt is deductible.

**Sewer Utility**

Fund Balance and Cash Receipts from Fees, Rents or Other Charges for Year		\$ 5,364,286.81
Deductions:		
Operating and Maintenance Cost	\$ 4,885,715.00	
Debt Service	318,941.50	
		5,204,656.50
Excess Revenue		\$ 159,630.31

There being an excess in revenue, all such utility debt is deductible.

**Parking Utility**

Fund Balance and Cash Receipts from Fees, Rents or Other Charges for Year		\$ 3,108,398.30
Deductions:		
Operating and Maintenance Cost	\$ 2,035,000.00	
Debt Service	1,031,519.22	
		3,066,519.22
Excess Revenue		\$ 41,879.08

There being an excess in revenue, all such utility debt is deductible.

The foregoing debt information is in agreement with the Revised Annual Debt Statement filed by the Chief Financial Officer.

**TOWNSHIP OF MONTCLAIR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2015**

**13. MUNICIPAL DEBT (continued)**

As of December 31, 2015, the Township's long-term debt is as follows:

**General Capital Bonds**

\$19,215,000, 2006 Bonds, due in annual installments of \$600,000 through January 1, 2016, interest at rate of 4.50%. Bonds refunded in 2014.	\$ 600,000.00
\$8,252,000, 2008 Bonds, due in annual installments of \$750,000 to \$900,000 through September 1, 2021, interest at rates from 3.75% to 4.00%.	4,652,000.00
\$18,519,000, 2011 Bonds, due in annual installments of \$1,265,000 to \$1,889,000 through March 1, 2024, interest at rates from 3.00% to 4.00%.	14,259,000.00
\$4,960,000, 2011 Refunding Bonds, due in annual installments of \$1,060,000 to \$1,075,000 through February 1, 2017, interest at rates from 3.00% to 5.00%.	2,135,000.00
\$2,780,000, 2012 Pension Refunding Bonds, due in annual installments of \$295,000 to \$455,000 through April 1, 2021, interest at rates from 1.660% to 3.053%.	2,210,000.00
\$10,500,000, 2013 Bonds, due in annual installments of \$765,000 to \$1,270,000 through March 1, 2024, interest at rates from 4.00% to 5.00%.	9,165,000.00
\$14,960,000, 2014 Refunding Bonds, due in annual installments of \$610,000 to \$1,915,000 through January 1, 2026, interest at rates from 4.00% to 5.00%.	14,960,000.00
	<u>\$ 47,981,000.00</u>

**Water Utility Bonds**

\$3,453,000, 2006 Bonds, due an annual installment of \$110,000 through January 1, 2016, interest at rate of 4.50%. Bonds were refunded in 2014.	\$ 110,000.00
\$3,349,000, 2008 Bonds, due in annual installments of \$195,000 to \$300,000 through September 1, 2026, interest at rates from 3.75% to 4.25%.	2,934,000.00
\$1,065,000, 2011 Bonds, due in annual installments of \$100,000 to \$165,000 through March 1, 2021, interest at rates from 3.00% to 3.375%.	665,000.00
\$1,550,000, 2011 Refunding Bonds, due in annual installments of \$280,000 to \$315,000 through February 1, 2017, interest at a rate of 3.00%.	595,000.00
\$2,580,000, 2014 Refunding Bonds, due in annual installments of \$150,000 to \$260,000 through January 1, 2027, interest at rates of 3.00% to 5.00%	2,580,000.00
	<u>\$ 6,884,000.00</u>

**TOWNSHIP OF MONTCLAIR**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2015**

**13. MUNICIPAL DEBT (continued)**

**Parking Utility Bonds**

\$14,555,000, Series A Bonds, due in annual installment of \$340,000 through January 1, 2016, interest at a rate of 4.50%. Bonds were refunded in 2014. \$ 340,000.00

\$1,890,000, Series B Bonds, due in annual installments of \$40,000 through January 1, 2016, interest at rate 6.40%. Bonds were refunded in 2014. 40,000.00

\$12,030,000, 2014 Series A Refunding Bonds, due in annual installments of \$15,000 to \$855,000 through January 1, 2037, interest at rates from 2.00% to 5.00%. 12,015,000.00

\$1,820,000, 2014 Series B Refunding Bonds, due in annual installments of \$20,000 to \$125,000 through January 1, 2037, interest at rates from .706% to 4.556%. 1,800,000.00

\$ 14,195,000.00

A schedule of annual debt service for principal and interest for bonded debt is as follows:

Calendar Year	<u>GENERAL BONDS</u>						
	Total	General		Water Utility		Parking Utility	
		Principal	Interest	Principal	Interest	Principal	Interest
2016	8,815,163.96	4,885,000.00	1,876,696.63	720,000.00	278,177.33	415,000.00	600,413.56
2017	8,693,820.31	4,955,000.00	1,705,500.55	725,000.00	251,339.76	430,000.00	587,091.26
2018	8,552,635.88	5,135,000.00	1,528,134.63	610,000.00	226,688.75	440,000.00	576,807.81
2019	8,433,426.00	5,200,000.00	1,381,424.75	595,000.00	204,213.75	455,000.00	561,661.81
2020	8,194,293.01	5,225,000.00	1,142,354.26	595,000.00	180,126.25	470,000.00	544,023.06
2021	7,437,161.83	4,562,000.00	942,501.21	725,000.00	153,154.37	490,000.00	523,357.81
2022	6,746,605.01	4,295,000.00	739,750.63	535,000.00	125,995.00	515,000.00	499,433.66
2023	7,170,451.88	4,955,000.00	531,966.25	535,000.00	102,245.00	530,000.00	474,374.96
2024	7,040,068.75	5,069,000.00	302,280.00	540,000.00	78,370.00	565,000.00	447,943.76
2025	3,894,726.25	1,915,000.00	137,125.00	540,000.00	54,370.00	590,000.00	419,786.36
2026	3,438,413.75	1,785,000.00	44,625.00	534,000.00	29,995.00	615,000.00	390,185.26
2027	1,280,740.63			230,000.00	5,750.00	650,000.00	359,118.26
2028	1,043,706.26					670,000.00	331,445.66
2029	1,040,987.51					695,000.00	307,223.40
2030	1,036,834.38					720,000.00	281,241.75
2031	1,036,084.38					740,000.00	253,941.35
2032	1,043,343.76					780,000.00	225,081.90
2033	1,033,728.13					800,000.00	194,630.75
2034	1,037,284.38					840,000.00	158,440.70
2035	1,038,618.76					885,000.00	115,804.10
2036	1,032,846.88					920,000.00	71,189.70
2037	1,039,737.50					980,000.00	24,222.50
	<u>\$ 108,567,197.19</u>	<u>\$ 47,981,000.00</u>	<u>\$ 10,332,358.91</u>	<u>\$ 6,884,000.00</u>	<u>\$ 1,690,425.21</u>	<u>\$ 14,195,000.00</u>	<u>\$ 7,947,219.40</u>

The interest reflected above is on the cash basis for all funds.

**TOWNSHIP OF MONTCLAIR**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2015**

**13. MUNICIPAL DEBT (continued)**

Green Acres Trust Loans Payable – General Capital Fund

The Township has three loan from the State of New Jersey, Department of Environmental Protection, at an interest rate of 0.00% to 2.00% for Project Youth Sports.

Project Youth Sports:

\$250,000, loan due in semi-annual installments through May 2026, interest at 2.00%. \$ 146,573.42

Project Youth Sports II:

\$250,000, loan due in semi-annual installments of \$6,410.26 through December 2029, interest free. 173,076.88

Project Youth Sports III

\$273,606, loan due in semi-annual installments of \$7,015.54 through December 2035, interest free. 273,606.00

\$ 593,256.30

The following is a schedule of annual principal and interest payments for Green Acres Trust Loans:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2016	32,513.46	2,868.39	35,381.85
2017	39,783.82	2,613.58	42,397.40
2018	40,043.75	2,353.65	42,397.40
2019	40,308.92	2,088.48	42,397.40
2020	40,579.42	1,817.99	42,397.41
2021	40,855.33	1,542.06	42,397.39
2022	41,136.81	1,260.59	42,397.40
2023	41,423.94	973.46	42,397.40
2024	41,716.85	680.55	42,397.40
2025	42,015.64	381.76	42,397.40
2026	34,547.54	76.96	34,624.50
2027	26,851.60		26,851.60
2028	26,851.60		26,851.60
2029	20,441.20		20,441.20
2030-2035	<u>84,186.42</u>		<u>84,186.42</u>
	<u>\$ 593,256.30</u>	<u>\$ 16,657.47</u>	<u>\$ 609,913.77</u>

Environmental Infrastructure Loans Payable – General Capital Fund

The Township was awarded a loan in 2004 from New Jersey Environmental Infrastructure Trust in the sum of \$878,438.00. The loan portion of \$443,438.00 was issued interest free, while the trust loan portion of \$435,000.00 was issued at interest rates ranging from 3.00% to 5.00%.

2004:

Payments are semi-annual through the year 2024 \$ 461,441.42

**TOWNSHIP OF MONTCLAIR**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2015**

**13. MUNICIPAL DEBT (continued)**

The following is a schedule of annual principal and interest payments for the Environmental Infrastructure Loan – General Capital Fund:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2016	\$ 49,038.93	\$ 12,056.26	\$ 61,095.19
2017	48,390.21	11,056.26	59,446.47
2018	47,579.32	9,806.26	57,385.58
2019	46,768.42	8,556.26	55,324.68
2020	54,201.10	7,306.26	61,507.36
2021	53,228.04	5,806.26	59,034.30
2022	52,254.96	4,306.26	56,561.22
2023	51,282.08	2,806.26	54,088.34
2024	58,698.36	1,531.26	60,229.62
	<u>\$ 461,441.42</u>	<u>\$ 63,231.34</u>	<u>\$ 524,672.76</u>

Business District Loan Payable

The Township has taken over the repayment of a business district loan issued by the State Department of Community Affairs in the sum of \$490,000.00. The loan is interest free and payable over fifteen years. Payments are \$32,666.67 a year. The balance remaining at December 31, 2015 is \$391,999.99.

Environmental Infrastructure Loans Payable – Water Utility Fund

The Township was awarded four loans from the New Jersey Environmental Infrastructure Trust. The Fund Loan portion was issued interest free, while the Trust Loan portion was issued at interest ranging from 4.00% to 5.70%.

1999 Loan:

Payments are semi-annual through the year 2019. \$ 370,000.00

2001 Loan:

Payments are semi-annual through the year 2021. 497,595.32

2002 Loan:

Payments are semi-annual through the year 2022. 778,839.01

2010 Loan:

Payments are semi-annual through the year 2029. 542,232.37

\$ 2,188,666.70

**TOWNSHIP OF MONTCLAIR**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2015**

**13. MUNICIPAL DEBT (continued)**

The following is a schedule of annual principal and interest payments for the Environmental Infrastructure Loan – Water Capital Fund:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2016	\$ 303,698.33	\$ 62,315.00	\$ 366,013.33
2017	313,878.38	52,390.00	366,268.38
2018	323,866.19	41,940.00	365,806.19
2019	333,717.29	30,775.00	364,492.29
2020	238,376.14	19,175.00	257,551.14
2021	242,953.97	13,050.00	256,003.97
2022	156,060.19	6,875.00	162,935.19
2023	38,016.58	3,150.00	41,166.58
2024	38,016.58	2,750.00	40,766.58
2025	38,016.58	2,350.00	40,366.58
2026	38,016.58	1,950.00	39,966.58
2027	38,016.58	1,600.00	39,616.58
2028	43,016.58	1,200.00	44,216.58
2029	43,016.73	600.00	43,616.73
	<u>\$ 2,188,666.70</u>	<u>\$ 240,120.00</u>	<u>\$ 2,428,786.70</u>

Environmental Infrastructure Loans Payable – Sewer Utility Fund

The Township was awarded a loan from the New Jersey Environmental Infrastructure Trust. The Fund Loan portion was issued interest free, while the Trust Loan portion was issued at interest ranging from 2.00% to 5.00%. Payments are semi-annual through the year 2031. The balance at December 31, 2015 is \$830,656.00.

The following is a schedule of annual debt service for principal and interest for the Environmental Infrastructure Loan – Sewer Capital Fund:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2016	\$ 49,103.50	\$ 8,836.26	\$ 57,939.76
2017	49,103.50	8,336.26	57,439.76
2018	49,103.50	7,836.26	56,939.76
2019	49,103.50	7,336.26	56,439.76
2020	49,103.50	6,836.26	55,939.76
2021	49,103.50	6,336.26	55,439.76
2022	49,103.50	5,836.26	54,939.76
2023	54,103.50	5,336.26	59,439.76
2024	54,103.50	4,836.26	58,939.76
2025	54,103.50	3,836.26	57,939.76
2026	54,103.50	3,086.26	57,189.76
2027	54,103.50	2,336.26	56,439.76
2028	54,103.50	1,886.26	55,989.76
2029	54,103.50	1,436.26	55,539.76
2030	54,103.50	967.50	55,071.00
2031	54,103.50	487.50	54,591.00
	<u>\$ 830,656.00</u>	<u>\$ 75,312.64</u>	<u>\$ 905,968.64</u>

**TOWNSHIP OF MONTCLAIR**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2015**

**13. MUNICIPAL DEBT (continued)**

Special Emergency Note

Outstanding Special Emergency Note is as follows:

	<u>Interest Rate</u>	<u>Total</u>
Current Fund	Capital Note - No Interest	<u>\$ 178,000.00</u>

Bond Anticipation Notes

Outstanding Bond Anticipation Notes are summarized as follows:

<u>Notes</u>	<u>Rate</u>	<u>Amount</u>
General Capital Fund	2.00%	\$ 15,053,600.00
Water Utility Capital Fund	2.00%	6,002,524.00
Sewer Utility Capital Fund	2.00%	<u>2,352,876.00</u>
		<u>\$ 23,409,000.00</u>

Statutory requirements for providing sums equivalent to legally payable installments for the redemption of notes (Budget Appropriation) and permanent funding (Bond Issues) are summarized as follows:

<u>Original Notes Issued</u>	<u>Legal Installments Due</u>	<u>Permanent Funding Required as of May 1</u>
2011	2014 - 2021	2022
2012	2015 - 2022	2023
2013	2016 - 2023	2024

**TOWNSHIP OF MONTCLAIR**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2015**

**13. MUNICIPAL DEBT (continued)**

Bonds and Notes Authorized but Not Issued

There were Bonds and Notes Authorized but Not Issued in the following amounts:

	Balance <u>Dec. 31, 2015</u>
General Capital Fund	
General Improvements	<u>\$ 4,409,905.12</u>
Water Utility Capital Fund	
General Improvements	<u>\$ 1,215,978.87</u>
Sewer Utility Capital Fund	
General Improvements	<u>\$ 445,963.66</u>

**14. SCHOOL DEBT**

The Board of Education of the Township of Montclair is a Type I School District and the members of the Board of Education are appointed by the Mayor. A Board of School Estimate approves the school district tax levy after the final budget is determined by the Board of Education. The members of the Board of School Estimate include the Mayor, two members of the local school board and two members of the governing body. School debt, authorized by the Board of School Estimate, are obligations of the Township and school debt service is raised as part of the school tax levy. School debt is reported on the balance sheet of the General Capital Fund and is detailed as follows:

\$16,715,000, 2006 Bonds, due in annual installments of \$1,000,000 through January 1, 2016 interest at 4.50%. Bonds were refunded in 2014.	\$ 1,000,000.00
\$14,600,000, 2008 Bonds, due in annual installments of \$450,000 to \$1,050,000 through January 2028, interest at 4.00% to 5.00%.	11,650,000.00
\$9,662,000, 2010 Bonds, due in annual installments of \$330,000 to \$847,000 through June 2030, interest at 2.50% to 4.00%	8,677,000.00
\$21,660,000, 2011 Bonds, due in annual installments of \$870,000 to \$1,450,000 through March 2031, interest at 3.00% to 4.625%.	18,535,000.00
\$2,750,000, 2011 Refunding Bonds, due in annual installments of \$485,000 to \$585,000 through February 2017. interest at 3.00%.	1,070,000.00
\$22,000,000, 2013 Bonds, due in annual installments of \$1,115,000 to \$1,960,000 through March 2028 interest at 2.50% to 5.00%	19,970,000.00
\$11,855,000, 2014 Refunding Bonds, due in annual installments of \$940,000 to \$1,225,000 through February 2017. interest at 3.00% to 5.00%.	<u>11,855,000.00</u>
	<u>\$ 72,757,000.00</u>

**TOWNSHIP OF MONTCLAIR**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2015**

**14. SCHOOL DEBT (continued)**

A schedule of annual debt service for principal and interest for School Serial Bonds are as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2016	\$ 4,350,000.00	\$ 2,925,323.40	\$ 7,275,323.40
2017	4,550,000.00	2,755,920.05	7,305,920.05
2018	4,450,000.00	2,575,373.50	7,025,373.50
2019	4,570,000.00	2,384,248.50	6,954,248.50
2020	4,705,000.00	2,182,173.50	6,887,173.50
2021	4,855,000.00	1,970,873.50	6,825,873.50
2022	5,010,000.00	1,753,736.00	6,763,736.00
2023	5,154,000.00	1,528,881.00	6,682,881.00
2024	5,403,000.00	1,292,103.50	6,695,103.50
2025	5,557,000.00	1,066,241.00	6,623,241.00
2026	5,786,000.00	852,226.13	6,638,226.13
2027	6,130,000.00	624,225.63	6,754,225.63
2028	6,359,000.00	381,281.25	6,740,281.25
2029	2,170,000.00	210,406.25	2,380,406.25
2030	2,258,000.00	115,750.00	2,373,750.00
2031	1,450,000.00	33,531.25	1,483,531.25
	<u>\$ 72,757,000.00</u>	<u>\$ 22,652,294.46</u>	<u>\$ 95,409,294.46</u>

Temporary Notes

Outstanding Temporary Notes for School purposes are as follows:

<u>Notes</u>	<u>Interest Rate</u>	<u>Amount</u>
General Capital Fund	2.00%	<u>\$ 2,855,000.00</u>

Bonds and Notes Authorized but Not Issued for School purposes in the following amount:

General Capital Fund	<u>\$ 4,551,278.49</u>
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**TOWNSHIP OF MONTCLAIR**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2015**

**15. INTERFUND RECEIVABLES AND PAYABLES**

As of December 31, 2015, interfund receivables and payable that resulted from various interfund transactions were as follows:

<u>Fund</u>	<u>Due from Other Funds</u>	<u>Due to Other Funds</u>
Current Fund	\$ 15,003.00	\$ 1,229,178.11
Federal and State Grant Fund	992,748.37	131,526.35
Assessment Trust Fund	62,753.10	54,311.20
Animal Control Trust Fund		2,503.00
General Trust Fund	333,009.13	8,757.15
General Capital Fund	111,208.20	72,496.45
Water Utility Operating Fund	740,074.13	
Water Utility Capital Fund		701,005.69
Sewer Utility Operating Fund	632,392.98	475.41
Sewer Utility Capital Fund		632,392.98
Parking Utility Operating Fund		101,550.06
Parking Utility Capital Fund	86,550.06	
Payroll Account		39,542.57
	<u>\$ 2,973,738.97</u>	<u>\$ 2,973,738.97</u>

**16. DEFERRED CHARGES TO BE RAISED IN SUCCEEDING YEARS BUDGETS**

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2015, the following deferred charges are shown on the balance sheet of the Current Fund:

	<u>Balance Dec. 31, 2015</u>	<u>2016 Budget Appropriation</u>
Current Fund:		
Special Emergency Authorization	\$ 178,000.00	\$ 178,000.00
Federal and State Grant Fund:		
Overexpenditure of Grant Funds	12,467.23	
Trust Fund:		
Overexpenditure of Special Deposits	50,855.25	50,855.25
Expenditures without an Appropriation	35,218.37	



**TOWNSHIP OF MONTCLAIR**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2015**

**19. CONTINGENT LIABILITIES (continued)**

County Taxes paid on the reductions in assessed valuations are subject to credits against the County tax levy of the year subsequent to the year in which the appeals are adjudicated.

c. Federal and State Awards

The Township participates in several federal and state grant programs which are governed by various rules and regulations of the grantor agencies; therefore to the extent that the Township has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectability of any related receivable at December 31, 2015 may be impaired. In the opinion of management, there are no significant contingent liabilities relating to noncompliance with the rules and regulations governing the respective grants; therefore, no provisions have been recorded in the accompanying statutory basis financial statements for such contingencies.

d. Litigation

The Township is involved in several claims and lawsuits incidental to its operations. In the opinion of the administration and legal counsel, the ultimate resolution of these matters will not have a material adverse effect on the financial position of the Township.

**20. SUBSEQUENT EVENTS**

The Township has evaluated subsequent events occurring after December 31, 2015 through July 29, 2016, which is the date the financial statements were available to be issued. Based on this evaluation, management has determined that the following subsequent events requires disclosure.

A bond ordinance for various capital improvement in the sum of \$5,872,880.

A lease agreement for the purchase of a fire aerial ladder in the sum \$847,160.

A school bond ordinance for various school improvements in the sum of \$2,705,920.

A capital ordinance for redevelopment projects in the sum of \$450,000.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

CASH RECEIPTS AND DISBURSEMENTS - TREASURER  
YEAR ENDED DECEMBER 31, 2015

A-4

	<u>Ref.</u>		<u>Regular Fund</u>
Balance, December 31, 2014	A		\$ 17,806,528.42
Increased by Receipts:			
Miscellaneous Revenue Not Anticipated	A-2d	\$ 145,310.58	
Tax Collector	A-5	206,398,146.58	
Petty Cash	A-8	3,431.87	
Due from State of New Jersey:			
Senior Citizens' and Veterans' Deductions	A-9	109,665.75	
Revenue Accounts Receivable	A-15	10,374,404.51	
Interfunds Receivable	A-17	2,110,057.76	
Library State Aid	A-23	16,472.00	
Due to State of New Jersey	A-21	72,358.00	
Interfunds Payable	A-27	13,095,287.29	
Capital Note Payable	A-32	178,000.00	
Contra Items:			
Appropriation Refunds	Contra	4,637,291.16	
		<u>4,637,291.16</u>	<u>237,140,425.50</u>
			<u>254,946,953.92</u>
Decreased by Disbursements:			
Prior Year Revenue Refunded	A-1	47,569.16	
Budget Appropriations	A-3	71,105,269.63	
Petty Cash	A-8	3,500.00	
Interfunds Receivable	A-17	2,010,057.76	
Appropriation Reserves	A-20	1,673,051.96	
Library State Aid	A-23	16,472.00	
Accounts Payable	A-24	102,566.67	
Due to State of New Jersey	A-21	70,982.00	
Tax Overpayments Refunded	A-26	971,914.88	
Interfunds Payable	A-27	13,090,038.78	
County Taxes Payable	A-29	35,052,735.71	
Local School District Tax	A-30	103,598,047.00	
Special Improvement District Tax	A-31	495,016.00	
Emergency Note Payable	A-32	356,000.00	
Contra Items	Contra	4,637,291.16	
		<u>4,637,291.16</u>	<u>233,230,512.71</u>
Balance, December 31, 2015	A		<u>\$ 21,716,441.21</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

CASH RECEIPTS AND DISBURSEMENT - COLLECTOR  
YEAR ENDED DECEMBER 31, 2015

A-5

	<u>Ref.</u>	
Increased by Receipts:		
Interest and Costs on Taxes	A-2a	\$ 678,065.82
Miscellaneous Revenue Not Anticipated	A-2d	5,998.58
Other Accounts Receivable	A-14	89,203.91
Taxes Receivable	A-10	201,842,048.96
Revenue Accounts Receivable	A-15	1,998,911.37
Tax Overpayments	A-26	742,101.57
Prepaid Taxes	A-33	1,035,632.23
PILOT Overpayments	A-25	6,184.14
		<hr/> 206,398,146.58
Decreased by Disbursements:		
Paid to Treasurer	A-4	<hr/> 206,398,146.58
		<hr/> <hr/> \$

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

CASH MANAGEMENT FUND  
YEAR ENDED DECEMBER 31, 2015

A-6

	<u>Ref.</u>	
Balance, December 31, 2014	A	\$ 3,473.61
Increased by:		
Accrued Interest	A-15	<u>3.59</u>
Balance, December 31, 2015	A	<u>\$ 3,477.20</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

CHANGE FUNDS  
DECEMBER 31, 2015

A-7

	<u>Ref.</u>	
Balance, December 31, 2014	A	\$ 525.00
Balance, December 31, 2015	A	<u>\$ 525.00</u>
 <u>Analysis of Balance</u>		
Tax Collector		\$ 200.00
Municipal Court Clerk		220.00
Municipal Clerk		30.00
Building Inspector		25.00
Public Works (Recycling)		<u>50.00</u>
		<u>\$ 525.00</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

PETTY CASH FUNDS  
DECEMBER 31, 2015

A-8

	<u>Funds Established</u>	<u>Funds Returned</u>
Treasurer	\$ 3,000.00	\$ 3,000.00
Public Works	150.00	150.00
Recreation Department	100.00	100.00
Municipal Clerk	100.00	100.00
Police Department	<u>150.00</u>	<u>150.00</u>
	<u>\$ 3,500.00</u>	<u>\$ 3,500.00</u>
	A-4	Below
		Ref.
		A-3 \$ 68.13
		A-4 <u>3,431.87</u>
		<u>\$ 3,500.00</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

DUE FROM STATE OF NEW JERSEY  
PER CHAPTER 129, P.L. 1976  
YEAR ENDED DECEMBER 31, 2015

A-9

	<u>Ref.</u>		
Balance, December 31, 2014	A		\$ 3,435.40
Increased by:			
Veterans' and Senior Citizens' Deductions per Tax Billings		\$ 110,000.00	
Veterans' and Senior Citizens' Deductions Allowed by Tax Collector		<u>3,000.00</u>	
		113,000.00	
Less: Veterans' and Senior Citizens' Deductions Disallowed by Tax Collector			
	A-2c, A-10	<u>1,243.84</u>	<u>111,756.16</u>
			<u>115,191.56</u>
Decreased by:			
Collections	A-4		<u>109,665.75</u>
Balance, December 31, 2015	A		<u><u>\$ 5,525.81</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY  
YEAR ENDED DECEMBER 31, 2015

A-10

Year	Balance	2015 Levy	Added Taxes	Collections - Cash		State of New Jersey	Canceled	Transferred to Tax Title Liens	Balance
	Dec. 31, 2014			2014	2015				Dec. 31, 2015
2013	\$ 26,010.11	\$	\$	\$	\$ 4,902.80	\$	\$ 0.11	\$	\$ 21,107.20
2014	2,515,976.75		3,294.99		2,465,202.59			24,986.14	29,083.01
	<u>2,541,986.86</u>		3,294.99		2,470,105.39		0.11	24,986.14	50,190.21
2015		203,446,828.87		1,146,219.84	199,386,935.17	111,756.16	380,406.51	22,419.66	2,399,091.53
	<u>\$ 2,541,986.86</u>	<u>\$ 203,446,828.87</u>	<u>\$ 3,294.99</u>	<u>\$ 1,146,219.84</u>	<u>\$ 201,857,040.56</u>	<u>\$ 111,756.16</u>	<u>\$ 380,406.62</u>	<u>\$ 47,405.80</u>	<u>\$ 2,449,281.74</u>
Ref.	A	Below	Reserve	A-2c, A-33	A-2c, Below	A-9	Reserve	A-11	A
				Ref.					
				A-5	\$ 201,842,048.96				
				A-26	14,991.60				
				Above	<u>\$ 201,857,040.56</u>				

Cash Collector  
Overpayments Applied

ANALYSIS OF 2015 PROPERTY TAX LEVY

<u>Tax Yield</u>		<u>Tax Levy</u>		Ref.
General Property Tax	\$ 203,001,984.66	Local School District Tax:		
Added and Omitted	444,844.21	Levy	A-30	\$ 105,704,008.00
		Addition to Local School District Tax (Budget)	A-2	<u>7,152,026.00</u>
				\$ 112,856,034.00
		County Taxes:		
		County Tax	A-29	35,048,279.14
		Special Improvement District Tax	A-31	495,657.96
		Local Tax for Municipal Purposes:		
		Budget	A-2	52,420,490.21
		Minimum Library Tax	A-2	2,244,163.79
		Additional Taxes Levied	Reserve	<u>382,203.77</u>
				55,046,857.77
	<u>\$ 203,446,828.87</u>			<u>\$ 203,446,828.87</u>

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

TAX TITLE LIENS  
YEAR ENDED DECEMBER 31, 2015

A-11

	<u>Ref.</u>		
Balance, December 31, 2014	A		\$ 132,336.06
Increased by:			
Transferred from Taxes Receivable	A-10	\$ 47,405.80	
Cost of Tax Sale	Reserve	<u>6,158.17</u>	
			<u>53,563.97</u>
			185,900.03
Decreased by:			
Due from General Trust Fund	A-27		<u>18,490.52</u>
Balance, December 31, 2015	A		<u><u>\$ 167,409.51</u></u>

PROPERTY ACQUIRED FOR TAXES  
(AT ASSESSED VALUATION)  
DECEMBER 31, 2015

A-12

	<u>Ref.</u>		
Balance, December 31, 2014	A		<u>\$ 317,900.00</u>
Balance, December 31, 2015	A		<u><u>\$ 317,900.00</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

OTHER LIENS RECEIVABLE  
DECEMBER 31, 2015

A-13

	<u>Ref.</u>	<u>Demolition</u>
Balance, December 31, 2014	A	\$ 7,500.00
Balance, December 31, 2015	A	<u>\$ 7,500.00</u>
Analysis of Balance		
	<u>Block</u> <u>Lot</u>	
	4203          13	<u>\$ 7,500.00</u>

OTHER ACCOUNTS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2015

A-14

	<u>Ref.</u>	
Balance, December 31, 2014	A	\$ 89,203.91
Increased by:		
Interest Penalty on Delinquent Taxes - Net	Reserve	<u>94,177.97</u>
		183,381.88
Decreased by:		
Collections	A-1, A-5	<u>89,203.91</u>
Balance, December 31, 2015	A	<u>\$ 94,177.97</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

REVENUE ACCOUNTS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2015

A-15  
Sheet # 1

	Ref.	Balance	Accrued	Collections		Balance
		Dec. 31, 2014	in 2015	Treasurer	Collector	Dec. 31, 2015
Clerk:						
Licenses:						
Alcoholic Beverages	A-2a	\$	\$ 58,500.00	\$ 58,500.00	\$	\$
Other	A-2b		57,460.50	57,460.50		
Fees and Permits	A-2b		100,276.00	100,276.00		
Health Officer:						
Licenses	A-2b		85,143.75	85,143.75		
Fees and Permits	A-2b		118,852.00	118,852.00		
Planning Board:						
Fees and Permits	A-2b		11,642.50	11,642.50		
Community Services:						
Fees and Permits	A-2b		6,980.19	6,980.19		
Housing and Zoning:						
Fees and Permits	A-2b		6,550.00	6,550.00		
Recreation and Parks:						
Fees and Permits	A-2b		481,734.33	481,734.33		
Police Department:						
Fees and Permits	A-2b		12,094.27	12,094.27		
Fire:						
Fees and Permits	A-2b		27,705.95	27,705.95		
Collector:						
Tax Searches	A-2b		60.00		60.00	
Public Works:						
Fees and Permits	A-2b		124,000.00	124,000.00		
Board of Adjustment:						
Fees and Permits	A-2b		13,930.00	13,930.00		
Construction Code Official:						
Building Permits	A-2a		761,706.00	761,706.00		
Fees and Permits - Additional	A-2b		7,115.00	7,115.00		
Municipal Court:						
Fines and Costs	A-2a		1,493,389.81	1,493,389.81		
Interest on Investments and Deposits	A-2a		73,934.52	73,934.52		
Energy Receipts Tax	A-2a		2,808,750.00	2,808,750.00		
Consolidated Municipal Property Tax Relief	A-2a		158,316.00	158,316.00		

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

REVENUE ACCOUNTS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2015

A-15  
Sheet # 2

	Ref.	Balance	Accrued	Collections		Balance
		Dec. 31, 2014	in 2015	Treasurer	Collector	Dec. 31, 2015
Interlocal Government Services:						
Fire Services	A-2a	\$	\$ 625,000.00	\$ 625,000.00	\$	\$
Health Contracts	A-2a		182,808.00	182,808.00		
Health Contract - Nutley	A-2a		47,492.00	47,492.00		
Animal Control Services:						
Nutley	A-2a		29,616.00	29,616.00		
Verona	A-2a		27,824.00	27,824.00		
Anticipated Utility Surplus - Parking	A-2a		500,000.00	500,000.00		
Anticipated Utility Surplus - Water	A-2a		150,000.00	150,000.00		
Uniform Fire Safety Act	A-2a		58,214.01	58,214.01		
Cable Television Franchise Fee	A-2a		564,628.13	564,628.13		
Section 8 - Administrative Costs	A-2a		20,000.00	20,000.00		
Towing - Administrative Costs	A-2a		3,120.00	3,120.00		
Payments in Lieu of Taxes:						
Montclair Senior Housing Corp. (Orange Road)	A-2b		93,856.00		93,856.00	
First Montclair Housing Corp. (Walnut Street)	A-2b		117,947.50		117,947.50	
RTD Management Corp. (Lackawanna Plaza)	A-2b		112,551.00		112,551.00	
RTD Management Corp. (Union Gardens)	A-2b		100,000.00		100,000.00	
RTD Management Corp. (United Methodist Homes - Pineridge of Montclair)	A-2b		25,463.00		25,463.00	
MAG	A-2b		100,000.00		100,000.00	
11 Pine Street	A-2b		233,546.57		233,546.57	
Siena	A-2b	14,927.81	1,101,925.79		1,102,503.43	14,350.17
55 Glenridge	A-2b		1,342.00		1,342.00	
Herod Redevelopment	A-2b		98,207.83		98,207.83	
11 Elm Street	A-2b		14,683.50		14,683.50	
Capital Fund Surplus	A-2a		1,200,000.00	1,200,000.00		
Alarm Registration Fees	A-2a		181,491.54	181,491.54		
Rear Yard Refuse Collection	A-2a		68,900.00	68,900.00		
Reimbursement of Debt Service - Sewer Utility Operating	A-2a		175,000.00	175,000.00		
Penalty on Delinquent Taxes	A-2a		85,477.54	85,477.54		
Administrative Fees - Police Off-Duty	A-2a		59,367.65	59,367.65		
		<u>\$ 14,927.81</u>	<u>\$ 12,386,602.88</u>	<u>\$ 10,387,019.69</u>	<u>\$ 2,000,160.83</u>	<u>\$ 14,350.17</u>
	Ref.	A	Reserve	A-15 Sheet 3	A-15 Sheet 3	A

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

REVENUE ACCOUNTS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2015

A-15  
Sheet # 3

	<u>Ref.</u>	Collections	
		<u>Treasurer</u>	<u>Tax Collector</u>
Cash Receipts	A-4, A-5, A-6	\$ 10,374,408.10	\$ 1,998,911.37
Applied from Overpayments	A-25,26		1,249.46
Interfunds Payable	A-27	<u>12,611.59</u>	
	Sheet # 2	<u>\$ 10,387,019.69</u>	<u>\$ 2,000,160.83</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
FEDERAL AND STATE GRANT FUND

GRANTS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2015

A-16  
Sheet # 1

	<u>Balance</u> <u>Dec. 31, 2014</u>	<u>Realized</u> <u>in 2015</u>	<u>Collections</u>	<u>Unappropriated</u>	<u>Balance</u> <u>Dec. 31, 2015</u>
Municipal Alliance on Alcoholism and Drug Abuse: 2014	\$ 11,274.35	\$	\$ 11,274.35	\$	\$
Essex County - Hurricane Sandy	25,826.00				25,826.00
Division on Aging - Citizen Services Safe and Secure Communities: 2015	3,641.00	7,280.00	10,920.00		1.00
2011	8,975.00	60,000.00	60,000.00		8,975.00
Alcohol Education, Rehabilitation and Enforcement Fund		1,709.06	1,709.06		
Nonpublic School Nursing: 2015	160,486.00				160,486.00
2016		160,486.00	160,486.00		
Clean Communities Program DOT - Transit Village	72,575.00	132,209.69	72,538.18	59,671.51	15,646.12
N.J. Department of Environmental Protection: Hazardous Discharge Program		25,190.33		25,190.33	
Historic Trust - 2013	23,500.00		22,975.78		524.22
Historic Preservation	2,800.00				2,800.00
Historic Trust - Watchung Plaza	4,870.00				4,870.00
Recycling Tonnage Grant					
Partners for Health	5,000.00	1,500.00	6,500.00		
Partners for Health - Education Foundation		5,000.00	5,000.00		
Partners for Health - Seniors Transit Grant		10,000.00	5,854.00		4,146.00
Department of Environmental Protection Climate Showcase Communities Grant 2010	17,582.78				17,582.78
U.S. Dept of Home Security Assistance to Firefighters: 2010	25,265.00				25,265.00

TOWNSHIP OF MONTCLAIR  
FEDERAL AND STATE GRANT FUND

GRANTS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2015

A-16  
Sheet # 2

	Balance Dec. 31, 2014	Realized in 2015	Collections	Unappropriated	Balance Dec. 31, 2015
N.J. Highway Traffic Safety:					
Pedestrian Safety Education and Enforcement:					
2015	\$	\$ 16,000.00	\$ 450.00	\$	\$ 15,550.00
2014	12,000.00		12,000.00		
Drive Sober or Get Pulled Over					
2014		9,400.00		9,400.00	
Click It or Ticket		4,000.00	4,000.00		
Bicycle Safety Grant	5,450.00				5,450.00
Cops in Shops		1,600.00		1,600.00	
2015		14,330.00		14,330.00	
2011					
Safe Routes to School Program:					
2007	91,441.70				91,441.70
Police	10.00				10.00
Engineer	10,992.00		10,640.00		352.00
Sustainable Jersey	10,000.00		10,000.00		
albert terhune					
comcast					
	\$ 491,688.83	\$ 506,793.26	\$ 474,788.92	\$ 129,447.73	\$ 394,245.44
<u>Ref.</u>	A	A-2a	A-18	A-36	A

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

INTERFUNDS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2015

A-17

	Ref.	Current Fund						
		Total Current Fund	Animal Control Trust Fund	Payroll Account	Sewer Capital Fund	Sewer Operating Fund	Parking Utility Operating Fund	Parking Utility Capital Fund
Balance, December 31, 2014	A	\$ 100,003.00	\$ 3.00	\$	\$	\$ 100,000.00	\$	\$
Increased by:								
Transferred from Interfunds Payable	A-27	15,000.00					15,000.00	
Advances	A-4	2,010,057.76	149.00		600,000.00	1,059,908.76		350,000.00
		<u>2,125,060.76</u>	<u>152.00</u>		<u>600,000.00</u>	<u>1,159,908.76</u>	<u>15,000.00</u>	<u>350,000.00</u>
Decreased by:								
Settlements	A-4	2,110,057.76	149.00		600,000.00	1,159,908.76		350,000.00
Balance, December 31, 2015	A	<u>\$ 15,003.00</u>	<u>\$ 3.00</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$ 15,000.00</u>	<u>\$</u>
<u>Analysis of Net Credit to Fund Balance</u>								
Balance December 31, 2014		\$ 100,003.00						
Balance December 31, 2015		<u>15,003.00</u>						
Net Credit to Operations	A-1	<u>\$ 85,000.00</u>						

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

INTERFUNDS RECEIVABLE  
FEDERAL AND STATE GRANT FUND  
YEAR ENDED DECEMBER 31, 2015

A-18

	Ref.	Total Federal and State Grant Fund	Federal and State Grant Fund	
			Current Fund	General Capital Fund
Balance, December 31, 2014	A	<u>\$ 925,777.67</u>	<u>\$ 914,020.87</u>	<u>\$ 11,756.80</u>
Increased by:				
Grants Received through Current Fund:				
Grants Receivable	A-16	474,788.92	474,788.92	
Unappropriated Revenue	A-36	<u>55,808.35</u>	<u>55,808.35</u>	
		<u>530,597.27</u>	<u>530,597.27</u>	
		<u>1,456,374.94</u>	<u>1,444,618.14</u>	<u>11,756.80</u>
Decreased by:				
Deferred Charge - Expenditure with out an Appropriation	A	12,467.23	12,467.23	
Grants Disbursed through Current Fund	A-35	<u>451,159.34</u>	<u>451,159.34</u>	
		<u>463,626.57</u>	<u>463,626.57</u>	<u>0.00</u>
Balance, December 31, 2015	A	<u><u>\$ 992,748.37</u></u>	<u><u>\$ 980,991.57</u></u>	<u><u>\$ 11,756.80</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

DEFERRED CHARGES  
N.J.S.A. 40A:4-55 SPECIAL EMERGENCY  
YEAR ENDED DECEMBER 31, 2015

A-19

<u>Date Authorized</u>	<u>Purpose</u>	<u>Net Amount Authorized</u>	<u>1/5 of Net Amount Authorized</u>	<u>Balance Dec. 31, 2014</u>	<u>Budget Appropriation</u>	<u>Balance Dec. 31, 2015</u>
11-14-11	Accumulated Absences	<u>\$ 890,000.00</u>	<u>\$ 178,000.00</u>	<u>\$ 356,000.00</u>	<u>\$ 178,000.00</u>	<u>\$ 178,000.00</u>
	<u>Ref.</u>			A	A-3	A

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

APPROPRIATION RESERVES  
YEAR ENDED DECEMBER 31, 2015

	Balance Dec. 31, 2014		Balance After Transfers	Paid or Charged	Balance Lapsed
	Encumbered	Reserved			
<u>General Government</u>					
Township Council:					
Salaries and Wages	\$	\$ 0.14	\$ 0.14	\$	\$ 0.14
Other Expenses	1,881.30	1,371.53	3,252.83	2,245.01	1,007.82
Township Manager:					
Salaries and Wages		145,962.02	145,962.02		145,962.02
Other Expenses	70,572.60	8,043.80	78,616.40	64,289.56	14,326.84
Township Clerk:					
Salaries and Wages		6,455.99	6,455.99		6,455.99
Other Expenses	6,590.16	8,188.16	14,778.32	6,858.08	7,920.24
Election Expense:					
Salaries and Wages		486.27	486.27		486.27
Other Expenses		221.42	221.42		221.42
Township Attorney:					
Salaries and Wages		2,526.68	2,526.68		2,526.68
Other Expenses	80,094.59		130,094.59	130,094.59	
Municipal Court:					
Salaries and Wages		14,608.70	14,608.70		14,608.70
Other Expenses	4,902.25	8,264.64	13,166.89	8,801.63	4,365.26
Postage:					
Other Expenses	437.77	12,923.03	13,360.80	437.77	12,923.03
<u>Finance Department</u>					
Administration:					
Salaries and Wages		12,310.01	12,310.01		12,310.01
Other Expenses	90.00	422.87	12,512.87	11,099.34	1,413.53
Accounting and Treasury:					
Salaries and Wages		10,050.50	10,050.50	310.00	9,740.50
Other Expenses	1,593.32	1,696.74	3,290.06	1,412.81	1,877.25
Assessor's Office:					
Salaries and Wages		1,303.17	1,303.17		1,303.17
Other Expenses	3,041.85	9,375.19	12,417.04	1,032.60	11,384.44
Tax Collector:					
Salaries and Wages		146.07	146.07		146.07
Other Expenses	854.00	6,296.66	7,150.66	854.00	6,296.66
Auditing:					
Other Expenses		9,500.00	9,500.00		9,500.00

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

APPROPRIATION RESERVES  
YEAR ENDED DECEMBER 31, 2015

	Balance Dec. 31, 2014		Balance After Transfers	Paid or Charged	Balance Lapsed
	Encumbered	Reserved			
<u>Planning and Community Development</u>					
Administration:					
Salaries and Wages	\$	\$ 5,443.57	\$ 5,443.57	\$	\$ 5,443.57
Other Expenses	4,499.95	8,851.56	13,351.51	4,459.95	8,891.56
Planning Board:					
Other Expenses	250.04	6,539.32	6,789.36	1,001.79	5,787.57
Board of Adjustment:					
Other Expenses	174.00	4,038.17	4,212.17	374.42	3,837.75
<u>Administration and Code Enforcement Department</u>					
Salaries and Wages		333.17	333.17		333.17
Other Expenses	795.02	33,516.51	34,311.53	864.72	33,446.81
<u>Police Department</u>					
Salaries and Wages		3,642.46	3,642.46		3,642.46
Other Expenses	245,249.70	111,446.05	356,695.75	271,019.62	85,676.13
Police & Fire Alarm System	24,860.87	3,400.00	28,260.87	13,129.37	15,131.50
<u>Fire Department</u>					
Other Expenses	99,044.07	11,398.50	110,442.57	109,028.61	1,413.96
<u>Uniform Fire Safety Act (Ch. 383 P.L. 1983)</u>					
Life Hazard Use Fee Payment:					
Salary and Wages		37,681.56	37,681.56		37,681.56
<u>Public Works Department</u>					
Community Services Administration:					
Salaries and Wages		70.71	70.71		70.71
Other Expenses	1,716.61	6,197.09	7,913.70	2,486.02	5,427.68
Engineering:					
Salaries and Wages		315.74	315.74		315.74
Other Expenses	670.98	1,729.46	2,400.44	707.98	1,692.46

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

APPROPRIATION RESERVES  
YEAR ENDED DECEMBER 31, 2015

	Balance Dec. 31, 2014		Balance After Transfers	Paid or Charged	Balance Lapsed
	Encumbered	Reserved			
<b>Public Works Department</b>					
Street Repairs and Maintenance:					
Salaries and Wages	\$	\$	\$	\$	\$
Other Expenses	3,860.19	4,583.69	4,583.69	3,918.62	4,583.69
Sanitary and Storm Sewer Maintenance:					
Salaries and Wages		1,717.81	1,717.81		1,717.81
Other Expenses	491.56	1,876.63	2,368.19	568.54	1,799.65
Refuse Collection and Disposal:					
Salaries and Wages		176,146.88	176,146.88		176,146.88
Other Expenses	7,695.48	52,257.06	59,952.54	5,400.48	54,552.06
Storm Clearance:					
Salaries and Wages		4,391.52	24,391.52	22,519.33	1,872.19
Other Expenses	58,374.61	186,679.81	105,054.42	62,752.50	42,301.92
Traffic:					
Salaries and Wages		3,404.11	3,404.11		3,404.11
Other Expenses	1,020.93	2,925.35	3,946.28	975.47	2,970.81
Central Garage Operation:					
Salaries and Wages		310.40	310.40		310.40
Other Expenses	44,064.04	39,756.86	83,820.90	46,188.63	37,632.27
Building Maintenance:					
Salaries and Wages		860.64	860.64		860.64
Other Expenses	10,885.92	3,664.21	19,550.13	19,398.28	151.85
Parks Maintenance:					
Salaries and Wages		738.00	738.00		738.00
Other Expenses	9,590.69	99.30	19,689.99	16,458.85	3,231.14
Shade Trees:					
Salaries and Wages		1,016.65	1,016.65		1,016.65
Other Expenses	34,518.43	16,801.48	51,319.91	33,140.16	18,179.75

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

APPROPRIATION RESERVES  
YEAR ENDED DECEMBER 31, 2015

	Balance Dec. 31, 2014		Balance After Transfers	Paid or Charged	Balance Lapsed
	<u>Encumbered</u>	<u>Reserved</u>			
<u>Parks, Recreation and Cultural Affairs Department</u>					
Recreation Programs:					
Salaries and Wages	\$	17,085.70	\$ 17,085.70	\$	\$ 17,085.70
Other Expenses	2,754.66	6,069.57	8,824.23	2,421.30	6,402.93
<u>Health and Human Services Department</u>					
Health Services:					
Salaries and Wages		564.33	564.33		564.33
Other Expenses	12,428.32	16,408.17	28,836.49	12,196.29	16,640.20
Nursing Services:					
Salaries and Wages		212.81	212.81		212.81
Animal Control:					
Salaries and Wages		4,282.06	4,282.06		4,282.06
Other Expenses	9,345.93	1,389.06	10,734.99	8,706.96	2,028.03
<u>Miscellaneous and Other</u>					
Unemployment Insurance:					
Other Expenses		137,454.79	2,454.79		2,454.79
Refuse Tipping Fees:					
Other Expenses	216,158.25	102,945.00	319,103.25	153,722.64	165,380.61
Defined Contribution Retirement Plan:					
Other Expenses		1,900.11	1,900.11		1,900.11
Insurances:					
Liability	22,200.62	48,773.87	140,974.49	100,678.73	40,295.76
Employee Group Insurance	67,804.97	364,199.87	432,004.84	148,906.05	283,098.79

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

APPROPRIATION RESERVES  
YEAR ENDED DECEMBER 31, 2015

	Balance Dec. 31, 2014		Balance After Transfers	Paid or Charged	Balance Lapsed
	Encumbered	Reserved			
<u>Special Programs and Activities</u>					
Parks, Recreation and Cultural Affairs:					
Other Expenses	\$ 4,200.26	\$ 4,315.97	\$ 8,516.23	\$ 4,200.26	\$ 4,315.97
<u>Uniform Construction Code - Appropriations Offset by Dedicated Revenues</u>					
Salaries and Wages		2,667.18	2,667.18		2,667.18
Other Expenses	3,284.32	23,836.16	27,120.48	3,449.00	23,671.48
<u>Unclassified</u>					
Emergency Assistance Coalition:					
Other Expenses					
Salary and Wage Adjustment					
Utilities:					
Gasoline	22,914.09	29,400.04	52,314.13	33,031.86	19,282.27
Fuel - Diesel	16,813.93	59,616.47	76,430.40	32,344.86	44,085.54
Electricity	22.02	44,751.77	134,773.79	132,712.46	2,061.33
Telephone	21,624.95	160.01	39,784.96	39,784.96	
Natural Gas		57,395.70	57,395.70	28,407.07	28,988.63
Street Lighting		293,842.46	293,842.46	128,228.29	165,614.17
Water		13,250.00	13,250.00		13,250.00
<u>Contingent</u>		3,366.65	3,366.65		3,366.65
<u>Statutory Expenditures</u>					
Public Employees' Retirement System of N.J.		5,907.33	5,907.33		5,907.33
Social Security System (OASI)		86,931.89	86,931.89		86,931.89
Police and Firemen's Retirement System of N.J.		0.58	0.58		0.58
Firemen's Pension System		11,880.37	11,880.37		11,880.37
Total Appropriations Within "CAPS"	1,117,373.25	2,330,891.45	3,448,264.70	1,670,619.46	1,777,645.24

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

APPROPRIATION RESERVES  
YEAR ENDED DECEMBER 31, 2015

	Balance Dec. 31, 2014		Balance After Transfers	Paid or Charged	Balance Lapsed
	Encumbered	Reserved			
<u>Other Operations</u>					
Interlocal Nursing Services - Nutley Salaries and Wages	\$	\$ 27,899.00	\$ 27,899.00	\$ 2,432.50	\$ 25,466.50
		<u>27,899.00</u>	<u>27,899.00</u>	<u>2,432.50</u>	<u>25,466.50</u>
Total Appropriations Excluded from "CAPS"		<u>27,899.00</u>	<u>27,899.00</u>	<u>2,432.50</u>	<u>25,466.50</u>
Total	<u>\$ 1,117,373.25</u>	<u>\$ 2,358,790.45</u>	<u>\$ 3,476,163.70</u>	<u>\$ 1,673,051.96</u>	<u>\$ 1,803,111.74</u>
Ref.	A	A		A-4	A-1

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

DUE TO STATE OF NEW JERSEY  
YEAR ENDED DECEMBER 31, 2015

A-21

	<u>Ref.</u>	<u>Total</u>	<u>Construction Training Fees</u>	<u>Marriage Surcharge Fees</u>
Balance, December 31, 2014	A	\$ 15,174.00	\$ 13,649.00	\$ 1,525.00
Increased by:				
Collections	A-4	72,358.00	67,318.00	5,040.00
		<u>87,532.00</u>	<u>80,967.00</u>	<u>6,565.00</u>
Decreased by:				
Payments	A-4	<u>70,982.00</u>	<u>65,457.00</u>	<u>5,525.00</u>
Balance, December 31, 2015	A	<u>\$ 16,550.00</u>	<u>\$ 15,510.00</u>	<u>\$ 1,040.00</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

RESERVE FOR TAX APPEALS  
YEAR ENDED DECEMBER 31, 2015

A-22

	<u>Ref.</u>	
Increased by:		
Budget Appropriations	A-3	300,000.00
		<u>300,000.00</u>
Decreased by:		
Applied to Tax Overpayments	A-26	300,000.00
		<u>300,000.00</u>
Balance, December 31, 2015		<u>\$</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

RESERVE FOR MAINTENANCE OF  
FREE PUBLIC LIBRARY WITH STATE AID  
YEAR ENDED DECEMBER 31, 2015

A-23

	<u>Ref.</u>	
Increased by:		
State Aid	A-4	\$ 16,472.00
Decreased by:		
Payments	A-4	<u>16,472.00</u>
Balance, December 31, 2015		<u><u>\$</u></u>

ACCOUNTS PAYABLE  
YEAR ENDED DECEMBER 31, 2015

A-24

	<u>Ref.</u>	
Balance, December 31, 2014	A	\$ 102,566.67
Increased by:		
Due County of Essex	A-2b	<u>\$ 66,794.15</u>
		<u>66,794.15</u>
		169,360.82
Decreased by:		
Cash Disbursements	A-4	<u>102,566.67</u>
Balance, December 31, 2015	A	<u><u>\$ 66,794.15</u></u>
<u>Analysis of Balance</u>		
PILOT - Due to County of Essex		<u><u>\$ 66,794.15</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

PAYMENTS IN LIEU OF TAXES - OVERPAYMENTS  
YEAR ENDED DECEMBER 31, 2015

A-25

	<u>Ref.</u>	
Balance, December 31, 2014	A	\$ 778.99
Increased by:		
Cash Receipts	A-5	6,184.14
		<u>6,963.13</u>
Decreased by:		
Applied to Revenue Accounts Receivable	A-15	778.99
		<u>778.99</u>
Balance, December 31, 2015	A	<u>\$ 6,184.14</u>

TAX OVERPAYMENTS  
YEAR ENDED DECEMBER 31, 2015

A-26

Balance, December 31, 2014	A		\$ 1,137,537.23
Increased by:			
Cash Receipts	A-5	742,101.57	
reserve for Tax Appeals	A-22	300,000.00	
		<u>1,042,101.57</u>	<u>2,179,638.80</u>
Decreased by:			
Refunds	A-4	971,914.88	
Applied to PILOT Accounts Receivable	A-15	470.47	
Applied to Taxes Receivable	A-10	14,991.60	
		<u>987,376.95</u>	<u>987,376.95</u>
Balance, December 31, 2015	A		<u>\$ 1,192,261.85</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

INTERFUNDS PAYABLE  
YEAR ENDED DECEMBER 31, 2015

A-27

	Ref.	Total	Federal and State Grant Fund	Assessment Trust Fund	General Trust Fund	General Capital Fund	Water Utility Operating Fund	Parking Utility Operating Fund
Balance, December 31, 2014	A	\$ 1,201,623.85	\$ 914,020.87	\$ 53,995.95	\$ 53,599.68	\$ 180,007.35	\$	\$
Increased by:								
Budget Appropriation	A-3	195,313.00			67,313.00	112,000.00		16,000.00
Transferred from/to Interfunds Receivable	A-17	15,000.00						15,000.00
Advances	A-4	13,095,287.29	609,644.97		1,046,568.53	5,075,468.16	4,013,605.63	2,350,000.00
		<u>13,305,600.29</u>	<u>609,644.97</u>		<u>1,113,881.53</u>	<u>5,187,468.16</u>	<u>4,013,605.63</u>	<u>2,381,000.00</u>
		<u>14,507,224.14</u>	<u>1,523,665.84</u>	<u>53,995.95</u>	<u>1,167,481.21</u>	<u>5,367,475.51</u>	<u>4,013,605.63</u>	<u>2,381,000.00</u>
Decreased by:								
Settlements	A-4	13,090,038.78	505,461.09		1,039,414.65	5,356,212.18	3,838,950.86	2,350,000.00
Revenue Accounts Receivable	A-15	12,611.59			10,875.48	1,736.11		
Miscellaneous Revenue Unanticipated	A-2d	156,905.14	37,213.18				88,691.96	31,000.00
Tax Title Lien Collection	A-11	18,490.52			18,490.52			
		<u>13,278,046.03</u>	<u>542,674.27</u>		<u>1,068,780.65</u>	<u>5,357,948.29</u>	<u>3,927,642.82</u>	<u>2,381,000.00</u>
Balance, December 31, 2015	A	<u>\$ 1,229,178.11</u>	<u>\$ 980,991.57</u>	<u>\$ 53,995.95</u>	<u>\$ 98,700.56</u>	<u>\$ 9,527.22</u>	<u>\$ 85,962.81</u>	<u>\$</u>

-108-

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

INTERFUND PAYABLE  
FEDERAL AND STATE GRANT FUND  
YEAR ENDED DECEMBER 31, 2015

A-28

	<u>Ref.</u>	<u>General Trust Fund</u>
Balance, December 31, 2014	A	<u>\$ 131,526.35</u>
Balance, December 31, 2015	A	<u><u>\$ 131,526.35</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

COUNTY TAXES  
YEAR ENDED DECEMBER 31, 2015

A-29

	<u>Ref.</u>		
Balance, December 31, 2014	A		\$ 81,335.98
Increased by:			
Tax Levy		\$ 33,950,630.60	
Open Space		1,020,769.13	
Added and Omitted		<u>76,879.41</u>	
	A-1, A-2c, A-10		<u>35,048,279.14</u>
			<u>35,129,615.12</u>
Decreased by:			
Payments	A-4		<u>35,052,735.71</u>
Balance, December 31, 2015	A		<u><u>\$ 76,879.41</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

LOCAL SCHOOL DISTRICT TAX  
YEAR ENDED DECEMBER 31, 2015

A-30

	<u>Ref.</u>	
Balance, December 31, 2014	Below	\$ 50,746,043.00
Increased by:		
Levy - School Year July 1, 2015 to June 30, 2016	A-1, A-2c, A-10	<u>105,704,008.00</u> 156,450,051.00
Decreased by:		
Payments	A-4	<u>103,598,047.00</u>
Balance, December 31, 2015		
Deferred School Tax	Below	\$ 48,754,849.00
School Tax Payable	A	<u>4,097,155.00</u>
		<u>\$ 52,852,004.00</u>
<u>Analysis of Deferred School Tax</u>		
Deferred School Tax December 31, 2014	Above	\$ 48,754,849.00
Deferred School Tax December 31, 2015	Above	<u>48,754,849.00</u>
		<u>\$</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

SPECIAL IMPROVEMENT DISTRICT TAXES PAYABLE A-31  
YEAR ENDED DECEMBER 31, 2015

	<u>Ref.</u>	
Increased by:		
2015 Tax Levy	A-1, A-2c, A-10	\$ 495,657.96
Decreased by:		
Payments	A-4	<u>495,016.00</u>
Balance, December 31, 2015	A	<u><u>\$ 641.96</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

CAPITAL NOTE PAYABLE  
YEAR ENDED DECEMBER 31, 2015

A-32

	<u>Ref.</u>	
Balance, December 31, 2014	A	\$ 356,000.00
Increased by:		
Cash Receipts	A-4	<u>178,000.00</u>
		534,000.00
Decreased by:		
Cash Disbursements	A-4	<u>356,000.00</u>
Balance, December 31, 2015	A	<u><u>\$ 178,000.00</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

PREPAID TAXES  
YEAR ENDED DECEMBER 31, 2015

A-33

	<u>Ref.</u>	
Balance, December 31, 2014	A	\$ 1,146,219.84
Increased by:		
Cash Receipts	A-5	<u>1,035,632.23</u>
		2,181,852.07
Decreased by:		
Applied to Taxes Receivable	A-10	<u>1,146,219.84</u>
Balance, December 31, 2015	A	<u>\$ 1,035,632.23</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

DUE TO ESSEX COUNTY  
FEDERAL AND STATE GRANT FUND  
YEAR ENDED DECEMBER 31, 2015

A-34

	<u>Ref.</u>	
Balance, December 31, 2014	A	<u>\$ 86,975.50</u>
Balance, December 31, 2015	A	<u>\$ 86,975.50</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
FEDERAL AND STATE GRANT FUND

APPROPRIATED RESERVES  
YEAR ENDED DECEMBER 31, 2015

A-35  
Sheet # 1

	Balance Dec. 31, 2014	Transferred from Budget Appropriation	Added by NJSA 40A-4-87	Expended Cash Disbursements	Adjustment/ Canceled	Balance Dec. 31, 2015
<u>Grants</u>						
Municipal Alliance on Alcohol and Drug Abuse						
2014	\$ 36,495.63			\$ 36,495.63		
2013	501.00			501.00		
Clean Communities Program:						
2014		59,671.51				59,671.51
2015			72,538.18	72,538.18		
Historic Trust - Watchung Plaza	6,928.00					6,928.00
Recycling Tonnage Grant						
Safe and Secure Communities	8,975.00		60,000.00			68,975.00
Nonpublic School Nursing:						
2015			160,486.00	160,486.00		
2014	160,486.00			56,487.57		103,998.43
Prior Years	33,096.61			58.72		33,037.89
Body Armor Replacement Fund:						
2013	2,691.19			1,699.19		992.00
2014		9,356.89	726.65			10,083.54
2015			9,592.97			9,592.97
Edward Byrne Juvenile Assistance Program	1,924.00	14,330.00				16,254.00
Alcohol Education, Rehabilitation and Enforcement Fund:						
2015			1,709.06			1,709.06
2014	1,772.40					1,772.40
Prior Years	14,176.32			3,890.02		10,286.30
Drunk Driving Enforcement Fund	2,913.08		11,012.67	3,663.00		10,262.75
Essex County Division on Aging:						
Senior Citizen Public Health Nursing:						
2012						
Citizens Services:						
2015			7,280.00			7,280.00
N.J. Highway Traffic Safety:						
Bicycle Safety Grant	7,500.00			6,460.00		1,040.00
Click It or Ticket	8,800.00		4,000.00	6,750.00		6,050.00
Pedestrian Safety Education and 2010	2,725.00					2,725.00
Drive Sober or Get Pulled Over - 2012 & 2013	18,200.00					18,200.00
Drive Sober or Get Pulled Over - 2014	4,000.00	9,400.00				13,400.00
Drive Sober or Get Pulled Over - 2015			17,500.00	12,500.00		5,000.00
COPS In Shops	2,000.00	1,600.00				3,600.00

TOWNSHIP OF MONTCLAIR  
FEDERAL AND STATE GRANT FUND

APPROPRIATED RESERVES  
YEAR ENDED DECEMBER 31, 2015

A-35  
Sheet # 2

	Balance Dec. 31, 2014	Transferred from Budget Appropriation	Added by NJSA 40A-4-87	Expended Cash Disbursements	Adjustment/ Canceled	Balance Dec. 31, 2015
Pedestrian Safety Grant	\$	\$	\$ 16,000.00	\$ 12,998.50	\$	\$ 3,001.50
Pedestrian Safety Grant	5,291.00					5,291.00
Pedestrian Safety Grant	7,650.00			800.00		6,850.00
Essex County - Hurricane Sandy	31,946.00					31,946.00
New Jersey Department of Transportation:						
Safe Routes to School Program:						
2007	313,890.00					313,890.00
Police	9,220.00					9,220.00
Engineer	22,752.00					22,752.00
State of N.J. Tobacco Control						
2010	5,940.00					5,940.00
U.S. Department of Homeland Security:						
FEMA - Assistance to Firefighter:						
2004	19,300.10					19,300.10
2005	571.84					571.84
2008	13,365.07					13,365.07
2010	25,508.87					25,508.87
Other	9,500.00					9,500.00
Department of Environmental Protection:						
Climate Showcase Communities Grant:						
2010	39,444.05			21,861.27		17,582.78
U.S. Department of Energy:						
Energy Efficiency and Conservation Block Grant:						
2010	4,270.63					4,270.63
Bulletproof Vest Partnership Grant:						
2015		9,899.00				9,899.00
Shade Tree - PSEG	5,000.00			5,000.00		
Historic Preservation	2,560.00					2,560.00
Safe and Secure	60,000.00					60,000.00
NJEDA - Hazardous Discharge	68,365.22	25,190.33		22,569.20		70,986.35
DOT - Transit Village	15,646.12					15,646.12
Essex Cty. PARIS - Police Records	2,500.00					2,500.00
National Association of County Health						
Officers:						
2014	3,275.00			430.61		2,844.39
2013	4,000.00			1,440.16		2,559.84
2011	3,759.72			388.16		3,371.56

TOWNSHIP OF MONTCLAIR  
FEDERAL AND STATE GRANT FUND

APPROPRIATED RESERVES  
YEAR ENDED DECEMBER 31, 2015

A-35  
Sheet #3

	Balance Dec. 31, 2014	Transferred from Budget Appropriation	Added by NJSA 40A-4-87	Expended Cash Disbursements	Adjustment/ Canceled	Balance Dec. 31, 2015
Fire Incentive Grant	\$ 1,000.00	\$	\$	\$	\$	\$ 1,000.00
Emergency Preparedness Grant - 2009	791.75					791.75
Mountainside Health Foundation: 2010	9,140.73			4,194.48		4,946.25
Historic Preservation	524.22					524.22
NJ Department of Transportation Sustainable Jersey Small Grant: 2014 2010	2,083.00			2,083.00		
Cable Communication Grant	20,000.00			9,711.47		10,288.53
Police Donation	250.00					250.00
Montclair Partners for Health			5,000.00			5,000.00
Partners for Health	39,221.50			(704.45)		39,925.95
Partners for Health - 2014	7,416.54		1,500.00	6,803.27		2,113.27
Partners for Health - Senior AMA	1,324.58		10,000.00	2,004.37		9,320.21
Partners in Health Foundation - TV 34 News and Views: 2010	824.75			49.99		774.76
	<u>\$ 1,069,516.92</u>	<u>\$ 129,447.73</u>	<u>\$ 377,345.53</u>	<u>\$ 451,159.34</u>	<u>\$</u>	<u>\$ 1,125,150.84</u>
Ref.	A	A-3	A-3	A-18		A

-118-

TOWNSHIP OF MONTCLAIR  
CURRENT FUND

ACCUMULATED REVENUE UNAPPROPRIATED  
YEAR ENDED DECEMBER 31, 2015

A-36

	<u>Balance</u> <u>Dec. 31, 2014</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance</u> <u>Dec. 31, 2015</u>
<b><u>Current Fund</u></b>				
Proceeds from Sale of Municipal Assets	\$ 853,569.38	\$	\$	\$ 853,569.38
<u>Ref.</u>	A			A
<b><u>Federal and State Grant Fund</u></b>				
Local Food Promotion Grants	\$	\$ 20,846.73		\$ 20,846.73
Division on Aging - Citizens Services		3,640.00		3,640.00
Division on Aging - Health Officer		3,500.00		3,500.00
Comcast		5,000.00		5,000.00
Hazardous Discharge Program	25,190.33		25,190.33	
Bullet Proof Vest Program	9,899.00	9,592.97	9,899.00	9,592.97
Drive Sober or Get Pulled over	9,400.00		9,400.00	
Juvenile Assistance Grant	14,330.00		14,330.00	
Donation - Albert Payson Terhune		2,550.00		2,550.00
Body Amor Grant	9,356.89	6,678.65	9,356.89	6,678.65
Pedestrian Safety		4,000.00		4,000.00
Clean Communities	59,671.51		59,671.51	
Cops in Shops	1,600.00		1,600.00	
	<u>\$ 129,447.73</u>	<u>\$ 55,808.35</u>	<u>\$ 129,447.73</u>	<u>\$ 55,808.35</u>
<u>Ref.</u>	A	A-18	A-16	A

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
TRUST FUNDS

CASH RECEIPTS AND DISBURSEMENTS - TREASURER  
YEAR ENDED DECEMBER 31, 2015

B-2

	<u>Ref.</u>	<u>Animal Control Trust Fund</u>	<u>General Trust Fund</u>	<u>Payroll Account</u>
Balance, December 31, 2014	B	\$ 73,394.52	\$ 4,020,896.23	
Increased by:				
Due from Montclair Housing Agency	B-5	\$	\$ 249.99	
Community Development Block Grants	B-7		115,866.14	
Interfunds Receivable	B-8		823,319.98	
Various Reserves and Deposits	B-11		5,688,816.75	
Section 8 Voucher Program	B-15		3,553,181.27	
State Registration Fees	B-9	1,373.40		
Donations for Animal Shelter	B-16	26,151.99		
Collection of Animal Control Fees	B-17	12,110.93		
Payroll Accounts	B			2,169,797.21
State Unemployment Compensation				
Insurance	B-18		49.91	
		<u>39,636.32</u>	<u>10,181,484.04</u>	<u>2,169,797.21</u>
		113,030.84	14,202,380.27	2,169,797.21
Decreased by:				
Interfunds Receivable	B-8		804,749.93	
Payments to State	B-9	1,841.40		
Various Reserves and Deposits	B-11		4,833,615.76	
Community Development Block Grants	B-14		115,866.14	
Section 8 Voucher Program	B-15		3,487,239.28	
Deferred Charges	B-6		35,218.37	
Accounts Payable	B-10		3,887.18	
Animal Shelter Expenditures	B-16	31,814.45		
Expenditures Under R.S. 4:19-15.11	B-17	8,869.75		
		<u>42,525.60</u>	<u>9,280,576.66</u>	
Balance, December 31, 2015	B	<u>\$ 70,505.24</u>	<u>\$ 4,921,803.61</u>	<u>\$ 2,169,797.21</u>

-120-

TOWNSHIP OF MONTCLAIR  
TRUST FUNDS

ANALYSIS OF ASSESSMENT CASH AND INVESTMENTS  
YEAR ENDED DECEMBER 31, 2015

B-3

	<u>Balance</u> <u>December 31, 2014</u>	<u>Balance</u> <u>December 31, 2015</u>
<u>General Accounts</u>		
Fund Balance	\$ 8,441.90	\$ 8,441.90
Current Fund Interfund	(53,995.95)	(53,995.95)
General Trust Fund Interfund	(8,757.15)	(8,757.15)
General Capital Fund Interfund	<u>54,311.20</u>	<u>54,311.20</u>
	<u>\$</u>	<u>\$</u>

TOWNSHIP OF MONTCLAIR  
TRUST FUNDS

ASSESSMENTS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2015

B-4

<u>Ordinance Number</u>	<u>Purpose</u>	<u>Date of Confirmation</u>	<u>Annual Installments</u>	<u>Due Dates</u>	<u>Balance December 31, 2014</u>		<u>Balance December 31, 2015</u>	
					<u>Pledged</u>	<u>Unpledged</u>	<u>Pledged</u>	<u>Unpledged</u>
02-41	Resurfacing and Curbing of Briar Hill Road	7-01-04	10		<u>\$</u>	<u>\$ 10.65</u>	<u>\$</u>	<u>\$ 10.65</u>
				<u>Ref.</u>		B		B

TOWNSHIP OF MONTCLAIR  
TRUST FUNDS

DUE FROM MONTCLAIR HOUSING AGENCY  
YEAR ENDED DECEMBER 31, 2015

B-5

	<u>Ref.</u>	
Balance, December 31, 2014	B	\$ 33,730.84
Decreased by:		
Collections	B-2	<u>249.99</u>
Balance, December 31, 2015	B	<u>\$ 33,480.85</u>

DEFERRED CHARGES  
GENERAL TRUST FUND  
YEAR ENDED DECEMBER 31, 2015

B-6

	<u>Ref.</u>	
Balance, December 31, 2014	B	\$ 67,312.60
Increased by:		
Shortfall in Police Special Duty	B-11	\$ 50,855.25
Unidentified Expenditure	B-2	6,171.19
Expenditure Without an Appropriation	B-2	<u>29,047.18</u>
		<u>86,073.62</u>
		153,386.22
Decreased by:		
Budget Appropriation - Due from Current Fund	B-8	<u>67,312.60</u>
Balance, December 31, 2015	B	<u>\$ 86,073.62</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
TRUST FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2015

B-7

Program Year	Description	Balance Dec. 31, 2014	2015 Grants	Collections	Balance Dec. 31, 2015
2015	Glenridge Avenue Streetscape Phase II	\$	\$ 155,650.00	\$	\$ 155,650.00
2015	Shelter Improvements - Edgemont Park		9,000.00		9,000.00
2014	Glenridge Avenue Streetscape Phase II	161,165.00		115,866.14	45,298.86
		<u>\$ 161,165.00</u>	<u>\$ 164,650.00</u>	<u>\$ 115,866.14</u>	<u>\$ 209,948.86</u>
	<u>Ref.</u>	B	B-14	B-2	B

TOWNSHIP OF MONTCLAIR  
TRUST FUNDS

INTERFUNDS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2015

B-8

	Ref.	Assessment Trust Fund			General Trust Fund					
		Total Assessment Trust Fund	Current Fund	General Trust Fund	Total General Trust Fund	General Capital Fund	Current Fund	Federal and State Grant Fund	Animal Control Trust Fund	Payroll Fund
Balance, December 31, 2014	B	\$ 62,753.10	\$ 53,995.95	\$ 8,757.15	\$ 287,908.25	\$ 60,739.65	\$ 53,599.68	\$ 131,526.35	\$ 2,500.00	\$ 39,542.57
Increased by:										
Advances	B-2				804,749.93		804,749.93			
Deferred Charge - Budget Appropriation	B-6				67,312.60		67,312.60			
Special Deposits	B-11				14,848.85		14,848.85			
					<u>886,911.38</u>		<u>886,911.38</u>			
		<u>62,753.10</u>	<u>53,995.95</u>	<u>8,757.15</u>	<u>1,174,819.63</u>	<u>60,739.65</u>	<u>940,511.06</u>	<u>131,526.35</u>	<u>2,500.00</u>	<u>39,542.57</u>
Decreased by:										
Settlements	B-2				823,319.98		823,319.98			
Lien Collections held in Trust Fund	B-11				18,490.52		18,490.52			
					<u>841,810.50</u>		<u>841,810.50</u>			
Balance, December 31, 2015	B	<u>\$ 62,753.10</u>	<u>\$ 53,995.95</u>	<u>\$ 8,757.15</u>	<u>\$ 333,009.13</u>	<u>\$ 60,739.65</u>	<u>\$ 98,700.56</u>	<u>\$ 131,526.35</u>	<u>\$ 2,500.00</u>	<u>\$ 39,542.57</u>

-125-

TOWNSHIP OF MONTCLAIR  
TRUSTS FUNDS

DUE TO STATE OF NEW JERSEY  
YEAR ENDED DECEMBER 31, 2015

B-9

	<u>Ref.</u>		
Balance, December 31, 2014	B		\$ 468.00
Increased by:			
Registration Fees		\$ 947.00	
Pilot Clinic Fund Fees		189.40	
Population Control Fees		<u>237.00</u>	
	B-2		<u>1,373.40</u>
			<u>1,841.40</u>
Decreased by:			
Payments	B-2		<u>1,841.40</u>
Balance, December 31, 2015			<u><u>\$</u></u>

ACCOUNTS PAYABLE  
YEAR ENDED DECEMBER 31, 2015

B-10

	<u>Ref.</u>		
Balance, December 31, 2014	B		\$ 3,887.18
Increased by:			
Section 8 Voucher Program	B-2		<u>3,887.18</u>
Balance, December 31, 2015			<u><u>\$</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
GENERAL TRUST FUND

SPECIAL DEPOSITS  
YEAR ENDED DECEMBER 31, 2015

B-11

	Balance Dec. 31, 2014	Receipts	Disbursements	Adjustment	Balance Dec. 31, 2015
Recycling Program	\$	\$ 1,169,972.07	\$ 1,184,820.92	\$ 14,848.85	\$
Railroad Station Projects	218,419.73	29,700.00	4,410.04		243,709.69
Recreation	71,261.96	51,817.50	48,125.71		74,953.75
Parking Adjudication Fines	131,855.98	28,432.00	15,531.67		144,756.31
D.A.R.E. Donations	3,147.13				3,147.13
Uniform Fire Safety Act	52,757.31	52,891.50	33,388.80		72,260.01
Child Fire Safety	3,854.00	1,115.00	648.56		4,320.44
Police Off-Duty	32,892.06	1,483,582.00	1,567,002.84	50,855.25	326.47
Firemen Off-Duty	9,808.07	14,823.03	13,625.53		11,005.57
Reserve for First Nite	9,684.68	250.00	174.74		9,759.94
Developers' Escrow	29,987.56	5.74			29,993.30
Performance Bonds	8,881.18				8,881.18
Planning Escrow Deposits	266,198.50	40,000.00	16,260.01		289,938.49
Inspection Escrow Deposits	77,680.84				77,680.84
Payment in Lieu of Bonds	10,479.20				10,479.20
Rental Security:					
Walnut Street	3,150.00				3,150.00
Bellevue Avenue	9,000.00				9,000.00
Mountain Avenue	1,000.00				1,000.00
Fire - Right-to-Know	595.00				595.00
LEA - Penalty Account	35,429.53	2,749.50			38,179.03
Snow Removal	143,583.22	200,000.00			343,583.22
Collector's Redemption Account	149,612.78	80,770.39		(18,490.52)	211,892.65
Public Defender Application Fees	104.00	46,145.50	45,000.00		1,249.50
Reserve for 4th of July	936.00	5,000.00	5,000.00		936.00
Contribution - Public Memorials	600.00				600.00
Other	3,490.00	120.00			3,610.00
Edgemont Memorial	1,525.64		226.00		1,299.64
Edgemont Playground	2,068.20				2,068.20
Various Self-Insurances	31,724.44				31,724.44
Health Program	134,235.31	2,077.40	5,025.36		131,287.35
Forfeited Assets	21,102.19	16,032.25	5,745.00		31,389.44
Cultural Affairs	3,000.00				3,000.00
Voucher Program- COAH	590,925.30	115,332.87	248,630.58		457,627.59
Crime Prevention	100.00				100.00
Accumulated Absences	430,034.35				430,034.35
Premium on Tax Sales	1,683,000.00	2,348,000.00	1,640,000.00		2,391,000.00
Municipal Alliance Contribution	2,100.00				2,100.00
	<u>\$ 4,174,224.16</u>	<u>\$ 5,688,816.75</u>	<u>\$ 4,833,615.76</u>	<u>\$ 47,213.58</u>	<u>\$ 5,076,638.73</u>

Ref.

B

B-2

B-2

Below

B

Ref.

Due from Current Fund  
Deferred Charges  
Due (to) Current Fund

B-8  
B-5  
B-8

\$ 14,848.85  
50,855.25  
(18,490.52)  
\$ 47,213.58

TOWNSHIP OF MONTCLAIR  
TRUSTS FUNDS

INTERFUNDS PAYABLE  
YEAR ENDED DECEMBER 31, 2015

B-12

	<u>Ref.</u>	<u>Assessment Trust Fund General Capital Fund</u>	<u>Total Animal Control Trust Fund</u>	<u>Animal Control Trust Fund</u>		<u>Total General Trust Fund</u>	<u>Assessment Trust Fund</u>
				<u>Current Fund</u>	<u>General Trust Fund</u>		
Balance, December 31, 2014 and 2015	B	<u>\$ 54,311.20</u>	<u>\$ 2,503.00</u>	<u>\$ 3.00</u>	<u>\$ 2,500.00</u>	<u>\$ 8,757.15</u>	<u>\$ 8,757.15</u>

TOWNSHIP OF MONTCLAIR  
TRUST FUNDS

RESERVE FOR ASSESSMENTS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2015

B-13

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Balance Dec. 31, 2014 Unpledged</u>	<u>Applied to Fund Balance</u>	<u>Balance Dec. 31, 2015 Unpledged</u>
02-41	Resurfacing and Curbing of Briar Hill Road	\$ 10.65	\$	\$ 10.65
		<u>Ref.</u> B		B

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
TRUST FUNDS

RESERVE FOR COMMUNITY DEVELOPMENT BLOCK GRANT EXPENDITURES  
YEAR ENDED DECEMBER 31, 2015

B-14

Program Year	Analysis of Balance	Balance Dec. 31, 2014	2015 Grants	Expenditures	Balance Dec. 31, 2015
2015	Orange Road West - Streetscape	\$	\$ 155,650.00	\$	\$ 155,650.00
2015	Shelter Improvements - Edgemont Park		9,000.00		9,000.00
2014	Glenridge Avenue Streetscape Phase III	<u>161,165.00</u>		<u>115,866.14</u>	<u>45,298.86</u>
		<u>\$ 161,165.00</u>	<u>\$ 164,650.00</u>	<u>\$ 115,866.14</u>	<u>\$ 209,948.86</u>
	<u>Ref.</u>	B	B-7	B-2	B

TOWNSHIP OF MONTCLAIR  
TRUST FUNDS

RESERVE FOR SECTION 8 VOUCHER PROGRAM  
YEAR ENDED DECEMBER 31, 2015

B-15

	<u>Ref.</u>	
Balance, December 31, 2014	B	\$ 161,750.26
Increased by:		
Housing and Urban Development Assistance:		
Cash Received		\$ 3,100,794.00
Interest Earned		810.00
Payments Received from Other Municipalities and Other Sources		<u>451,577.27</u>
	B-2	<u>3,553,181.27</u>
		<u>3,714,931.53</u>
Decreased by:		
Housing Assistance Payments - Includes		
HAP Portability-In		3,239,179.00
Administrative Expenses		<u>248,060.28</u>
	B-2	<u>3,487,239.28</u>
Balance, December 31, 2015	B	<u>\$ 227,692.25</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
TRUST FUNDS

RESERVE FOR ANIMAL SHELTER EXPENDITURES  
YEAR ENDED DECEMBER 31, 2015

B-16

	<u>Ref.</u>	
Balance, December 31, 2014	B	\$ 35,035.85
Increased by:		
Donations	B-2	<u>26,151.99</u>
		61,187.84
Decreased by:		
Expenditures	B-2	<u>31,814.45</u>
Balance, December 31, 2015	B	<u>\$ 29,373.39</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
TRUST FUNDS

RESERVE FOR ANIMAL CONTROL TRUST FUND EXPENDITURES  
YEAR ENDED DECEMBER 31, 2015

B-17

	<u>Ref.</u>		
Balance, December 31, 2014	B		\$ 35,387.67
Increased by:			
Dog License Fees Collected		\$ 10,228.60	
Late Fees and Replacement Fees		863.00	
Unidentified		<u>1,019.33</u>	
	B-2		<u>12,110.93</u>
			<u>47,498.60</u>
Decreased by:			
Expenditures Under R.S. 4:19-15.11	B-2		<u>8,869.75</u>
Balance, December 31, 2015	B		<u><u>\$ 38,628.85</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
TRUST FUNDS

RESERVE FOR STATE UNEMPLOYMENT TRUST FUND EXPENDITURES B-18  
YEAR ENDED DECEMBER 31, 2015

	<u>Ref.</u>	
Balance, December 31, 2014	B	\$ 61,229.17
Increased by:		
Interest Earned	B-2	<u>49.91</u>
Balance, December 31, 2015	B	<u>\$ 61,279.08</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

CASH RECEIPTS AND DISBURSEMENTS  
YEAR ENDED DECEMBER 31, 2015

C-2

	<u>Ref.</u>		
Balance, December 31, 2014	C		\$ 5,284,615.64
Increased by Receipts:			
Premium on Sale of Notes and Bonds	C-1	\$ 261,986.39	
Note Receivable	C-5	356,000.00	
Grants Receivable	C-4	961,399.61	
Interfunds Receivable	C-7	7,222,193.07	
Deferred Charges to Future Taxation - Unfunded	C-9	243,280.04	
Capital Improvement Fund	C-11	250,000.00	
Interfunds Payable	C-12	887,340.24	
Bond Anticipation Notes Issued	C-17	<u>17,908,600.00</u>	
			<u>28,090,799.35</u>
			33,375,414.99
Increased by Disbursements:			
Revenue Realized in Current Fund	C-1	1,200,000.00	
Interfunds Receivable	C-7	7,230,650.37	
Notes Receivable	C-5	178,000.00	
Interfunds Payable	C-12	948,340.24	
Improvement Authorizations	C-10	8,333,179.15	
Bond Anticipation Notes Redeemed	C-17	<u>8,728,640.00</u>	
			<u>26,618,809.76</u>
Balance, December 31, 2015	C		<u>\$ 6,756,605.23</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

ANALYSIS OF CASH  
YEAR ENDED DECEMBER 31, 2015

	Receipts			Disbursements			Transfers		Balance December 31, 2015
	Balance December 31, 2014	Bond Anticipation Notes	Other	Improvement Authorizations	Bond Anticipation Notes	Other	From	To	
<u>Improvement Authorizations</u>									
General Improvements:									
#01-19	\$ 220.41	\$	\$	\$	\$	\$	\$ 220.41	\$	\$
#01-20	893.75						893.75		
#01-22	46,529.86						46,529.86		
#03-41	31,443.66						31,443.66		
#03-44	37,024.81						37,024.81		
#03-45	23,402.17						23,402.17		
#04-08	2,163.80						2,163.80		
#04-46	46,000.00			43,462.87			2,169.28		367.85
#04-48	1,104.00						1,104.00		
#04-49	(14,298.72)								(14,298.72)
#05-15	(1,637.09)								(1,637.09)
#05-25	67.87						67.87		
#05-37	(469.49)								(469.49)
#05-40, 07-52	78,813.72			29,093.51			49,720.21		
#06-01	93,554.51			62,450.00			31,104.51		
#06-37	638,117.50			169,465.80					468,651.70
#06-78	(1,019.36)								(1,019.36)
#07-06	(107,029.35)			31,322.44					(138,351.79)
#07-19	(287,885.89)								(287,885.89)
#07-34, 08-25	113,763.72			600.00			113,163.72		
#07-40	2,564.31						2,564.31		
#07-41	684,620.91			126,146.81			558,474.10		
#08-10	130,676.25						130,676.25		
#08-43	(40,933.12)								(40,933.12)
#08-44	37,374.95			190,069.42					(152,694.47)
#09-11	(24,545.62)								(24,545.62)
#09-16, 09-51	34,102.62			13,379.45			20,723.17		
#09-52a	432,119.11			141,408.49			290,710.62		
#09-52b1	(100,611.00)								(100,611.00)
#09-52b2	19,000.00						19,000.00		
#09-65	(112,000.00)							112,000.00	
#10-12	19,329.62			2,500.00					16,829.62
#10-13	20,263.68								20,263.68
#10-70	5,464.24			20,768.67					(15,304.43)
#11-14	74,419.57			505.00					73,914.57
#11-18	(2,881.60)								(2,881.60)
#11-19	215,291.18								215,291.18
#11-20	(184,199.34)		500,040.00	12,218.47					303,622.19
#11-67	53,431.97			4,388.70					49,043.27
#12-26	(747.12)								(747.12)
#12-27	8,192.59								8,192.59
#12-31	5,854.38			7,857.00					(2,002.62)

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

ANALYSIS OF CASH  
YEAR ENDED DECEMBER 31, 2015

	Receipts			Disbursements			Transfers		Balance December 31, 2015
	Balance December 31, 2014	Bond Anticipation Notes	Other	Improvement Authorizations	Bond Anticipation Notes	Other	From	To	
#12-35	\$ 21,505.66	\$	\$	\$ 11,963.49	\$	\$			\$ 9,542.17
#12-36	5,794.82			111,287.30				105,000.00	(492.48)
#12-40	(31.54)			2,866.68					(2,898.22)
#12-41	(567,784.94)		59,425.00	77,719.21				640,000.00	53,920.85
#12-42	(93.36)								(93.36)
#13-18	5,972.60			52,662.27				47,000.00	310.33
#13-20	16,053.42			16,840.32					(786.90)
#13-31	60,511.56			21,599.30					38,912.26
#13-43	38,499.68			22,563.47					15,936.21
#13-49	65,311.39			64,332.06					979.33
#13-74	138,713.68			78,748.72					59,964.96
#14-03/14-34	368,708.16		20,454.04	577,560.35				346,000.00	157,601.85
#14-04	(290,310.28)							325,000.00	34,689.72
#14-05	(1,407,690.48)			758,139.63				2,245,127.00	79,296.89
#14-06	(732,563.42)			25,339.75				760,000.00	2,096.83
#14-09	(417,766.47)			11,374.11				422,000.00	(7,140.58)
#14-22	114,389.60			108,756.72					5,632.88
#14-23	136,899.60			12,054.52					124,845.08
#14-25	61,015.50			1,098,610.90				1,050,000.00	12,404.60
#14-26	(59,909.09)			252,008.76				360,000.00	48,082.15
#14-27	(930,041.44)			340,193.84				1,079,873.00	(190,362.28)
#14-35	26,150.00		150,000.00	425,822.61				102,581.31	(147,091.30)
#14-36	12,026.00			22,154.08					(10,128.08)
#15-09			209,106.18	2,169,408.88			290,937.43	1,968,750.00	(282,490.13)
#15-35								1,788,105.47	1,788,105.47

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

C-3  
Sheet # 3

ANALYSIS OF CASH  
YEAR ENDED DECEMBER 31, 2015

	Receipts			Disbursements			Transfers		Balance December 31, 2015
	Balance December 31, 2014	Bond Anticipation Notes	Other	Improvement Authorizations	Bond Anticipation Notes	Other	From	To	
<u>Improvement Authorizations</u>									
School Improvements:									
#06-30	\$ 731,740.61		\$	\$ 73,447.53	\$	\$	\$ 270,293.08	\$	\$ 388,000.00
#07-26	1,026,444.44			59,114.00			429,330.44		538,000.00
#08-14	(75,646.21)			28,700.00				185,346.21	81,000.00
#09-20	164,534.62						82,534.62		82,000.00
#10-28	792,823.29			38,867.76					753,955.53
#11-41	(11,942.09)			17,573.75					(29,515.84)
#12-32	(63,939.85)			58,929.58					(122,869.43)
#13-17/13-67	236,475.75			771,285.11					(534,809.36)
#15-24				167,617.82					(167,617.82)
<u>Other Accounts</u>									
Fund Balance	3,451,071.90		261,986.39			1,200,000.00	1,788,105.47	1,855,347.12	2,580,299.94
Capital Improvement Fund	9,715.83		250,000.00				188,750.00		90,965.83
Due from Improvement District	(15,000.00)								(15,000.00)
Cost of Issuance	14,494.04								14,494.04
Note Receivable	(356,000.00)		356,000.00			178,000.00			(178,000.00)
General Trust Fund	60,739.65								60,739.65
Current Fund Interfund	(180,007.35)		7,222,193.07			7,230,650.37	112,000.00	290,937.43	(9,527.22)
Federal and State Grant Fund Interfund	11,756.80								11,756.80
Assessment Trust Fund Interfund	(54,311.20)								(54,311.20)
Water Operating Fund Interfund			175,425.00						175,425.00
Parking Utility Capital Fund Interfund			711,915.24			711,915.24			
Water Capital Fund Interfund	13,630.22					61,000.00			(47,369.78)
Reserve for Repayment of UDAG	26,955.51								26,955.51
Reserve for Debt Service	858,171.57		265,654.43						1,123,826.00
		17,908,600.00			8,728,640.00		9,179,960.00		
	<u>\$ 5,284,615.64</u>	<u>\$ 17,908,600.00</u>	<u>\$ 10,182,199.35</u>	<u>\$ 8,333,179.15</u>	<u>\$ 8,728,640.00</u>	<u>\$ 9,556,990.61</u>	<u>\$ 13,683,067.54</u>	<u>\$ 13,683,067.54</u>	<u>\$ 6,756,605.23</u>

Ref. C

C

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

GRANTS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2015

C-4

Ordinance Number	Purpose	Balance December 31, 2014	Grants	Decrease	Balance December 31, 2015
<u>Federal Grants</u>					
County of Essex:					
Community Development Block Grants:					
12-17	Glenridge Avenue Streetscape - Phase II & III	\$ 161,165.00	\$	\$ 115,866.14	\$ 45,298.86
<u>State Grants</u>					
New Jersey Dept. of Environmental Protection:					
Green Acres Program:					
11-20	Edgemont Pond	1,000,000.00		765,654.43	234,345.57
New Jersey Dept. of Transportation:					
12-41	Union Street Section 1	59,425.00		59,425.00	0.00
14-03	Union Street Section 2	55,964.86		20,454.04	35,510.82
		<u>\$ 1,276,554.86</u>	<u>\$</u>	<u>\$ 961,399.61</u>	<u>\$ 315,155.25</u>
Ref.	C			C-2	C

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

NOTE RECEIVABLE  
YEAR ENDED DECEMBER 31, 2015

C-5

	<u>Ref.</u>	
Balance, December 31, 2014	C	\$ 356,000.00
Increased by:		
Cash Disbursements	C-2	<u>178,000.00</u>
		534,000.00
Decreased by:		
Cash Receipts	C-2	<u>356,000.00</u>
Balance, December 31, 2015	C	<u>\$ 178,000.00</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

DUE FROM IMPROVEMENT DISTRICT  
YEAR ENDED DECEMBER 31, 2015

C-6

	<u>Ref.</u>	
Balance, December 31, 2014	C	<u>\$ 15,000.00</u>
Balance, December 31, 2015	C	<u><u>\$ 15,000.00</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

INTERFUNDS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2015

C-7

	<u>Ref.</u>	<u>Total</u>	<u>Current Fund</u>	<u>Assessment Trust Fund</u>	<u>Water Utility Capital Fund</u>
Balance, December 31, 2014	C	\$ 234,318.55	\$ 180,007.35	\$ 54,311.20	\$
Increased by:					
Advances	C-2	7,230,650.37	7,230,650.37		
Budget Appropriation	C-9	112,000.00	112,000.00		
Transferred from Interfunds Payable	C-12	47,369.78			47,369.78
		<u>7,624,338.70</u>	<u>7,522,657.72</u>	<u>54,311.20</u>	<u>47,369.78</u>
Decreased by:					
Improvement Authorizations	C-11	290,937.43	290,937.43		
Settlements	C-2	7,222,193.07	7,222,193.07		
		<u>7,513,130.50</u>	<u>7,513,130.50</u>		
Balance, December 31, 2015	C	<u>\$ 111,208.20</u>	<u>\$ 9,527.22</u>	<u>\$ 54,311.20</u>	<u>\$ 47,369.78</u>

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

DEFERRED CHARGES TO FUTURE TAXATION - FUNDED  
YEAR ENDED DECEMBER 31, 2015

C-8

	<u>Ref.</u>	
Balance, December 31, 2014	C	\$ 131,050,320.84
Increased by:		
Green Acres Loan	C-18	273,606.00
		<u>131,323,926.8</u>
Decreased by:		
Budget Appropriation:		
Downtown Business District Loan	C-20	\$ 32,666.67
Green Acres Loan	C-18	25,248.13
Infrastructure Loan	C-19	41,314.33
School Bonds	C-21	4,015,000.00
Municipal Bonds	C-22	<u>5,025,000.00</u>
		<u>9,139,229.13</u>
Balance, December 31, 2015	C	<u>\$ 122,184,697.71</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED  
YEAR ENDED DECEMBER 31, 2015

Ordinance Number	Improvements	Balance Dec. 31, 2014	2015 Authorizations	Canceled	Collections	Funded by Budget Appropriation	Balance Dec. 31, 2015	December 31, 2015		
								Bond Anticipation Notes	Expended	Unexpended Improvement Authorization
00-29	Various Capital Improvements	\$ 6,157.00	\$	\$	\$	\$ 383.00	\$ 5,774.00	\$ 5,774.00	\$	\$
02-11	Reconstruction of Various Streets	108,189.00				6,011.00	102,178.00	102,178.00		
03-08	Various Street Improvements (DOT)	114,966.00				6,411.00	108,555.00	108,555.00		
04-20	Streetscape Improvements on Valley Road	3,840.00				1,541.00	2,299.00	2,299.00		
04-49	Various Library Capital Improvements	271,469.00		128,151.28		5,531.00	137,786.72	123,488.00	14,298.72	
05-15	Refunding Bond	1,637.09					1,637.09		1,637.09	
05-37	Acquisition of Land	10,621.49				468.00	10,153.49	9,684.00	469.49	
06-37	Various Capital Improvements	368,092.47		368,092.47						
06-78	Preliminary Design and Planning of Day Care Facility	1,750.00		730.64			1,019.36		1,019.36	
07-06	Various Capital Improvements	237,075.00		98,723.21			138,351.79		138,351.79	
07-19	Acquisition of Property	295,000.00		7,114.11			287,885.89		287,885.89	
07-34,8-25	Various Capital Improvements	60,125.00		60,125.00						
07-40	Various Library Capital Improvements	2,500.00		2,500.00						
07-41	Various Capital Improvements	68,780.68		68,780.68						
8-43	Removal and Replacement of Trees	38,100.00		14,166.88			23,933.12		23,933.12	
8-44	Various Capital Improvements	342,512.70		189,818.23			152,694.47		152,694.47	
9-11	Orange Road Redevelopment	25,000.00		4,779.38			20,220.62		20,220.62	
9-16,9-51	Various Capital Improvements	48,500.00		48,500.00						
9-52a	Various Capital Improvements	92,715.96		92,715.96						
9-52b1	Improvements to Clary Anderson Arena	142,500.00		41,889.00			100,611.00		100,611.00	
9-65	Tax Appeals Refunding	112,000.00				112,000.00				
10-12	Multi-purpose	101,639.36					101,639.36	62,000.00		39,639.36
10-13	Traffic Calming Improvements	526,700.00					526,700.00	508,000.00		18,700.00
10-70	Multi-purpose	298,134.00				10,616.00	287,518.00	178,768.00		108,750.00
11-18	Shade Tree Improvements	69,525.00				1,725.00	67,800.00	46,550.00	2,881.60	18,368.40
11-20	Improvements to Edgemont Pond	982,758.00			500,040.00	17,202.00	465,516.00	465,516.00		
11-72	Tax Appeal Refunding	2,892,400.00				723,100.00	2,169,300.00	2,169,300.00		
12-26	Paving South Mountain Arena	726,258.00					726,258.00	507,000.00	747.12	218,510.88
12-27	Pavement and Restoration - South Park Place	50,000.00				2,632.00	47,368.00	47,368.00		
12-31	Various Capital Improvements	384,037.00				7,380.00	376,657.00	325,120.00	2,002.62	49,534.38
12-36	Various Capital Improvements	812,962.00					812,962.00	420,000.00	492.48	392,469.52
12-40	Acquisition of Vehicles	584,250.00					584,250.00	558,000.00	2,898.22	23,351.78
12-41	Various Capital Improvements	793,231.80			59,425.00		733,806.80	640,000.00		93,806.80
12-42	Acquisition of Ambulance	144,875.00					144,875.00	143,000.00	93.36	1,781.64
13-18	HVAC Upgrades - Firehouse Server	113,430.00					113,430.00	80,000.00		33,430.00
13-20	Police Radio System	171,000.00					171,000.00	171,000.00		

- 144 -

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED  
YEAR ENDED DECEMBER 31, 2015

Ordinance Number	Improvements	Balance Dec. 31, 2014	2015 Authorization	Canceled	Collections	Funded by Budget Appropriation	Balance Dec. 31, 2015	Analysis of Balance December 31, 2015		
								Bond Anticipation Notes	Expended	Unexpended Improvement Authorization
14-03	Improvements to Union and Park Streets	\$ 561,964.63	\$	\$	\$ 20,454.04	\$	\$ 541,510.59	\$ 346,000.00	\$	\$ 195,510.59
14-04	Various Park Improvements	403,750.00					403,750.00	325,000.00		78,750.00
14-05	Various Road Improvements	2,245,127.00					2,245,127.00	2,245,127.00		
14-06	Police Radio System	897,000.00					897,000.00	752,000.00	5,903.17	139,096.83
14-09	Acquisition of Vehicles	443,850.00					443,850.00	422,000.00	7,140.58	14,709.42
14-25	Acquisition of Trucks	1,178,000.00					1,178,000.00	1,050,000.00		128,000.00
14-26	Various Capital Improvements	435,300.00					435,300.00	360,000.00		75,300.00
14-27	Various Road Improvements	1,301,500.00					1,301,500.00	1,079,873.00	190,362.28	31,264.72
14-35	Park Improvements at Washington Field	508,250.00			150,000.00		358,250.00		249,672.61	108,577.39
14-36	Library Improvements	239,894.00					239,894.00		10,128.08	229,765.92
15-09	Various Capital Improvements		3,206,250.00		209,106.18		2,997,143.82	1,800,000.00	282,490.13	914,653.69
	<u>School</u>									
6-30	Various School Improvements	949,840.00		949,840.00						
7-26	Various School Improvements	681,520.00		681,520.00						
8-14	Various School Improvements	396,848.00		231,681.79			165,166.21	81,000.00	29,346.21	54,820.00
9-20	Various School Improvements	153,200.00		153,200.00						
10-28	Multi-purpose	86,360.00					86,360.00			86,360.00
11-41	Various School Improvements	586,360.00					586,360.00	325,000.00	29,515.84	231,844.16
12-32	Various School Improvements	1,883,440.00				49,000.00	1,834,440.00	1,128,000.00	122,869.43	583,570.57
13-17/13-67	Various School Improvements	1,088,512.28					1,088,512.28	313,000.00	534,809.36	240,702.92
15-24	Various School Improvements		2,637,440.00				2,637,440.00		167,617.82	2,469,822.18
		<u>\$25,043,447.46</u>	<u>\$ 5,843,690.00</u>	<u>\$ 3,142,328.63</u>	<u>\$ 939,025.22</u>	<u>\$ 944,000.00</u>	<u>\$25,861,783.61</u>	<u>\$16,900,600.00</u>	<u>\$ 2,380,092.46</u>	<u>\$ 6,581,091.15</u>
	<u>Ref.</u>	C	C-10	C-10	Below	Below	C	Below	C-3	C-10
				<u>Ref.</u>					<u>Ref.</u>	
	Cash Receipts			C-2	\$ 243,280.04	\$		Bond Anticipation Notes Issued	C-17	\$17,908,600.00
	Interfunds Receivable			C-7		112,000.00		Less, Excess Notes Issued-School	C-3	1,008,000.00
	Bond Anticipation Notes Paid Down			C-17		832,000.00				
	Applied from Reserve for State Grants			C-15	695,745.18					
					<u>\$ 939,025.22</u>	<u>\$ 944,000.00</u>			Above	<u>\$16,900,600.00</u>

-145-

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

IMPROVEMENT AUTHORIZATIONS  
YEAR ENDED DECEMBER 31, 2015

C-10  
Sheet 1

Description	Ordinance Number	Date	Amount	Balance Dec. 31, 2014		2015 Authorizations	Paid or Charged	Canceled	Balance Dec. 31, 2015	
				Funded	Unfunded				Funded	Unfunded
<b>General Improvements</b>										
Reconstruction of Various Streets	00-06	03/07/00	\$ 520,800.00	\$ 220.41	\$	\$	\$	\$ 220.41	\$	\$
Various Capital Improvements	01-20	04/24/01	1,404,610.00	893.75				893.75		
Various Capital Improvements	01-22	04/24/01	2,756,000.00	46,529.86				46,529.86		
Various Capital Improvements	03-41	07/22/03	1,250,100.00	31,443.66				31,443.66		
Various Capital Improvements	03-44	07/22/03	3,042,000.00	37,024.81				37,024.81		
Various Library Capital Improvements	03-45	07/22/03	590,700.00	23,402.17				23,402.17		
Improvement of Streets (CDBG)	04-08	03/30/04	63,000.00	2,163.80				2,163.80		
Development of Calming Plan for the Nishuane Road and Enfield, Virginia and Franklin Avenues Area (CDBG)	04-09	03/30/04	53,267.00							
Street and Drainage Improvements on Bay Street (CDBG)	04-10	03/30/04	124,194.00							
Streetscape Improvements on Valley Road (DOT)	04-20	04/20/04	203,685.00							
Various Capital Improvements	04-46	03/30/04	1,595,600.00	46,000.00			43,462.87	2,169.28	367.85	
Various Capital Improvements	04-48	08/10/04	2,964,000.00	1,104.00				1,104.00		
Various Library Capital Improvements	04-49	08/10/04	501,700.00		128,151.28			128,151.28		
Renovation of Police Dispatch Control	05-25	05/17/05	313,000.00	67.87				67.87		
Various Capital Improvements	05-40	08/23/05	6,991,015.00	78,813.72			29,093.51	49,720.21		
Improvement to Various Parks and Baseball Fields	06-01	01/31/06	525,000.00	93,554.51			62,450.00	31,104.51		
Various Capital Improvements	06-37	06/27/06	6,260,650.00	638,117.50	368,092.47		169,465.80	368,092.47	468,651.70	
Preliminary Design and Planning of Day Care Facility	06-78	12/19/06	65,000.00		730.64			730.64		
Various Capital Improvements	07-06	01/23/07	1,828,500.00		130,045.65		31,322.44	98,723.21		
Acquisition of Property	07-19	04/10/07	295,000.00		7,114.11			7,114.11		
Various Capital Improvements	07-34/08-25	06/12/07	1,797,500.00	113,763.72	60,125.00		600.00	173,288.72		
Various Library Capital Improvements	07-40	09/11/07	150,000.00	2,564.31	2,500.00			5,064.31		
Various Capital Improvements	07-41	09/11/07	2,330,500.00	684,620.91	68,780.68		126,146.81	627,254.78		
Various Capital Improvements	08-10	02/19/08	2,260,000.00	130,676.25				130,676.25		
Removal and Replacement of Trees	08-43	10/21/08	198,000.00		14,166.88			14,166.88		
Various Capital Improvements	08-44	10/29/08	2,106,000.00	37,374.95	342,512.70		190,089.42	189,818.23		
Orange Road Redevelopment	09-11	03/10/09	150,000.00		4,779.38			4,779.38		
Various Capital Improvements	09-16/09-51	04/07/09	715,000.00	34,102.62	48,500.00		13,379.45	69,223.17		
Various Capital Improvements	09-52a	09/22/09	3,200,000.00	432,119.11	92,715.96		141,408.49	363,426.58		
Improvements to Clary Anderson Arena	09-52b1	10/06/09	150,000.00		41,889.00			41,889.00		
Paving and Resurfacing and Restoration	09-52b2	10/16/09	250,000.00	19,000.00				19,000.00		
Various Capital Improvements	10-12	03/09/10	584,000.00		58,968.98		2,500.00			56,468.98
Traffic Calming Improvements	10-13	12/28/10	1,186,000.00		38,963.68					38,963.68
Various Capital Improvements	10-70	12/07/10	325,000.00		114,214.24		20,768.67			93,445.57
Pavement and Restoration of S.Park Plaza	11-14	04/05/11	500,000.00	74,419.57			505.00		73,914.57	

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

IMPROVEMENT AUTHORIZATIONS  
YEAR ENDED DECEMBER 31, 2015

C-10  
Sheet 2

Description	Ordinance Number	Ordinance Date	Amount	Balance Dec. 31, 2014		2015 Authorizations	Paid or Charged	Canceled	Balance Dec. 31, 2015	
				Funded	Unfunded				Funded	Unfunded
Shade Tree Improvement	11-18	04/21/11	\$ 75,000.00	\$	\$ 18,368.40	\$	\$	\$	\$	\$ 18,368.40
Improvement to South Mountain Ave	11-19	04/21/11	700,000.00	154,682.18	60,609.00				154,682.18	60,609.00
Improvement to Edgemont Pond	11-20	04/21/11	1,000,000.00		219,475.66		12,218.47			207,257.19
Pavement and Restoration of S Park Plaza	11-67	11/01/11	250,000.00	53,431.97			4,388.70		49,043.27	
Paving of South Mountain Avenue	12-26	04/03/12	726,500.00		218,510.88					218,510.88
Pavement and Restoration of S Park Plaza	12-27	04/17/12	90,000.00		8,192.59					8,192.59
Various Capital Improvements	12-31	05/01/12	404,250.00		57,391.38		7,857.00			49,534.38
Various Capital Improvements	12-35	05/22/12	222,068.00	21,505.66			11,963.49		9,542.17	
Various Capital Improvements	12-36	05/22/12	855,750.00		503,756.82		111,287.30			392,469.52
Acquisition of Vehicles	12-40	06/12/12	615,000.00		26,218.46		2,866.68			23,351.78
Various Capital Improvements	12-41	06/12/12	1,144,080.00		225,446.86		77,719.21			147,727.65
Acquisition of Ambulance	12-42	06/12/12	152,500.00		1,781.64					1,781.64
HVAC Upgrades - Firehouse Server	13-18	05/14/13	119,400.00		86,402.60		52,662.27			33,740.33
Police Radio System	13-20	06/11/13	180,000.00		24,053.42		16,840.32			7,213.10
Various Capital Improvements	13-31	07/15/13	210,000.00	60,511.56			21,599.30		38,912.26	
Various Street Improvements	13-43	09/03/13	350,000.00	38,499.68			22,563.47		15,936.21	
Various Capital Improvements	13-49	09/10/13	266,097.34	65,311.39			64,332.06		979.33	
Acquisition of Various Equipment	13-74	12/30/13	214,500.00	138,713.68			78,748.72		59,964.96	
Improvements to Union and Park Streets	14-03	03/04/14	1,114,197.00		930,672.79		577,560.35			353,112.44
Various Park Improvements	14-04	03/04/14	425,000.00		113,439.72					113,439.72
Various Road Improvements	14-05	03/04/14	2,363,292.00		837,436.52		758,139.63			79,296.89
Police Radio System	14-06	03/04/14	950,000.00		164,436.58		25,339.75			139,096.83
Acquisition of Vehicles	14-09	04/29/14	467,250.00		26,083.53		11,374.11			14,709.42
Elevator Improvements	14-22	07/22/14	150,000.00	114,389.60			108,756.72		5,632.88	
Various Capital Improvements	14-23	07/22/14	147,500.00	136,899.60			12,054.52		124,845.08	
Acquisition of Trucks	14-25	08/12/14	1,240,000.00	61,015.50	1,178,000.00		1,098,610.90			140,404.60
Various Capital Improvements	14-26	08/12/14	458,300.00		375,390.91		252,008.76			123,382.15
Various Road Improvements	14-27	08/12/14	1,370,000.00		371,458.56		340,193.84			31,264.72
Park Improvements at Washington Field	14-35	10/07/14	535,000.00	26,150.00	508,250.00		425,822.61			108,577.39
Library Improvements	14-36	10/07/14	252,520.00	12,026.00	239,894.00		22,154.08			229,765.92
Various Capital Improvements	15-09	03/10/15	3,375,000.00			3,375,000.00	2,460,346.31			914,653.69
Various Capital Improvements	15-35	11/10/15	1,788,105.47			1,788,105.47			1,788,105.47	
<b>School Improvements</b>										
Various School Improvements	06-30	05/09/06	4,649,840.00	343,740.61	949,840.00		73,447.53	1,117,411.56	102,721.52	
Various School Improvements	07-26	05/08/07	4,381,520.00	488,444.44	681,520.00		59,114.00	925,604.44	185,246.00	
Various School Improvements	08-14	04/15/08	5,346,848.00		315,201.79		28,700.00	231,681.79		54,820.00
Various School Improvements	09-20	05/05/09	3,853,200.00	82,534.62	153,200.00			235,734.62		
Various School Improvements	10-28	06/22/10	2,986,360.00	792,823.29	86,360.00		38,867.76		753,955.53	86,360.00
Various School Improvements	11-41	07/12/11	1,686,360.00		249,417.91		17,573.75			231,844.16
Various School Improvements	12-32	05/01/12	3,053,440.00		642,500.15		58,929.58			583,570.57
Various School Improvements	13-17/13-67	05/01/12	2,900,000.00		1,011,988.03		771,285.11			240,702.92
Various School Improvements	15-024	08/04/15	2,637,440.00			2,637,440.00	167,617.82			2,469,822.18
				<u>\$ 5,118,657.28</u>	<u>\$ 11,807,548.85</u>	<u>\$ 7,800,545.47</u>	<u>\$ 8,624,116.58</u>	<u>\$ 4,997,675.75</u>	<u>\$ 3,832,500.98</u>	<u>\$ 7,272,458.29</u>
		Reference		C	C	Below	Below	Below	C	C
		Capital Surplus			C-1	\$ 1,788,105.47	\$	\$ 1,855,347.12		
		Cash Disbursements			C-2		8,333,179.15			
		Deferred Charge to Future Taxation - Unfunded			C-9	5,843,690.00		3,142,328.63		
		Interfunds Payable			C-7		290,937.43			
		Capital Improvement Fund			C-11	<u>168,750.00</u>				
						<u>\$ 7,800,545.47</u>	<u>\$ 8,624,116.58</u>	<u>\$ 4,997,675.75</u>		

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

CAPITAL IMPROVEMENT FUND  
YEAR ENDED DECEMBER 31, 2015

C-11

	<u>Ref.</u>	
Balance, December 31, 2014	C	\$ 9,715.83
Increased by:		
Budget Appropriations	C-2	<u>250,000.00</u>
		259,715.83
Decreased by:		
Appropriated to Finance Improvement Authorizations	C-10	<u>168,750.00</u>
Balance, December 31, 2015	C	<u><u>\$ 90,965.83</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

INTERFUNDS PAYABLE  
YEAR ENDED DECEMBER 31, 2015

C-12

	Ref.	Total	Trust Fund	Federal and State Grant Fund	Water Utility Capital Fund	Parking Utility Capital Fund	Water Utility Operating Fund
Balance, December 31, 2014	C	\$ 86,126.67	\$ 60,739.65	\$ 11,756.80	\$ 13,630.22	\$	\$
Increased by:							
Advances	C-2	887,340.24				711,915.24	175,425.00
Transferred to Interfunds Receivable	C-7	47,369.78			47,369.78		
		<u>934,710.02</u>			<u>47,369.78</u>	<u>711,915.24</u>	<u>175,425.00</u>
		1,020,836.69	60,739.65	11,756.80	61,000.00	711,915.24	175,425.00
Decreased by:							
Settlements	C-2	948,340.24			61,000.00	711,915.24	175,425.00
Balance, December 31, 2015	C	<u>\$ 72,496.45</u>	<u>\$ 60,739.65</u>	<u>\$ 11,756.80</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>

-149-

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

RESERVE FOR COST OF ISSUANCE  
YEAR ENDED DECEMBER 31, 2015

C-13

	<u>Ref.</u>	
Balance, December 31, 2014	C	<u>\$ 14,494.04</u>
Balance, December 31, 2015	C	<u><u>\$ 14,494.04</u></u>

RESERVE FOR REPAYMENT  
OF URBAN DEVELOPMENT ACTION GRANT  
DECEMBER 31, 2015

C-14

	<u>Ref.</u>	
Balance, December 31, 2014	C	<u>\$ 26,955.51</u>
Balance, December 31, 2015	C	<u><u>\$ 26,955.51</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

RESERVE FOR GRANTS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2015

C-15

Ordinance Number	Purpose	Balance December 31, 2014	Decreased	Balance December 31, 2015
<u>Federal Grants</u>				
County of Essex:				
Community Development Block Grants:				
	Glenridge Avenue Streetscape Phase II & III	\$ 161,165.00	\$ 115,866.14	\$ 45,298.86
<u>State Grants</u>				
New Jersey Department of Transportation:				
12-41	Union Street Section 1	59,425.00	59,425.00	
14-03	Union Street Section 2	55,964.86	20,454.04	35,510.82
Department of Environmental Protection:				
Green Acres Program:				
11-20	Edgemont Pond	1,000,000.00	765,654.43	234,345.57
		<u>\$ 1,276,554.86</u>	<u>\$ 961,399.61</u>	<u>\$ 315,155.25</u>
	<u>Ref.</u>	C	Below	C
		Ref.		
	Applied to Deferred Charges to Future Taxation Unfunded	C-9	\$ 695,745.18	
	Applied to Reserve to Pay Debt Service	C-16	265,654.43	
			<u>\$ 961,399.61</u>	

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

RESERVE FOR PAYMENT OF DEBT SERVICE  
YEAR ENDED DECEMBER 31, 2015

C-16

	<u>Ref.</u>	
Balance, December 31, 2014	C	\$ 858,171.57
Increased by:		
Cash Received on Funded Authorizations	C-15	<u>265,654.43</u>
Balance, December 31, 2015	C	<u>\$ 1,123,826.00</u>
 <u>Analysis of Balance</u>		
General Improvements		\$ 1,101,976.39
School Improvements		<u>21,849.61</u>
		<u>\$ 1,123,826.00</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

BOND ANTICIPATION NOTES  
YEAR ENDED DECEMBER 31, 2015

C-17  
Sheet # 1

Ordinance Number	Description	Date of Original Issue	Date of Maturity	Interest Rate	Balance December 31, 2014	Increase	Decrease	Balance December 31, 2015
	<u>General</u>							
00-29	Various Capital Improvements	12-15-11	11-04-16	2.00 %	\$ 6,157.00	\$ 5,774.00	\$ 6,157.00	\$ 5,774.00
02-11	Various Capital Improvements	12-15-11	11-04-16	2.00	108,189.00	102,178.00	108,189.00	102,178.00
03-08	Various Capital Improvements	12-15-11	11-04-16	2.00	114,966.00	108,555.00	114,966.00	108,555.00
04-20	Various Capital Improvements	12-15-11	11-04-16	2.00	3,840.00	2,299.00	3,840.00	2,299.00
04-49	Various Capital Improvements	12-15-11	11-04-16	2.00	129,019.00	123,488.00	129,019.00	123,488.00
05-37	Various Capital Improvements	12-15-11	11-04-16	2.00	468.00		468.00	
		11-07-14	11-04-16	2.00	9,684.00	9,684.00	9,684.00	9,684.00
10-12	Various Capital Improvements	11-07-14	11-04-16	2.00	62,000.00	62,000.00	62,000.00	62,000.00
10-13	Various Capital Improvements	11-07-14	11-04-16	2.00	508,000.00	508,000.00	508,000.00	508,000.00
10-70	Various Capital Improvements	12-15-11	11-04-16	2.00	189,384.00	178,768.00	189,384.00	178,768.00
11-18	Shade Tree Improvements	12-15-11	11-04-16	2.00	48,275.00	46,550.00	48,275.00	46,550.00
11-20	Various Capital Improvements	12-15-11	11-04-16	2.00	482,758.00	465,516.00	482,758.00	465,516.00
11-72	Tax Appeal Refunding	12-15-11	11-04-16	2.00	2,892,400.00	2,169,300.00	2,892,400.00	2,169,300.00
12-27	Pavement Restoration at South Park Plaza	12-14-12	11-04-16	2.00	50,000.00	47,368.00	50,000.00	47,368.00
12-26	Paving of South Mountain Avenue	11-07-14	11-04-16	2.00	507,000.00	507,000.00	507,000.00	507,000.00
12-31	Various Capital Improvements	12-14-12	11-04-16	2.00	202,500.00	195,120.00	202,500.00	195,120.00
		11-07-14	11-04-16	2.00	130,000.00	130,000.00	130,000.00	130,000.00
12-36	Various Capital Improvements	11-07-14	11-04-16	2.00	315,000.00	315,000.00	315,000.00	315,000.00
		11-05-15	11-04-16	2.00		105,000.00		105,000.00
12-40	Acquisition of Vehicles	11-07-14	11-04-16	2.00	558,000.00	558,000.00	558,000.00	558,000.00
12-41	Various Capital Improvements	11-05-15	11-04-16	2.00		640,000.00		640,000.00
12-42	Acquisition of Ambulance	11-07-14	11-04-16	2.00	143,000.00	143,000.00	143,000.00	143,000.00

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

BOND ANTICIPATION NOTES  
YEAR ENDED DECEMBER 31, 2015

C-17  
Sheet # 2

Ordinance Number	Description	Date of Original Issue	Date of Maturity	Interest Rate	Balance December 31, 2014	Increase	Decrease	Balance December 31, 2015
<u>General</u>								
13-18	HVAC - Firehouse Server Room	11-07-14 11-05-15	11-04-16 11-04-16	2.00 2.00	\$ 33,000.00	\$ 33,000.00 47,000.00	\$ 33,000.00	\$ 33,000.00 47,000.00
13-20 14-06	Acquisition of Police Radio System	11-07-14 11-05-15	11-04-16 11-04-16	2.00 2.00	163,000.00	163,000.00 760,000.00	163,000.00	163,000.00 760,000.00
14-03	Improvements to Union and Park Streets	11-05-15	11-04-16	2.00		346,000.00		346,000.00
14-04	Various Park Improvements	11-05-15	11-04-16	2.00		325,000.00		325,000.00
14-05/14-27	Various Road Improvements	11-05-15	11-04-16	2.00		3,325,000.00		3,325,000.00
14-09	Acquisition of Vehicles	11-05-15	11-04-16	2.00		422,000.00		422,000.00
14-25	Acquisition of Trucks	11-05-15	11-04-16	2.00		1,050,000.00		1,050,000.00
14-26	Various Capital Improvements	11-05-15	11-04-16	2.00		360,000.00		360,000.00
15-09	Various Capital Improvements	11-05-15	11-04-16	2.00		1,800,000.00		1,800,000.00
					<u>6,656,640.00</u>	<u>15,053,600.00</u>	<u>6,656,640.00</u>	<u>15,053,600.00</u>
<u>School</u>								
12-32	Various School Improvements	12-14-12 11-07-14	11-04-16 11-04-16	2.00 2.00	280,000.00 897,000.00	231,000.00 897,000.00	280,000.00 897,000.00	231,000.00 897,000.00
6-30	Various School Improvements	11-07-14	11-04-16	2.00	388,000.00	388,000.00	388,000.00	388,000.00
7-26	Various School Improvements	11-07-14	11-04-16	2.00	538,000.00	538,000.00	538,000.00	538,000.00
08-14	Various School Improvements	11-07-14	11-04-16	2.00	81,000.00	81,000.00	81,000.00	81,000.00
09-20	Various School Improvements	11-07-14	11-04-16	2.00	82,000.00	82,000.00	82,000.00	82,000.00
11-41	Various School Improvements	11-07-14	11-04-16	2.00	325,000.00	325,000.00	325,000.00	325,000.00
13-17	Various School Improvements	11-07-14	11-04-16	2.00	313,000.00	313,000.00	313,000.00	313,000.00
					<u>2,904,000.00</u>	<u>2,855,000.00</u>	<u>2,904,000.00</u>	<u>2,855,000.00</u>
					<u>\$ 9,560,640.00</u>	<u>\$ 17,908,600.00</u>	<u>\$ 9,560,640.00</u>	<u>\$ 17,908,600.00</u>
				Ref.	C	C-2	Below	C
					Ref.			
					C-2		\$ 8,728,640.00	
					C-9		832,000.00	
							<u>\$ 9,560,640.00</u>	

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

GREEN ACRES TRUST LOAN PAYABLE  
YEAR ENDED DECEMBER 31, 2015

C-18  
Sheet # 1

Description	Amount of Original Issue	Maturities of Loan Outstanding December 31, 2015		Interest Rate	Balance December 31, 2014	Increase	Decrease	Balance December 31, 2015
		Date	Amount					
Project Youth Sports	\$ 250,000.00	2016	\$ 12,677.40					
		2017	12,932.22					
		2018	13,192.15					
		2019	13,457.32					
		2020	13,727.82					
		2021	14,003.73					
		2022	14,285.21					
		2023	14,572.34					
		2024	14,865.25					
		2025	15,164.04					
		2026	7,695.94			2.00 %	\$ 159,001.03	\$
Project Youth Sports II	250,000.00	2016	12,820.52	*				
		2017	12,820.52	*				
		2018	12,820.52	*				
		2019	12,820.52	*				
		2020	12,820.52	*				
		2021	12,820.52	*				
		2022	12,820.52	*				
		2023	12,820.52	*				
		2024	12,820.52	*				
		2025	12,820.52	*				
		2026	12,820.52	*				
2027	12,820.52	*						
2028	12,820.52	*						
2029	6,410.12	*			185,897.40		12,820.52	173,076.88

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

C-18  
Sheet # 2

GREEN ACRES TRUST LOAN PAYABLE  
YEAR ENDED DECEMBER 31, 2015

Description	Amount of Original Issue	Maturities of Loan Outstanding December 31, 2015		Interest Rate	Balance December 31, 2014	Increase	Decrease	Balance December 31, 2015
		Date	Amount					
Project Youth Sports III	\$ 273,606.00	2016	\$ 7,015.54	*				
		2017-2035	14,031.08	*	\$	\$ 273,606.00	\$	\$ 273,606.00
					\$ 344,898.43	\$ 273,606.00	\$ 25,248.13	\$ 593,256.30
				Ref.	C	C-8	C-8	C

\* Interest Free

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

N.J. ENVIRONMENTAL INFRASTRUCTURE TRUST LOAN PAYABLE  
YEAR ENDED DECEMBER 31, 2015

C-19

Description	Original Issue		Loan Maturities Outstanding December 31, 2015		Interest Rate	Balance Dec. 31, 2014	Decrease	Balance Dec. 31, 2015
	Date	Amount	Date	Amount				
Trust Share	10-14-04	\$ 435,000.00	8-01-2015	\$ 20,000.00	4.00 %			
			8-01-2016	25,000.00	4.00			
			8-01-2017	25,000.00	5.00			
			8-01-2018	25,000.00	5.00			
			8-01-2019	25,000.00	5.00			
			8-01-2020	30,000.00	5.00			
			8-01-2021	30,000.00	5.00			
			8-01-2022	30,000.00	5.00			
			8-01-2023	30,000.00	4.25			
			8-01-2024	35,000.00	4.375			
					\$ 275,000.00	\$ 20,000.00	\$ 255,000.00	
Fund Share	10-14-04	443,438.00	2-01-2015	4,170.02	*			
			8-01-2015	17,144.31	*			
			2-01-2016	3,910.53	*			
			8-01-2016	20,128.40	*			
			2-01-2017	3,586.17	*			
			8-01-2017	19,804.04	*			
			2-01-2018	3,180.73	*			
			8-01-2018	19,398.59	*			
			2-01-2019	2,775.28	*			
			8-01-2019	18,993.14	*			
			2-01-2020	2,369.83	*			
			8-01-2020	21,831.27	*			
			2-01-2021	1,883.30	*			
			8-01-2021	21,344.74	*			
			2-01-2022	1,396.76	*			
			8-01-2022	20,858.20	*			
			2-01-2023	910.23	*			
			8-01-2023	20,371.85	*			
2-01-2024	496.67	*						
8-01-2024	23,201.69	*						
					227,755.75	21,314.33	206,441.42	
					<u>\$ 502,755.75</u>	<u>\$ 41,314.33</u>	<u>\$ 461,441.42</u>	
				<u>Ref.</u>	C	C-8	C	

\* Interest Free

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

N.J. BUSINESS DISTRICT  
LOAN PAYABLE  
YEAR ENDED DECEMBER 31, 2015

C-20

Description	Original Issue		Loan Maturities Outstanding December 31, 2015		Interest Rate	Balance Dec. 31, 2014	Decrease	Balance Dec. 31, 2015
	Date	Amount	Date	Amount				
Loan	12-31-12	\$ 490,000.00	12-31-14/27	\$ 32,666.67	* %	<u>\$ 424,666.66</u>	<u>\$ 32,666.67</u>	<u>\$ 391,999.99</u>
					<u>Ref.</u>	C	C-8	C

\* Interest Free

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

C-21  
Sheet # 1

SERIAL BONDS - SCHOOL  
YEAR ENDED DECEMBER 31, 2015

Purpose	Date of Issue	Issue Amount	Maturities of Bonds Outstanding Dec. 31, 2015		Interest Rate	Balance Dec. 31, 2014	Decrease	Balance Dec. 31, 2015
			Date	Amount				
School Improvements	5-15-06	\$ 16,715,000.00	1-01-16	1,000,000.00	4.50 %	\$ 2,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00
School Improvements	5-15-08	14,600,000.00	5-15-16	450,000.00	5.00			
			5-15-17	650,000.00	4.00			
			5-15-18	900,000.00	5.00			
			5-15-19/22	900,000.00	4.00			
			5-15-23	900,000.00	4.13			
			5-15-24	1,000,000.00	4.13			
			5-15-25	1,000,000.00	4.25			
			5-15-26/28	1,050,000.00	4.25	11,900,000.00	250,000.00	11,650,000.00
School Improvements	6-08-10	9,662,000.00	6-01-16	330,000.00	2.50			
			6-01-17	360,000.00	2.50			
			6-01-18	400,000.00	3.00			
			6-01-19	430,000.00	4.00			
			6-01-20	460,000.00	3.25			
			6-01-21	500,000.00	3.25			
			6-01-22	540,000.00	3.50			
			6-01-23	570,000.00	3.50			
			6-01-24	600,000.00	4.00			
			6-01-25	640,000.00	4.00			
			6-01-26	700,000.00	4.00			
			6-01-27	730,000.00	4.00			
			6-01-28	770,000.00	4.00			
			6-01-29	800,000.00	4.00			
			6-01-30	847,000.00	4.00	8,967,000.00	290,000.00	8,677,000.00
Refunding School	8-01-11	2,750,000.00	2-01-16	585,000.00	3.00			
			2-01-17	485,000.00	3.00	1,660,000.00	590,000.00	1,070,000.00
School Improvements	3-01-11	21,660,000.00	3-01-16	870,000.00	3.00			
			3-01-17	905,000.00	3.00			
			3-01-18	940,000.00	3.00			
			3-01-19	975,000.00	4.00			
			3-01-20	1,010,000.00	4.00			
			3-01-21	1,050,000.00	4.00			
			3-01-22	1,090,000.00	3.75			
			3-01-23	1,134,000.00	4.00			
			3-01-24	1,178,000.00	4.00			
			3-01-25	1,222,000.00	4.00			
			3-01-26	1,266,000.00	4.10			
			3-01-27	1,310,000.00	4.20			
			3-01-28	1,354,000.00	4.375			
			3-01-29	1,370,000.00	4.375			
			3-01-30	1,411,000.00	4.50			
			3-01-31	1,450,000.00	4.625	19,370,000.00	835,000.00	18,535,000.00

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

C-21  
Sheet # 2

SERIAL BONDS - SCHOOL  
YEAR ENDED DECEMBER 31, 2015

Purpose	Date of Issue	Issue Amount	Maturities of Bonds Outstanding Dec. 31, 2015		Interest Rate	Balance Dec. 31, 2014	Decrease	Balance Dec. 31, 2015
			Date	Amount				
School Improvements	3-01-13	\$ 22,000,000.00	3-01-16	\$ 1,115,000.00	4.00 %			
			3-01-17	1,190,000.00	5.00			
			3-01-18	1,260,000.00	5.00			
			3-01-19	1,325,000.00	5.00			
			3-01-20	1,395,000.00	5.00			
			3-01-21	1,465,000.00	5.00			
			3-01-22	1,535,000.00	5.00			
			3-01-23	1,605,000.00	5.00			
			3-01-24	1,675,000.00	5.00			
			3-01-25	1,745,000.00	2.50			
			3-01-26	1,815,000.00	2.625			
			3-01-27	1,885,000.00	2.625			
			3-01-28	1,960,000.00	2.75			
Refunding School	3-01-14	11,855,000.00	1-01-17	960,000.00	3.00			
			1-01-18	950,000.00	4.00			
			1-01-19	940,000.00	4.00			
			1-01-20/21	940,000.00	5.00			
			1-01-22/23	945,000.00	5.00			
			1-01-24/25	950,000.00	5.00			
			1-01-26	955,000.00	5.00			
			1-01-27	1,155,000.00	5.00			
			1-01-28	1,225,000.00	5.00			
						<u>\$ 76,772,000.00</u>	<u>\$ 4,015,000.00</u>	<u>\$ 72,757,000.00</u>
					Ref.	C	C-8	C

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

C-22  
Sheet # 1

GENERAL SERIAL BONDS  
YEAR ENDED DECEMBER 31, 2015

Purpose	Date of Issue	Amount of Original Issue	Maturities of Bonds Outstanding Dec. 31, 2015		Interest Rate	Balance Dec. 31, 2014	Decrease	Balance Dec. 31, 2015
			Date	Amount				
General Improvements	5-15-06	\$ 19,215,000.00	1-01-16	\$ 600,000.00	4.50 %	\$ 1,300,000.00	\$ 700,000.00	\$ 600,000.00
General Improvements	9-01-08	8,252,000.00	9-01-16	900,000.00	3.75	5,852,000.00	1,200,000.00	4,652,000.00
			9-01-17/18	750,000.00	3.75			
			9-01-19*	750,000.00	4.00			
			9-01-20*	750,000.00	4.00			
			9-01-21*	752,000.00	4.00			
General Improvements	3-01-11	18,519,000.00	3-01-16	1,265,000.00	3.00	15,444,000.00	1,185,000.00	14,259,000.00
			3-01-17	1,345,000.00	3.00			
			3-01-18	1,425,000.00	3.00			
			3-01-19	1,505,000.00	3.00			
			3-01-20	1,585,000.00	3.125			
			3-01-21	1,665,000.00	3.375			
			3-01-22	1,745,000.00	3.625			
			3-01-23	1,835,000.00	3.75			
			3-01-24	1,889,000.00	4.00			
			Refunding Bonds	8-01-11	4,960,000.00			
2-01-17	1,075,000.00	5.00						
Pension Refunding Bonds	10-01-12	2,780,000.00	4-01-16	295,000.00	1.660	2,480,000.00	270,000.00	2,210,000.00
			4-01-17	320,000.00	1.960			
			4-01-18	345,000.00	2.371			
			4-01-19	380,000.00	2.521			
			4-01-20	415,000.00	2.853			
			4-01-21	455,000.00	3.053			

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

C-22  
Sheet # 2

GENERAL SERIAL BONDS  
YEAR ENDED DECEMBER 31, 2015

Purpose	Date of Issue	Amount of Original Issue	Maturities of Bonds Outstanding Dec. 31, 2015		Interest Rate	Balance Dec. 31, 2014	Decrease	Balance Dec. 31, 2015
			Date	Amount				
General Improvement	3-01-13	\$ 10,500,000.00	3-01-16	\$ 765,000.00	4.00 %			
			3-01-17	830,000.00	4.00			
			3-01-18	890,000.00	4.00			
			3-01-19	955,000.00	4.00			
			3-01-20	1,020,000.00	5.00			
			3-01-21	1,080,000.00	5.00			
			3-01-22	1,145,000.00	5.00			
			3-01-23	1,210,000.00	5.00			
			3-01-24	1,270,000.00	5.00	\$ 9,865,000.00	\$ 700,000.00	\$ 9,165,000.00
General Improvement Refunding Bonds	3-01-14	14,960,000.00	1-01-17	635,000.00				
			1-01-18	1,725,000.00				
			1-01-19	1,610,000.00				
			1-01-20	1,455,000.00				
			1-01-21	610,000.00				
			1-01-22	1,405,000.00				
			1-01-23	1,910,000.00				
			1-01-24	1,910,000.00				
			1-01-25	1,915,000.00				
			1-01-26	1,785,000.00		14,960,000.00		14,960,000.00
					\$ 53,006,000.00	\$ 5,025,000.00	\$ 47,981,000.00	
					Ref. C	C-8	C	

\* Term Bonds - Sinking Fund Installment

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

C-23  
Sheet # 1

BONDS AND NOTES AUTHORIZED BUT NOT ISSUED  
YEAR ENDED DECEMBER 31, 2015

Ordinance Number	Improvement Description	Balance Dec. 31, 2014	Authorizations/ Adjustments	Grants/ Budget	Notes Issued	Canceled	Balance Dec. 31, 2015
	<u>General Improvements</u>						
04-49	Various Library Capital Improvements	\$ 142,450.00	\$	\$		\$ 128,151.28	\$ 14,298.72
05-15	Refunding Bond Issue	2,106.58					2,106.58
06-37	Various Capital Improvements	368,092.47				368,092.47	
06-78	Preliminary Design and Planning of Day Care Facility	1,750.00				730.64	1,019.36
07-06	Various Capital Improvements	237,075.00				98,723.21	138,351.79
07-19	Acquisition of Property	295,000.00				7,114.11	287,885.89
07-34, 08-25	Various Capital Improvements	60,125.00				60,125.00	
07-40	Various Library Capital Improvements	2,500.00				2,500.00	
07-41	Various Capital Improvements	68,780.68				68,780.68	
08-43	Removal and Replacement of Trees	38,100.00				14,166.88	23,933.12
08-44	Various Capital Improvements	342,512.70				189,818.23	152,694.47
09-11	Orange Road Redevelopment	25,000.00				4,779.38	20,220.62
09-16, 09-51	Various Capital Improvements	48,500.00				48,500.00	
09-52a	Various Capital Improvements	92,715.96				92,715.96	
09-52b1	Improvements to Clary Anderson Arena	142,500.00				41,889.00	100,611.00
09-65	Tax Appeal Refunding	112,000.00		112,000.00			
10-12	Multi-Purpose	39,639.36					39,639.36
10-13	Traffic Calming Improvements	18,700.00					18,700.00
10-70	Multi-Purpose	108,750.00					108,750.00
11-18	Shade Tree Improvements	21,250.00					21,250.00
11-19	Improvements to South Mountain Ave	60,609.00					60,609.00
11-20	Improvements to Edgemont Pond	500,000.00		500,000.00			
12-26	Paving South Mountain Arena	158,649.00					158,649.00
12-31	Various Capital Improvements	51,537.00					51,537.00
12-36	Various Capital Improvements	497,962.00			105,000.00		392,962.00
12-40	Acquisition of Vehicles	26,250.00					26,250.00
12-41	Various Capital Improvements	793,231.80		59,425.00	640,000.00		93,806.80
12-42	Acquisition of Ambulance	1,875.00					1,875.00
13-18	Upgrade to Firehouse Server	80,430.00			47,000.00		33,430.00
13-20	Police Radio System	8,000.00			8,000.00		

TOWNSHIP OF MONTCLAIR  
GENERAL CAPITAL FUND

C-23  
Sheet # 2

BONDS AND NOTES AUTHORIZED BUT NOT ISSUED  
YEAR ENDED DECEMBER 31, 2015

Ordinance Number	Improvement Description	Balance Dec. 31, 2014	Authorizations/ Adjustments	Grants/ Budget	Notes Issued	Canceled	Balance Dec. 31, 2015
<u>General Improvements</u>							
14-03	Improvements to Union and Park Streets	\$ 695,256.86	\$	\$ 20,454.04	\$ 346,000.00	\$	\$ 328,802.82
14-04	Various Park Improvements	403,750.00			325,000.00		78,750.00
14-05	Various Road Improvements	2,111,834.77			2,100,000.00		11,834.77
14-06	Police Radio System	897,000.00			752,000.00		145,000.00
14-09	Acquisition of Vehicles	443,850.00			422,000.00		21,850.00
14-25	Acquisition of Trucks	1,178,000.00			1,050,000.00		128,000.00
14-26	Various Capital Improvements	435,300.00			360,000.00		75,300.00
14-27	Various Road Improvements	1,301,500.00			1,225,000.00		76,500.00
14-35	Park Improvements at Washington Field	508,250.00		150,000.00			358,250.00
14-36	Library Improvements	239,894.00					239,894.00
15-09	Various Capital Improvements		3,206,250.00	209,106.18	1,800,000.00		1,197,143.82
		<u>12,560,727.18</u>	<u>3,206,250.00</u>	<u>1,050,985.22</u>	<u>9,180,000.00</u>	<u>1,126,086.84</u>	<u>4,409,905.12</u>
<u>School Improvements</u>							
06-30	Various School Improvements	949,840.00	(388,000.00)			561,840.00	
07-26	Various School Improvements	681,520.00	(538,000.00)			143,520.00	
08-14	Various School Improvements	396,848.00	(81,000.00)			231,681.79	84,166.21
09-20	Various School Improvements	153,200.00	(82,000.00)			71,200.00	
10-28	Multi-Purpose	86,360.00					86,360.00
11-41	Various School Improvements	249,400.00	11,960.00				261,360.00
12-32	Various School Improvements	440.00	706,000.00				706,440.00
13-17/13-67	Various School Improvements	404,472.28	371,040.00				775,512.28
15-24	Various School Improvements		2,637,440.00				2,637,440.00
		<u>2,922,080.28</u>	<u>2,637,440.00</u>			<u>1,008,241.79</u>	<u>4,551,278.49</u>
		<u>\$ 15,482,807.46</u>	<u>\$ 5,843,690.00</u>	<u>\$ 1,050,985.22</u>	<u>\$ 9,180,000.00</u>	<u>\$ 2,134,328.63</u>	<u>\$ 8,961,183.61</u>
Ref.		C					C

-164-

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

CASH RECEIPTS AND DISBURSEMENTS - TREASURER  
YEAR ENDED DECEMBER 31, 2015

D-5

	<u>Ref.</u>	<u>Operating Fund</u>	<u>Capital Fund</u>
Balance, December 31, 2014	D	\$ 4,367,417.01	\$ 774,897.55
Increased by Receipts:			
Premium on Sales of Notes	D-2	\$	\$ 87,996.85
Miscellaneous Revenue	D-3	269,592.79	
Collector	D-6	6,869,346.71	
Petty Cash Funds	D-8	150.00	
Interfund Receivable	D-11	3,922,925.31	741,681.11
Capital Improvement Fund	D-23		50,000.00
Bond Anticipation Notes	D-27		6,002,524.00
		11,062,014.81	
		15,429,431.82	6,882,201.96
			7,657,099.51
Decreased by Disbursements:			
Anticipated Revenue - Current Fund	D-1	150,000.00	
Budget Appropriations	D-4	5,586,853.75	
Petty Cash Funds	D-8	150.00	
Interfunds Receivable	D-11	4,242,021.74	
Appropriation Reserves	D-16	342,521.12	
Accrued Interest on Bonds	D-17	323,070.94	
Accrued Interest on Notes	D-18	55,944.74	
Accrued Interest on Loans	D-19	7,672.76	
Due to State of New Jersey	D-20	15,514.23	
Water Overpayments	D-21	875.07	
Improvement Authorizations	D-22		1,449,766.66
Interfund Payable	D-24	679,422.71	194,571.36
Bond Anticipation Notes	D-27		4,706,563.00
		11,404,047.06	
		\$ 4,025,384.76	6,350,901.02
			\$ 1,306,198.49
Balance, December 31, 2015	D	\$ 4,025,384.76	\$ 1,306,198.49

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

CASH RECEIPTS AND DISBURSEMENTS - COLLECTOR  
YEAR ENDED DECEMBER 31, 2015

D-6

	<u>Ref.</u>	
Increased by:		
Miscellaneous Revenue	D-3	\$ 68,964.56
Consumer Accounts Receivable	D-12	6,773,942.29
Due to State of New Jersey	D-20	15,514.23
Water Overpayments	D-21	10,925.63
		<u>6,869,346.71</u>
Decreased by:		
Turnovers to Treasurer	D-5	<u>6,869,346.71</u>
		<u>\$</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

CHANGE FUNDS  
YEAR ENDED DECEMBER 31, 2015

D-7

	<u>Ref.</u>	
Balance, December 31, 2014	D	<u>\$ 200.00</u>
Balance, December 31, 2015	D	<u><u>\$ 200.00</u></u>

PETTY CASH FUNDS  
YEAR ENDED DECEMBER 31, 2015

D-8

	<u>Ref.</u>	
Increased by:		
Petty Cash Fund Established	D-5	\$ 150.00
Decreased by:		
Petty Cash Fund Returned	D-5	<u>150.00</u>
		<u><u>\$</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

ANALYSIS OF CAPITAL CASH  
YEAR ENDED DECEMBER 31, 2015

D-9

	Balance Dec. 31, 2014	Receipts		Disbursements		Transfers		Balance Dec. 31, 2015
		Bond Anticipation Notes	Other	Improvement Authorizations	Other	From	To	
<u>Improvement Authorizations</u>								
General Improvements:								
#01-11	\$ 10,867.21	\$	\$	\$	\$	\$ 10,867.21	\$	\$
#01-24	273.23					273.23		
#02-33	(15,290.13)					2,555.13	7,665.39	(10,179.87)
#02-34	(160,571.92)	26,911.00			26,911.00			(160,571.92)
#03-13	800.00					800.00		
#03-46	6,641.63					6,641.63		
#05-39	143,299.11			20,500.00		73,299.11		49,500.00
#06-39	105,528.02	805,265.00		70,000.00	805,265.00	106,504.02	70,652.00	(324.00)
#07-50	7,931.95	752,852.00			752,852.00	8,431.95	500.00	
#08-35	5,577.04	850,484.00			850,484.00	36,577.04	31,000.00	
#09-35	(98,954.60)					161,496.41	260,451.01	
#09-69	36,077.23	689,505.00		4,160.00	689,505.00	107,667.23	75,750.00	
#10-73	2,395.26	561,760.00		40,883.76	522,760.00			511.50
#11-74	(21,224.04)	637,747.00		62,147.03	491,747.00			62,628.93
#12-73	22,117.64	524,000.00		111,543.39	403,000.00			31,574.25
#14-20	196,638.33	1,154,000.00		1,140,532.48	164,000.00			46,105.85
<u>Other Accounts</u>								
Fund Balance	146,627.45		87,996.85				60,247.18	294,871.48
Cash on Hand	135,011.67				39.00		8,847.38	143,820.05
Capital Improvement Fund	97,256.53		50,000.00					147,256.53
Sewer Operating Interfund	28,536.11				28,536.11			
Sewer Capital Interfund	166,035.25				166,035.25			
General Capital Fund Interfund	(13,630.22)		61,000.00					47,369.78
Water Operating Fund Interfund	(27,045.20)		680,681.11					653,635.91
	<u>\$ 774,897.55</u>	<u>\$ 6,002,524.00</u>	<u>\$ 879,677.96</u>	<u>\$ 1,449,766.66</u>	<u>\$ 4,901,134.36</u>	<u>\$ 515,112.96</u>	<u>\$ 515,112.96</u>	<u>\$ 1,306,198.49</u>

Ref. D

D

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

LOANS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2015

D-10

	<u>Ref.</u>	
Balance, December 31, 2014	D	<u>\$ 29,947.60</u>
Balance, December 31, 2015	D	<u><u>\$ 29,947.60</u></u>
 <u>Analysis of Balance</u>		
N.J. Environmental Infrastructure		
Trust Loan:		
Ordinance #09-35		<u><u>\$ 29,947.60</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

INTERFUNDS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2015

D-11

	Ref.	Total Water Operating Fund	Water Operating Fund			Water Capital Fund	
			Current Fund	Water Capital Fund	Sewer Operating Fund	General Capital Fund	Water Operating Fund
Balance, December 31, 2014	D	\$ 475.41	\$	\$	\$ 475.41	\$ 13,630.22	\$ 27,045.20
Increased by:							
Transferred From/To Interfunds Payable	D-24	653,635.91		653,635.91		47,369.78	653,635.91
Advances	D-5	4,242,021.74	3,819,096.43		422,925.31		
		<u>4,895,657.65</u>	<u>3,819,096.43</u>	<u>653,635.91</u>	<u>422,925.31</u>	<u>47,369.78</u>	<u>653,635.91</u>
		4,896,133.06	3,819,096.43	653,635.91	423,400.72	61,000.00	680,681.11
Decreased by:							
Budget Appropriation	D-4	233,133.62	233,133.62				
Settlements	D-5	3,922,925.31	3,500,000.00		422,925.31	61,000.00	680,681.11
Balance, December 31, 2015	D	<u>\$ 740,074.13</u>	<u>\$ 85,962.81</u>	<u>\$ 653,635.91</u>	<u>\$ 475.41</u>	<u>\$</u>	<u>\$</u>

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

CONSUMER ACCOUNTS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2015

D-12

	<u>Ref.</u>	
Balance, December 31, 2014	D	\$ 963,914.57
Increased by:		
Water Rents Levied - Net	Reserve	<u>7,575,055.22</u>
		8,538,969.79
Decreased by;		
Collections	D-3, D-6	<u>6,773,942.29</u>
Balance, December 31, 2015	D	<u>\$ 1,765,027.50</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

INVENTORY - MATERIALS AND SUPPLIES  
YEAR ENDED DECEMBER 31, 2015

D-13

	<u>Ref.</u>	
Balance, December 31, 2014	D	\$ 126,298.65
Balance, December 31, 2015	D	<u>\$ 126,298.65</u>

FIXED CAPITAL  
YEAR ENDED DECEMBER 31, 2015

D-14

	<u>Ref.</u>	
Balance, December 31, 2014	D	\$ 25,922,306.96
Increased by:		
Transferred from Fixed Capital	D-15	<u>8,577,530.41</u>
Balance, December 31, 2015	D	<u>\$ 34,499,837.37</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

FIXED CAPITAL AUTHORIZED AND UNCOMPLETED  
YEAR ENDED DECEMBER 31, 2015

D-15

Ordinance Number	Description	Balance Dec. 31, 2014	Decreased	Balance Dec. 31, 2015
01-11	Reconstruction of Watchung Avenue Pump Station	\$ 1,484,000.00	\$ 1,484,000.00	\$
01-24	Various Water System Improvements	1,920,350.37	1,920,350.37	
02-33	Reconstruction of Grove Street Pumping Station	2,020,500.00	2,020,500.00	
02-34	Construction of Facilities for the Nishuane Well	1,060,000.00		1,060,000.00
03-13	Various Water System Improvements	52,000.00	52,000.00	
03-46	Various Water System Improvements	985,900.00	985,900.00	
05-39	Various Water System Improvements	1,190,000.00		1,190,000.00
06-39	Various Water System Improvements	1,022,000.00		1,022,000.00
07-50	Various Water System Improvements	850,000.00	850,000.00	
08-35	Various Water System Improvements	980,000.00	980,000.00	
09-35	Replacement of Glenfield Public Supply Well	800,000.00	800,000.00	
09-69	Various Water System Improvements	825,000.00		825,000.00
10-73	Various Water Utility Improvements	650,000.00		650,000.00
11-74	Various Water Utility Improvements	715,000.00		715,000.00
12-73	Various Water Utility Improvements	577,500.00		577,500.00
14-20	Various Water Utility Improvements	1,350,000.00		1,350,000.00
		<u>\$ 16,482,250.37</u>	<u>\$ 9,092,750.37</u>	<u>\$ 7,389,500.00</u>
		Ref. D	Below	D
		Ref.		
	Improvement Authorizations Canceled	D-22	\$ 515,219.96	
	Transferred to Fixed Capital	D-14	<u>8,577,530.41</u>	
			<u>\$ 9,092,750.37</u>	

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

APPROPRIATION RESERVES  
YEAR ENDED DECEMBER 31, 2015

D-16

	<u>Balance</u> <u>Dec. 31, 2014</u>		<u>Balance</u> <u>After</u> <u>Transfers</u>	<u>Paid or</u> <u>Charged</u>	<u>Balance</u> <u>Lapsed</u>
	<u>Encumbered</u>	<u>Unencumbered</u>			
<u>Operating</u>					
Salaries and Wages	\$	\$ 216,372.74	\$ 216,372.74	\$	\$ 216,372.74
Other Expenses	321,675.35	274,989.43	596,664.78	342,521.12	254,143.66
<u>Commercial</u>					
Salaries and Wages		6,141.88	6,141.88		6,141.88
Other Expenses	634.00	3,037.84	3,671.84		3,671.84
	<u>\$ 322,309.35</u>	<u>\$ 500,541.89</u>	<u>\$ 822,851.24</u>	<u>\$ 342,521.12</u>	<u>\$ 480,330.12</u>
<u>Ref.</u>	D	D		D-5	D-1

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

ACCRUED INTEREST ON BONDS  
YEAR ENDED DECEMBER 31, 2015

D-17

	<u>Ref.</u>	
Balance, December 31, 2014	D	\$ 124,487.93
Increased by:		
Budget Appropriation	D-4	313,616.77
		<u>438,104.70</u>
Decreased by:		
Payments	D-5	323,070.94
		<u>323,070.94</u>
Balance, December 31, 2015	D	<u>\$ 115,033.76</u>

Analysis of Balance

Principal Outstanding Dec. 31, 2015	Interest Rate	Accrued		Period	Amount
		From	To		
\$ 110,000.00	4.50%	7-01-15	12-31-15	6 Months	\$ 2,475.00
640,000.00	3.75	9-01-15	12-31-15	4 Months	8,000.00
1,700,000.00	4.00	9-01-15	12-31-15	4 Months	22,666.67
300,000.00	4.125	9-01-15	12-31-15	4 Months	4,125.00
294,000.00	4.25	9-01-15	12-31-15	4 Months	4,165.00
300,000.00	3.00	9-01-15	12-31-15	4 Months	3,000.00
100,000.00	2.00	9-01-15	12-31-15	4 Months	666.67
100,000.00	3.125	9-01-15	12-31-15	4 Months	1,041.67
165,000.00	3.375	9-01-15	12-31-15	4 Months	1,856.25
315,000.00	3.00	8-01-15	12-31-15	5 Months	3,937.50
280,000.00	2.25	8-01-15	12-31-15	5 Months	2,625.00
150,000.00	3.00	7-01-15	12-31-15	6 Months	2,250.00
505,000.00	4.00	7-01-15	12-31-15	6 Months	10,100.00
1,925,000.00	5.00	7-01-15	12-31-15	6 Months	48,125.00
\$ 6,884,000.00					\$ 115,033.76

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

ACCRUED INTEREST ON NOTES  
YEAR ENDED DECEMBER 31, 2015

D-18

	<u>Ref.</u>	
Balance, December 31, 2014	D	\$ 8,952.31
Increased by:		
Budget Appropriation	D-4	65,000.00
		<u>73,952.31</u>
Decreased by:		
Payments	D-5	55,944.74
Balance, December 31, 2015	D	<u>\$ 18,007.57</u>

Analysis of Balance

Notes Outstanding Dec. 31, 2015	Interest Rate	<u>Accrued</u>		<u>Period</u>	<u>Amount</u>
		<u>From</u>	<u>To</u>		
\$ 6,002,524.00	2.00%	11-06-15	12-31-15	54 Days	<u>\$ 18,007.57</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

ACCRUED INTEREST ON LOANS  
YEAR ENDED DECEMBER 31, 2015

D-19

	<u>Ref.</u>	
Balance, December 31, 2014	D	\$ 29,995.84
Increased by:		
Budget Appropriation	D-4	3,637.34
		33,633.18
Decreased by:		
Payments	D-5	7,672.76
		7,672.76
Balance, December 31, 2015	D	\$ 25,960.42

Analysis of Balance

<u>Principal Outstanding Dec. 31, 2015</u>	<u>Interest Rate</u>	<u>Accrued</u>		<u>Period</u>	<u>Amount</u>
		<u>From</u>	<u>To</u>		
\$ 180,000.00	5.50%	8-01-15	12-31-15	5 Months	\$ 4,125.00
190,000.00	5.70	8-01-15	12-31-15	5 Months	4,512.50
180,000.00	5.00	8-01-15	12-31-15	5 Months	3,750.00
100,000.00	4.75	8-01-15	12-31-15	5 Months	1,979.17
365,000.00	5.00	8-01-15	12-31-15	5 Months	7,604.17
70,000.00	4.75	8-01-15	12-31-15	5 Months	1,385.42
30,000.00	5.00	8-01-15	12-31-15	5 Months	625.00
10,000.00	4.00	8-01-15	12-31-15	5 Months	166.67
10,000.00	5.00	8-01-15	12-31-15	5 Months	208.33
10,000.00	3.00	8-01-15	12-31-15	5 Months	125.00
40,000.00	4.00	8-01-15	12-31-15	5 Months	666.67
10,000.00	3.50	8-01-15	12-31-15	5 Months	145.83
40,000.00	4.00	8-01-15	12-31-15	5 Months	666.67
\$ 1,235,000.00					\$ 25,960.42

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

DUE TO STATE OF NEW JERSEY WATER SURCHARGE  
YEAR ENDED DECEMBER 31, 2015

D-20

	<u>Ref.</u>	
Increased by:		
Collections	D-6	\$ 15,514.23
		<u>15,514.23</u>
Decreased by:		
Payments	D-5	<u>15,514.23</u>
Balance, December 31, 2015		<u><u>\$</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

WATER OVERPAYMENTS  
YEAR ENDED DECEMBER 31, 2015

D-21

	<u>Ref.</u>	
Balance, December 31, 2014	D	\$ 17,426.47
Increased by:		
Collections	D-6	<u>10,925.63</u>
		28,352.10
Decreased by:		
Refunds	D-5	<u>875.07</u>
Balance, December 31, 2015	D	<u><u>\$ 27,477.03</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

WATER IMPROVEMENT AUTHORIZATIONS  
YEAR ENDED DECEMBER 31, 2015

D-22

Improvement Description	Ordinance		Balance Dec. 31, 2014		2015 Authorizations	Paid or Charged	Canceled	Balance Dec. 31, 2015		
	Number	Date	Amount	Funded				Unfunded	Funded	Unfunded
Reconstruction of Watchung Avenue Pump Station	01-11	4-10-01	1,484,000.00	10,867.21	\$ 107.00	\$	\$ 10,974.21	\$	\$	
Various Water System Improvements	01-24	4-10-01	1,931,280.00	273.23			273.23			
Reconstruction of Grove Street Pumping Station	02-33	7-23-02	2,020,500.00		2,555.13		2,555.13			
Construction of Facilities for the Nishuane Well	02-34	7-23-02	1,060,000.00		821,202.08				821,202.08	
Various Water System Improvements	03-13	3-11-03	52,000.00	800.00			800.00			
Various Water System Improvements	03-46	7-22-03	985,900.00	6,641.63			6,641.63			
Various Water System Improvements	05-39	9-13-05	1,190,000.00	143,299.11		20,500.00	73,299.11	49,500.00		
Various Water System Improvements	06-39	6-27-06	1,022,000.00		176,828.02	70,000.00	106,504.02		324.00	
Various Water System Improvements	07-50	11-12-07	850,000.00		8,431.95		8,431.95			
Various Water System Improvements	08-35	9-23-08	980,000.00		36,577.04		36,577.04			
Replacement of Glenfield Public Supply Well	09-35	6-23-09	800,000.00		161,496.41		161,496.41			
Various Water System Improvements	09-69	11-10-09	825,000.00		111,827.23	4,160.00	107,667.23			
Various Water System Improvements	10-73	12-07-10	650,000.00		80,895.26	40,883.76			40,011.50	
Various Water System Improvements	11-74	11-01-11	715,000.00		156,175.96	62,147.03			94,028.93	
Various Water System Improvements	12-73	12-28-12	577,500.00		167,742.64	111,543.39			56,199.25	
Various Water System Improvements	14-20	06/17/14	1,350,000.00	32,638.33	1,282,500.00	1,140,532.48			174,605.85	
				<u>\$ 194,519.51</u>	<u>\$ 3,006,338.72</u>	<u>\$</u>	<u>\$ 1,449,766.66</u>	<u>\$ 515,219.96</u>	<u>\$ 49,500.00</u>	<u>\$ 1,186,371.61</u>
				Reference D	D		D-5	D-15	D	D

See accompanying notes to financial statements.

-180-

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

CAPITAL IMPROVEMENT FUND  
YEAR ENDED DECEMBER 31, 2015

D-23

	<u>Ref.</u>	
Balance, December 31, 2014	D	\$ 97,256.53
Increased by:		
Budget Appropriation	D-5	<u>50,000.00</u>
Balance, December 31, 2015	D	<u>\$ 147,256.53</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

INTERFUNDS PAYABLE  
YEAR ENDED DECEMBER 31, 2015

D-24

	Ref.	Total	Water Operating	Water Capital Fund			Water Operating Fund
			Water Capital Fund	Sewer Capital Fund	General Capital Fund	Sewer Operating Fund	
Balance, December 31, 2014	D	\$ 27,045.20	\$ 27,045.20	\$ 166,035.25	\$	\$ 28,536.11	\$
Increased by:							
Transferred from/to Interfunds Receivable	D-11	653,635.91	653,635.91		47,369.78		653,635.91
		<u>653,635.91</u>	<u>653,635.91</u>		<u>47,369.78</u>		<u>653,635.91</u>
		680,681.11	680,681.11	166,035.25	47,369.78	28,536.11	653,635.91
Decreased by:							
Interest Earned	D-3	1,258.40	1,258.40				
Cash Disbursements	D-5	679,422.71	679,422.71	166,035.25		28,536.11	
		<u>680,681.11</u>	<u>680,681.11</u>	<u>166,035.25</u>		<u>28,536.11</u>	
Balance, December 31, 2015	D	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$ 47,369.78</u>	<u>\$</u>	<u>\$ 653,635.91</u>

-182-

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

RESERVE FOR AMORTIZATION  
YEAR ENDED DECEMBER 31, 2015

D-25

	<u>Ref.</u>		
Balance, December 31, 2014	D		\$ 23,769,152.61
Increased by:			
Transferred from Deferred Reserve	D-26	\$ 468,078.37	
Paydown of Bond Anticipation Notes	D-27	68,000.00	
N.J. Environmental Infrastructure Trust			
Loan Paid by Operating Budget	D-28	356,540.65	
Serial Bonds Paid by Operating Budget	D-29	<u>700,000.00</u>	
			<u>1,592,619.02</u>
			<u>25,361,771.63</u>
Decreased by:			
Improvement Authorizations Canceled:			
To Fund Balance	D-2		<u>60,247.18</u>
Balance, December 31, 2015	D		<u><u>\$ 25,301,524.45</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

DEFERRED RESERVE FOR AMORTIZATION  
YEAR ENDED DECEMBER 31, 2015

D-26

Ordinance Number	Description	Balance Dec. 31, 2014	To Reserve for Amortization	Balance Dec. 31, 2015
01-11	Reconstruction of Watchung Avenue Pump Station	\$ 70,073.00	\$ 70,073.00	\$
01-24	Various Water System Improvements	81,550.37	81,550.37	
02-33	Reconstruction of Grove Street Pumping Station	96,230.00	96,230.00	
02-34	Construction of Facilities for the Nishuane Well	50,926.00		50,926.00
03-13	Various Water System Improvements	3,000.00	3,000.00	
03-46	Various Water System Improvements	47,900.00	47,900.00	
05-39	Various Water System Improvements	74,500.00		74,500.00
06-39	Various Water System Improvements	119,245.00		119,245.00
07-50	Various Water System Improvements	84,648.00	84,648.00	
08-35	Various Water System Improvements	84,677.00	84,677.00	
09-69	Various Water System Improvements	52,347.00		52,347.00
10-73	Various Water Utility Improvements	40,620.00		40,620.00
11-74	Various Water Utility Improvements	35,750.00		35,750.00
12-73	Various Water Utility Improvements	28,875.00		28,875.00
14-20	Various Water Utility Improvements	67,500.00		67,500.00
		<u>\$ 937,841.37</u>	<u>\$ 468,078.37</u>	<u>\$ 469,763.00</u>
		Ref. D	D-25	D

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

D-27

BOND ANTICIPATION NOTES  
YEAR ENDED DECEMBER 31, 2015

Ordinance Number	Description	Date of Original Issue	Date of Maturity	Interest Rate	Balance Dec. 31, 2014	Increase	Decrease	Balance Dec. 31, 2015	
06-39	Various Water System Improvements	12-21-06	11-04-16	2.00%	\$ 821,455.00	\$ 805,265.00	\$ 821,455.00	\$ 805,265.00	
07-50	Various Water System Improvements	12-18-08 03-13-09	11-04-16 11-04-16	2.00 2.00	376,104.00 388,748.00	370,156.00 382,696.00	376,104.00 388,748.00	370,156.00 382,696.00	
08-35	Various Water System Improvements	12-18-09 12-16-10	11-04-16 11-04-16	2.00 2.00	477,000.00 387,323.00	469,312.00 381,172.00	477,000.00 387,323.00	469,312.00 381,172.00	
09-69	Various Water System Improvements	03-11-10 03-10-11 11-07-14	11-04-16 11-04-16 11-04-16	2.00 2.00 2.00	242,600.00 246,303.00 208,000.00	238,901.00 242,604.00 208,000.00	242,600.00 246,303.00 208,000.00	238,901.00 242,604.00 208,000.00	
02-34	Various Water System Improvements	12-15-11	11-04-16	2.00	27,300.00	26,911.00	27,300.00	26,911.00	
10-73	Various Water System Improvements	12-15-11 11-07-14 11-05-15	11-04-16 11-04-16 11-04-16	2.00 2.00 2.00	491,880.00 39,000.00 39,000.00	483,760.00 39,000.00 39,000.00	491,880.00 39,000.00 39,000.00	483,760.00 39,000.00 39,000.00	
11-74	Various Water System Improvements	12-14-12 11-07-14 11-05-15	11-04-16 11-04-16 11-04-16	2.00 2.00 2.00	321,850.00 180,000.00 146,000.00	311,747.00 180,000.00 146,000.00	321,850.00 180,000.00 146,000.00	311,747.00 180,000.00 146,000.00	
12-73	Various Water System Improvements	11-07-14 11-05-15	11-04-16 11-04-16	2.00 2.00	403,000.00	403,000.00 121,000.00	403,000.00	403,000.00 121,000.00	
14-20	Various Water System Improvements	11-07-14 11-05-15	11-04-16 11-04-16	2.00 2.00	164,000.00	164,000.00 990,000.00	164,000.00	164,000.00 990,000.00	
					<u>\$ 4,774,563.00</u>	<u>\$ 6,002,524.00</u>	<u>\$ 4,774,563.00</u>	<u>\$ 6,002,524.00</u>	
					Ref.	D	D-5	Below	D
					Ref.				
					Cash Disbursements		D-5	\$ 4,706,563.00	
					Paid by Budget Appropriation		D-25	<u>68,000.00</u>	
								<u>\$ 4,774,563.00</u>	

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

N.J. ENVIRONMENTAL INFRASTRUCTURE TRUST LOAN PAYABLE  
YEAR ENDED DECEMBER 31, 2015

D-28

	Original Issue		Balance	Decrease	Balance
	Date	Amount	December 31, 2014		December 31, 2015
Trust Share	11-04-99	\$ 1,245,000.00	\$ 450,000.00	\$ 80,000.00	\$ 370,000.00
Fund Share	11-04-99	1,295,000.00	63,159.00	63,159.00	
Trust Share	11-08-01	660,000.00	320,000.00	40,000.00	280,000.00
Fund Share	11-08-01	706,820.00	254,425.46	36,830.14	217,595.32
Trust Share	11-07-02	915,000.00	485,000.00	50,000.00	435,000.00
Fund Share	11-07-02	962,135.00	392,373.94	48,534.93	343,839.01
Trust Share	3-10-10	180,000.00	160,000.00	10,000.00	150,000.00
Fund Share	3-10-10	550,993.00	420,248.95	28,016.58	392,232.37
			<u>\$ 2,545,207.35</u>	<u>\$ 356,540.65</u>	<u>\$ 2,188,666.70</u>
	Reference		D	D-25	D

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

SERIAL BONDS  
YEAR ENDED DECEMBER 31, 2015

D-29

<u>Purpose</u>	<u>Date of Issue</u>	<u>Amount of Original Issue</u>	<u>Bonds Outstanding Dec. 31, 2015</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2014</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2015</u>
			<u>Date</u>	<u>Amount</u>				
Water Improvements	5-15-06	\$ 3,453,000.00	1-01-16	\$ 110,000.00	4.50%	\$ 220,000.00	\$ 110,000.00	\$ 110,000.00
Water Improvements	9-01-08	3,349,000.00	9-01-16/17	195,000.00	3.75			
			9-01-18	250,000.00	3.75			
			9-01-19/20	250,000.00	4.00			
			9-01-21/24	300,000.00	4.00			
			9-01-25	300,000.00	4.15			
			9-01-26	294,000.00	4.25	3,109,000.00	175,000.00	2,934,000.00
Water Improvements	3-01-11	1,065,000.00	3-01-16/19	100,000.00	3.00			
			3-01-20	100,000.00	3.125			
			3-01-21	165,000.00	3.375	765,000.00	100,000.00	665,000.00
Water Refunding	8-15-11	1,550,000.00	2-01-16	315,000.00	3.00			
			2-01-17	280,000.00	3.00	910,000.00	315,000.00	595,000.00
Water Refunding	3-01-14	2,580,000.00	1-01-17	150,000.00	3.00			
			1-01-18	260,000.00	4.00			
			1-01-19	245,000.00	4.00			
			1-01-20	245,000.00	5.00			
			1-01-21	260,000.00	5.00			
			1-01-22/23	235,000.00	5.00			
			1-01-24/26	240,000.00	5.00			
			1-01-27	230,000.00	5.00	2,580,000.00		2,580,000.00
						<u>\$ 7,584,000.00</u>	<u>\$ 700,000.00</u>	<u>\$ 6,884,000.00</u>
					<u>Ref.</u>	D	D-25	D

TOWNSHIP OF MONTCLAIR  
WATER UTILITY

BONDS AND NOTES AUTHORIZED BUT NOT ISSUED  
YEAR ENDED DECEMBER 31, 2015

D-30

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Balance December 31, 2014</u>	<u>Bond Anticipation Notes Issued</u>	<u>Canceled</u>	<u>Balance December 31, 2015</u>
01-11	Reconstruction of Pumping Station	\$ 107.00	\$	\$ 107.00	\$
02-33	Reconstruction of Pumping Station - Grove Street	12,735.00		2,555.13	10,179.87
02-34	Construction of Nishuane Well	981,774.00			981,774.00
05-39	Various Water Improvements	31,595.00		31,595.00	
06-39	Various Water Improvements	71,300.00		71,300.00	
07-50	Various Water Improvements	500.00		500.00	
08-35	Various Water Improvements	31,000.00		31,000.00	
09-35	Replacement of Glenfield Public Supply Well	69,007.00		69,007.00	
09-69	Various Water Improvements	75,750.00		75,750.00	
10-73	Various Water Improvements	78,500.00	39,000.00		39,500.00
11-74	Various Water Improvements	177,400.00	146,000.00		31,400.00
12-73	Various Water Improvements	145,625.00	121,000.00		24,625.00
14-20	Various Water Improvements	1,118,500.00	990,000.00		128,500.00
		<u>\$ 2,793,793.00</u>	<u>\$ 1,296,000.00</u>	<u>\$ 281,814.13</u>	<u>\$ 1,215,978.87</u>
		Ref. D			D

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY FUND

E-5

CASH RECEIPTS, DISBURSEMENTS  
TREASURER  
DECEMBER 31, 2015

	<u>Ref.</u>	<u>Operating Fund</u>		<u>Capital Fund</u>
Balance, December 31, 2014	E	\$ 1,776,441.51		\$ 1,842,093.92
Increased by Receipts:				
Premium on Sales of Notes	E-2	\$		\$ 34,943.10
Interest on Deposits	E-3	1,485.90		
Collector	E-6	4,870,650.75		
Interfunds Receivable	E-9	778,536.11		766,035.25
Interfunds Payable	E-17	1,000,000.00		3,874.04
Bond Anticipation Notes	E-25			2,352,876.00
		<u>6,650,672.76</u>		<u>3,157,728.39</u>
		8,427,114.27		4,999,822.31
Decreased by Disbursements:				
Refund of Prior Year Revenue	E-1	35.00		
Budget Appropriations	E-4	4,840,530.40		
Interfunds Receivable	E-9	1,375,000.00		600,000.00
Appropriation Reserves	E-15	42,653.69		
Accrued Interest on Notes	E-19	45,025.14		
Accrued Interest on Loans	E-18	9,398.26		
Sewer Overpayments	E-16	2,444.01		
Improvements Authorizations	E-20			662,438.06
Interfund Payable	E-17	1,100,000.00		750,000.00
Bond Anticipation Notes	E-25			2,202,876.00
		<u>7,415,086.50</u>		<u>4,215,314.06</u>
Balance, December 31, 2015	E	<u>\$ 1,012,027.77</u>		<u>\$ 784,508.25</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY FUND

CASH RECEIPTS AND DISBURSEMENTS - COLLECTOR  
YEAR ENDED DECEMBER 31, 2015

E-6

	<u>Ref.</u>	
Increased by:		
Miscellaneous Revenue Not Anticipated	E-3	\$ 328,870.69
Sanitary Sewer Connection Reservoir Ridge	E-3	69,644.00
Consumer Accounts Receivable	E-10	4,420,697.18
Sewer Overpayments	E-16	<u>51,438.88</u>
		4,870,650.75
Decreased by:		
Turnovers to Treasurer	E-5	<u>4,870,650.75</u>
		<u>\$</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY FUND

CHANGE FUNDS  
YEAR ENDED DECEMBER 31, 2015

E-7

	<u>Ref.</u>	
Balance, December 31, 2014	E	<u>\$ 200.00</u>
Balance, December 31, 2015	E	<u><u>\$ 200.00</u></u>

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY FUND

ANALYSIS OF CAPITAL CASH  
YEAR ENDED DECEMBER 31, 2015

E-8

	Balance Dec. 31, 2014	Receipts Other	Disbursements		Transfers		Balance Dec. 31, 2015
			Improvement Authorizations	Other	From	To	
<u>Improvement Authorizations</u>							
General Improvements:							
#06-38, 07-44	\$ 59,556.28	\$ 668,655.00	\$	\$ 668,655.00	\$ 59,556.28	\$	\$
#08-11	668.87	549,454.00		549,454.00	668.87		
#08-36	16,086.93	285,804.00		285,804.00	16,086.93		
#09-17	67,168.30	356,464.00	45,640.00	356,464.00	8,159.74		13,368.56
#09-70	13,359.35	342,499.00	23,681.85	342,499.00			(10,322.50)
#11-54	20,556.26				20,556.26		
#12-21	923.59		287,736.71			84,471.82	(202,341.30)
#14-19	(1,050.00)	150,000.00	131,664.56				17,285.44
#15-32			173,714.94		1,354,443.74	1,600,000.00	71,841.32
<u>Other Accounts</u>							
Fund Balance	106,840.65	34,943.10					141,783.75
Capital Improvement Fund	1,720,500.00				1,600,000.00		120,500.00
General Capital Interfund		600,000.00		600,000.00			
Water Capital Interfund	(166,035.25)	166,035.25					
Sewer Operating Fund Interfund	3,518.94	3,874.04		750,000.00		1,375,000.00	632,392.98
	<u>\$ 1,842,093.92</u>	<u>\$ 3,157,728.39</u>	<u>\$ 662,438.06</u>	<u>\$ 3,552,876.00</u>	<u>\$ 3,059,471.82</u>	<u>\$ 3,059,471.82</u>	<u>\$ 784,508.25</u>
Ref.	E						E

-192-

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY FUND

INTERFUNDS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2015

E-9

	Ref.	<u>Sewer Operating Fund</u>		<u>Sewer Capital Fund</u>	
		<u>Sewer Capital</u>	<u>Water Capital</u>	<u>General Capital</u>	<u>Water Capital</u>
Balance, December 31, 2014	E	\$ 3,518.94	\$ 28,536.11	\$	\$ 166,035.25
Increased by:					
Interest Earned	E-3	3,874.04			
Advances	E-5	1,375,000.00		600,000.00	
		<u>1,378,874.04</u>		<u>600,000.00</u>	
		1,382,392.98	28,536.11	600,000.00	166,035.25
Decreased by:					
Settlements	E-5	750,000.00	28,536.11	600,000.00	166,035.25
Balance, December 31, 2015	E	<u>\$ 632,392.98</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY FUND

CONSUMER ACCOUNTS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2015

E-10

	<u>Ref.</u>		
Balance, December 31, 2014	E		\$ 738,510.43
Increased by:			
Sewer Charges Levied - Net	Reserve		<u>4,412,642.66</u>
			5,151,153.09
Decreased by:			
Collections	E-3, E-6	<u>\$ 4,420,697.18</u>	<u>4,420,697.18</u>
Balance, December 31, 2015	E		<u><u>\$ 730,455.91</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY FUND

INVENTORY - MATERIALS AND SUPPLIES  
YEAR ENDED DECEMBER 31, 2015

E-11

	<u>Ref.</u>	
Balance, December 31, 2014	E	<u>\$ 14,454.22</u>
Balance, December 31, 2015	E	<u><u>\$ 14,454.22</u></u>

ENVIRONMENTAL INFRASTRUCTURE LOAN RECEIVABLE  
YEAR ENDED DECEMBER 31, 2015

E-12

	<u>Ref.</u>	
Balance, December 31, 2014	E	<u>\$ 318,302.00</u>
Balance, December 31, 2015	E	<u><u>\$ 318,302.00</u></u>

FIXED CAPITAL  
YEAR ENDED DECEMBER 31, 2015

E-13

	<u>Ref.</u>	
Increased by:		
Transferred from Fixed Capital Authorized and Uncomplete	E-14	<u>\$1,407,634.84</u>
Balance, December 31, 2015	E	<u><u>\$1,407,634.84</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY FUND

FIXED CAPITAL AUTHORIZED AND UNCOMPLETED  
YEAR ENDED DECEMBER 31, 2015

E-14

Ordinance Number	Description	Balance Dec. 31, 2014	2015 Authorizations	Decrease	Balance Dec. 31, 2015
04-27, 07-44	Various Sewer System Improvements	\$ 855,000.00	\$	\$ 855,000.00	\$
08-11	Various Sewer Improvements	600,000.00		600,000.00	
08-36	Repairs to Sewer Utility System	330,000.00		330,000.00	
09-17	Various Sewer System Improvements	550,000.00			550,000.00
09-70	Various Sewer System Improvements	450,000.00			450,000.00
11-54	Various Sewer System Improvements	1,600,000.00		1,600,000.00	
12-21	Various Sewer System Improvements	1,100,000.00			1,100,000.00
14-19	Various Sewer System Improvements	445,000.00			445,000.00
15-32	Various Sewer System Improvements	<u>1,600,000.00</u>	<u>1,600,000.00</u>	<u>1,600,000.00</u>	<u>1,600,000.00</u>
		<u>\$ 5,930,000.00</u>	<u>\$ 1,600,000.00</u>	<u>\$ 3,385,000.00</u>	<u>\$ 4,145,000.00</u>
	Ref. E		E-20	Below	E
			Ref.		
	Transferred to Fixed Capital Improvement Authorizations Canceled		E-13	\$ 1,407,634.84	
			E-20	<u>1,977,365.16</u>	
				<u>\$ 3,385,000.00</u>	

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY FUND

APPROPRIATION RESERVES  
YEAR ENDED DECEMBER 31, 2015

E-15

	<u>Balance Dec. 31, 2014</u>		<u>Balance After Transfers</u>	<u>Paid or Charged</u>	<u>Balance Lapsed</u>
	<u>Encumbered</u>	<u>Unencumbered</u>			
<u>Operating:</u>					
Salary and Wages	\$	\$ 83,398.03	\$ 83,398.03	\$	\$ 83,398.03
Other Expenses	41,184.83	55,862.94	97,047.77	42,653.69	54,394.08
Passaic Valley Sewer Commission		69.06	69.06		69.06
Third River Sewer		165.64	165.64		165.64
Second River Sewer		7,418.41	7,418.41		7,418.41
Unemployment Insurance		3,500.00	3,500.00		3,500.00
	<u>\$ 41,184.83</u>	<u>\$ 150,414.08</u>	<u>\$ 191,598.91</u>	<u>\$ 42,653.69</u>	<u>\$ 148,945.22</u>
<u>Ref.</u>	E	E		E-5	E-1

-197-

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY FUND

SEWER OVERPAYMENTS  
YEAR ENDED DECEMBER 31, 2015

E-16

	<u>Ref.</u>	
Balance, December 31, 2014	E	\$ 18,763.93
Increased by:		
Collections	E-6	<u>51,438.88</u>
		70,202.81
Decreased by:		
Refunds	E-5	<u>\$ 2,444.01</u>
		<u>2,444.01</u>
Balance, December 31, 2015	E	<u><u>\$ 67,758.80</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY FUND

INTERFUNDS PAYABLE  
YEAR ENDED DECEMBER 31, 2015

E-17

	<u>Ref.</u>	<u>Sewer Operating Fund</u>		<u>Sewer Capital</u>
		<u>Water Operating</u>	<u>Current Fund</u>	<u>Fund</u>
				<u>Sewer</u>
				<u>Operating Fund</u>
Balance, December 31, 2014	E	<u>\$ 475.41</u>	<u>\$ 100,000.00</u>	<u>\$ 3,518.94</u>
Increased by:				
Advances	E-5		1,000,000.00	
Payment of Bond Anticipation Notes	E-25			1,375,000.00
Interest on Deposit	E-5			3,874.04
			<u>1,000,000.00</u>	<u>1,378,874.04</u>
		475.41	1,100,000.00	1,382,392.98
Decreased by:				
Settlements	E-5		<u>1,100,000.00</u>	<u>750,000.00</u>
Balance, December 31, 2015	E	<u>\$ 475.41</u>	<u>\$</u>	<u>\$ 632,392.98</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY FUND

ACCRUED INTEREST ON LOANS  
YEAR ENDED DECEMBER 31, 2015

E-18

	<u>Ref.</u>	
Increased by:		
Budget Appropriation	E-4	\$ 15,000.00
Decreased by:		
Payments	E-5	<u>9,398.26</u>
Balance, December 31, 2015	E	<u><u>\$ 5,601.74</u></u>

Analysis of Balance

Notes Outstanding Dec. 31, 2015	Interest Rate	Accrued		Period	Period
		From	To		
\$ 130,000.00	5.00 %	8/1/2015	12/31/2015	5 months	\$ 2,708.33
30,000.00	3.00				750.00
15,000.00	3.125				195.31
15,000.00	3.2				200.00
15,000.00	3.25				<u>203.13</u>
					<u><u>\$ 4,056.77</u></u>

Note: The Excess has been used to reduce the 2016 budget appropriation.

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY FUND

ACCRUED INTEREST ON NOTES  
YEAR ENDED DECEMBER 31, 2015

E-19

	<u>Ref.</u>	
Balance, December 31, 2014	E	\$ 6,772.84
Increased by:		
Budget Appropriation	E-4	45,000.00
		51,772.84
Decreased by:		
Payments	E-5	45,025.14
		45,025.14
Balance, December 31, 2015	E	\$ 6,747.70

Analysis of Balance

<u>Notes Outstanding</u>	<u>Interest</u>	<u>Accrued</u>		<u>Period</u>	<u>Period</u>
<u>Dec. 31, 2015</u>	<u>Rate</u>	<u>From</u>	<u>To</u>		
\$ 2,352,876.00	2.00 %	11/6/2015	12/31/2015	55 Days	\$ 7,189.34

Note: The shortfall has been raised in the 2016 budget.

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY

SEWER IMPROVEMENT AUTHORIZATIONS  
YEAR ENDED DECEMBER 31, 2015

Improvement Description	Number	Ordinance		Balance Dec. 31, 2014		2015 Authorizations	Paid or Charged	Canceled	Balance Dec. 31, 2015	
		Date	Amount	Funded	Unfunded				Funded	Unfunded
Various Sewer System Improvements	06-38	10-01-06	\$ 755,000.00							
	07-44	9-25-07	100,000.00	\$	\$ 121,556.28	\$	\$	\$ 121,556.28	\$	\$
Various Sewer System Improvements	08-11	2-19-08	600,000.00		22,668.87			22,668.87		
Repairs to Sewer Utility System	08-36	9-23-08	330,000.00		29,186.93			29,186.93		
Various Sewer System Improvements	09-17	4-21-09	550,000.00		214,668.30		45,640.00	155,659.74		13,368.56
Various Sewer System Improvements	09-70	11-10-09	450,000.00		85,859.35		23,681.85	48,293.34		13,884.16
Refurbishment of the Sanitary Sewer	11-54	08-16-11	1,600,000.00		245,556.26			245,556.26		
Various Sewer System Improvements	12-21	03-06-12	1,100,000.00	319,225.59	126,757.00		287,736.71			158,245.88
Various Sewer System Improvements	14-19	06-17-14	445,000.00		443,950.00		131,664.56			312,285.44
Various Sewer System Improvements	15-32	11-10-15	1,600,000.00			1,600,000.00	173,714.94	1,354,443.74	71,841.32	
				<u>\$ 319,225.59</u>	<u>\$ 1,290,202.99</u>	<u>\$ 1,600,000.00</u>	<u>\$ 662,438.06</u>	<u>\$ 1,977,365.16</u>	<u>\$ 71,841.32</u>	<u>\$ 497,784.04</u>
		Reference		E	E	E-14	E-5	E-14	E	E

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY FUND

ENVIRONMENTAL INFRASTRUCTURE LOAN PAYABLE  
YEAR ENDED DECEMBER 31, 2015

E-21

	<u>Ref.</u>	
Balance, December 31, 2014	E	\$ 879,759.50
Decreased by:		
Loan Payments	E-24	<u>49,103.50</u>
Balance, December 31, 2015	E	<u>\$ 830,656.00</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY FUND

DEFERRED RESERVE FOR AMORTIZATION  
YEAR ENDED DECEMBER 31, 2015

E-22

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Balance Dec. 31, 2014</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance Dec. 31, 2015</u>
06-38, 07-44	Various Sewer System Improvements	\$ 103,338.00	\$	\$ 103,338.00	\$
08-11	Various Sewer System Improvements	21,423.00		21,423.00	
08-36	Repairs to Sewer Utility System	27,223.00		27,223.00	
09-17	Various Sewer System Improvements	39,868.00			39,868.00
09-70	Various Sewer System Improvements	30,834.00			30,834.00
15-32	Various Sewer System Improvements	<u>                    </u>	<u>1,600,000.00</u>	<u>                    </u>	<u>1,600,000.00</u>
		<u>\$ 222,686.00</u>	<u>\$ 1,600,000.00</u>	<u>\$ 151,984.00</u>	<u>\$ 1,670,702.00</u>
Ref.		E	E-23	E-24	E

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY FUND

CAPITAL IMPROVEMENT FUND  
YEAR ENDED DECEMBER 31, 2015

E-23

	<u>Ref.</u>	
Balance, December 31, 2014	E	\$ 1,720,500.00
Increased by:		
Applied to Ordinance	E-22	<u>1,600,000.00</u>
Balance, December 31, 2015	E	<u>\$ 120,500.00</u>

RESERVE FOR AMORTIZATION  
YEAR ENDED DECEMBER 31, 2015

E-24

	<u>Ref.</u>	
Balance, December 31, 2014	E	\$ 100,983.50
Increased by:		
Transferred from Deferred Reserve	E-22	\$ 151,984.00
Paydown of Bond Anticipation Notes	E-25	34,838.00
Payment of Loans	E-21	<u>49,103.50</u>
		<u>235,925.50</u>
Balance, December 31, 2015	E	<u>\$ 336,909.00</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY FUND

BOND ANTICIPATION NOTES  
YEAR ENDED DECEMBER 31, 2015

E-25

Ordinance Number	Purpose	Date of Original Issue	Date of Issue	Date of Maturity	Interest Rate	Balance Dec. 31, 2014	Increase	Decrease	Balance Dec. 31, 2015	
06-38, 07-44	Various Sewer System Improvements	12-21-06	11-05-15	11-04-16	2.00%	\$ 350,286.00	\$ 343,052.00	\$ 350,286.00	\$ 343,052.00	
		12-18-08	11-05-15	11-04-16	2.00	283,725.00	278,300.00	283,725.00	278,300.00	
		12-18-09	11-05-15	11-04-16	2.00	47,666.00	46,754.00	47,666.00	46,754.00	
		12-16-10	11-05-15	11-04-16	2.00	560.00	549.00	560.00	549.00	
08-11	Various Sewer Improvements	3-13-09	11-05-15	11-04-16	2.00	478,577.00	471,454.00	478,577.00	471,454.00	
		11-07-14	11-05-15	11-04-16	2.00	78,000.00	78,000.00	78,000.00	78,000.00	
08-36	Repairs to Sewer Utility System	3-13-09	11-05-15	11-04-16	2.00	191,802.00	189,270.00	191,802.00	189,270.00	
		3-11-10	11-05-15	11-04-16	2.00	97,800.00	96,534.00	97,800.00	96,534.00	
09-17	Various Sewer Improvements	3-11-10	11-05-15	11-04-16	2.00	362,632.00	356,464.00	362,632.00	356,464.00	
09-70	Various Sewer Improvements	12-16-10	11-05-15	11-04-16	2.00	291,666.00	287,499.00	291,666.00	287,499.00	
		11-07-14	11-05-15	11-04-16	2.00	55,000.00	55,000.00	55,000.00	55,000.00	
11-54	Various Sewer Improvements	11-07-14	11-05-15	11-04-16	2.00	1,375,000.00		1,375,000.00		
14-19	Various Sewer Improvements	11-05-15	11-05-15	11-04-16	2.00		150,000.00		150,000.00	
						<u>\$ 3,612,714.00</u>	<u>\$ 2,352,876.00</u>	<u>\$ 3,612,714.00</u>	<u>\$ 2,352,876.00</u>	
						<u>Ref.</u>	E	E-5	Below	E
						<u>Ref.</u>				
						Budget Appropriations	E-24	\$ 34,838.00		
						Cash	E-5	2,202,876.00		
						Due to Sewer Operating	E-17	1,375,000.00		
						Above		<u>\$ 3,612,714.00</u>		

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
SEWER UTILITY FUND

BONDS AND NOTES AUTHORIZED BUT NOT ISSUED  
YEAR ENDED DECEMBER 31, 2015

E-26

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Balance Dec. 31, 2014</u>	<u>Decreased</u>	<u>Balance Dec. 31, 2015</u>
06-38, 07-44	Various Sewer System Improvements	\$ 62,000.00	\$ 62,000.00	\$
08-11	Various Sewer Improvements	22,000.00	22,000.00	
08-36	Repairs to Sewer Utility System	13,100.00	13,100.00	
09-17	Various Sewer System Improvements	147,500.00	147,500.00	
09-70	Various Sewer System Improvements	72,500.00	48,293.34	24,206.66
11-54	Various Sewer System Improvements	225,000.00	225,000.00	
12-21	Various Sewer System Improvements	126,757.00		126,757.00
14-19	Various Sewer System Improvements	<u>445,000.00</u>	<u>150,000.00</u>	<u>295,000.00</u>
		<u>\$ 1,113,857.00</u>	<u>\$ 667,893.34</u>	<u>\$ 445,963.66</u>
	<u>Ref.</u>	E		E

TOWNSHIP OF MONTCLAIR  
PARKING UTILITY

CASH RECEIPTS, DISBURSEMENTS AND RECONCILIATION -  
TREASURER  
YEAR ENDED DECEMBER 31, 2015

F-4

	<u>Ref.</u>	<u>Operating Fund</u>	<u>Capital Fund</u>
Balance, December 31, 2014	F	\$ 2,758,528.62	\$ 802,626.25
Increased by Receipts:			
Interest on Deposits	F-2, F-13	\$ 5,367.95	\$ 823.69
Meter Fees	F-2	1,267,203.35	
Miscellaneous Revenue	F-2	230,796.53	
Permit Fees	F-2	1,439,206.78	
Petty Cash	F-6	150.00	
Interfund Receivable	F-7	2,350,000.00	
		<u>5,292,724.61</u>	<u>823.69</u>
		8,051,253.23	803,449.94
Increased by Disbursements:			
Anticipated Revenue - Current Fund	F-1	500,000.00	
Adjustment of Prior Year Revenue	F-1	334,127.85	
Budget Appropriations	F-3	1,720,611.46	
Petty Cash	F-6	182.50	
Interfund Receivable	F-7	2,366,000.00	
Appropriation Reserves	F-9	93,662.80	
Accrued Interest on Bonds	F-10	647,709.82	
		<u>5,662,294.43</u>	
Balance, December 31, 2015	F	<u>\$ 2,388,958.80</u>	<u>\$ 803,449.94</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
PARKING UTILITY

ANALYSIS OF CAPITAL CASH  
DECEMBER 31, 2015 AND 2014

F-5

	<u>Balance</u> <u>Dec. 31, 2015</u>	<u>Balance</u> <u>Dec. 31, 2014</u>
<u>Other Accounts</u>		
Capital Improvement Fund	\$ 490,000.00	\$ 845,000.00
Fund Balance	400,000.00	
Parking Utility Operating Fund Interfund	<u>(86,550.06)</u>	<u>(42,373.75)</u>
	<u>\$ 803,449.94</u>	<u>\$ 802,626.25</u>
<u>Ref.</u>	F-4	F-4

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
PARKING UTILITY

PETTY CASH  
YEAR ENDED DECEMBER 31, 2015

F-6

	<u>Ref.</u>	
Increased by:		
Cash Disbursements	F-4	\$ 182.50
Decreased by:		
Collections	F-4	150.00
Budget Appropriation	F-3	32.50
		<hr/>
Balance, December 31, 2015		\$ <hr/> <hr/>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
PARKING AUTHORITY

INTERFUNDS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2015

F-7

	<u>Ref.</u>	<u>Parking Utility Operating Fund Current Fund</u>	<u>Parking Utility Capital Fund Parking Utility Operating Fund</u>
Balance, December 31, 2014	F	\$	\$ 42,373.75
Increased by:			
Transferred From/To Interfunds Payable	F-13	15,000.00	
Capital Improvement Fund	F-12		45,000.00
Advances	F-4	2,366,000.00	
		<u>2,381,000.00</u>	<u>87,373.75</u>
Decreased by:			
Budget Appropriation	F-3	31,000.00	
Collections	F-4	2,350,000.00	823.69
		<u>2,381,000.00</u>	<u>823.69</u>
Balance, December 31, 2015	F	<u>\$</u>	<u>\$ 86,550.06</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
PARKING UTILITY

FIXED CAPITAL  
DECEMBER 31, 2015

F-8

	<u>Balance</u> <u>Dec. 31, 2014</u>	<u>Balance</u> <u>Dec. 31, 2015</u>
Construction of Various Parking Decks	<u>\$ 16,445,000.00</u>	<u>\$ 16,445,000.00</u>
<u>Ref.</u>	F	F

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
PARKING UTILITY FUND

APPROPRIATION RESERVES  
YEAR ENDED DECEMBER 31, 2015

F-9

	Balance Dec. 31, 2014		Balance After Transfers	Paid or Charged	Balance Lapsed
	Committed	Reserved			
<u>Operating</u>					
Salaries and Wages	\$	\$ 154,588.18	\$ 224,588.18	\$	\$ 224,588.18
Other Expenses		638,012.72	568,012.72	93,662.80	474,349.92
<u>Statutory Expenditures</u>					
Public Employees' Retirement System		5,340.00	5,340.00		5,340.00
Social Security System		40,000.00	40,000.00		40,000.00
	\$	\$ 837,940.90	\$ 837,940.90	\$ 93,662.80	\$ 744,278.10
<u>Ref.</u>	F	F		F-4	F-1

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
PARKING UTILITY

ACCRUED INTEREST ON BONDS  
YEAR ENDED DECEMBER 31, 2015

F-10  
Sheet # 1

	<u>Ref.</u>	
Balance, December 31, 2014	F	\$ 328,635.18
Increased by:		
Budget Appropriation	F-3	631,519.22
		960,154.40
Decreased by:		
Payments	F-4	647,709.82
		647,709.82
Balance, December 31, 2015	F	\$ 312,444.58

Analysis of Balance

Bonds Outstanding	Interest Rate	Accrued		Period	Amount
		From	To		
\$ 340,000.00	4.500%	7/1/2015	12/31/2015	6 Months	\$ 7,650.00
385,000.00	2.000%	7/1/2015	12/31/2015	6 Months	3,850.00
375,000.00	3.000%	7/1/2015	12/31/2015		5,625.00
795,000.00	4.000%	7/1/2015	12/31/2015		15,900.00
3,445,000.00	5.000%	7/1/2015	12/31/2015		86,125.00
585,000.00	3.375%	7/1/2015	12/31/2015		9,871.88
610,000.00	3.500%	7/1/2015	12/31/2015		10,675.00
1,280,000.00	3.625%	7/1/2015	12/31/2015		23,200.00
1,375,000.00	3.750%	7/1/2015	12/31/2015		25,781.25
3,165,000.00	5.000%	7/1/2015	12/31/2015		79,125.00
12,015,000.00					267,803.13
40,000.00	6.400	7/1/2015	12/31/2015	6 Months	1,280.00

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
PARKING UTILITY

ACCRUED INTEREST ON BONDS  
YEAR ENDED DECEMBER 31, 2015

F-10  
Sheet # 2

Bonds Outstanding Dec. 31, 2015	Interest Rate	Accrued		Period	Amount
		From	To		
\$ 20,000.00	.956%	7/1/2015	12/31/2015		\$ 95.60
60,000.00	1.489%	7/1/2015	12/31/2015		446.70
65,000.00	2.190%	7/1/2015	12/31/2015		711.75
65,000.00	2.490%	7/1/2015	12/31/2015		809.25
65,000.00	2.860%	7/1/2015	12/31/2015		929.50
65,000.00	3.110%	7/1/2015	12/31/2015		1,010.75
70,000.00	3.324%	7/1/2015	12/31/2015		1,163.40
65,000.00	3.524%	7/1/2015	12/31/2015		1,145.30
70,000.00	3.674%	7/1/2015	12/31/2015		1,285.90
410,000.00	4.324%	7/1/2015	12/31/2015		8,864.20
845,000.00	4.556%	7/1/2015	12/31/2015		19,249.10
<u>1,800,000.00</u>					<u>35,711.45</u>
<u>\$ 14,195,000.00</u>					<u>\$ 312,444.58</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
PARKING UTILITY

RESERVE FOR AMORTIZATION  
YEAR ENDED DECEMBER 31, 2015

F-11

	<u>Ref.</u>	
Balance, December 31, 2014	F	\$ 1,850,000.00
Increased by:		
Serial Bonds Paid by Operating Budget:		
Current Year	F-14	<u>400,000.00</u>
Balance, December 31, 2015	F	<u>\$ 2,250,000.00</u>

CAPITAL IMPROVEMENT FUND  
YEAR ENDED DECEMBER 31, 2015

F-12

Balance, December 31, 2014	F	\$ 845,000.00
Increased by:		
Due from Operating Fund	F-7	<u>45,000.00</u>
		890,000.00
Decreased by:		
Canceled	F-1a	<u>400,000.00</u>
Balance, December 31, 2015	F	<u>\$ 490,000.00</u>

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
PARKING UTILITY

INTERFUNDS PAYABLE  
DECEMBER 31, 2015

F-13

	<u>Ref.</u>	<u>Parking Utility Operating Fund Current Fund</u>	<u>Parking Utility Operating Fund Parking Utility Capital Fund</u>
Balance, December 31, 2014	F	\$	\$ 42,373.75
Increased by:			
Transferred From/To Interfunds Receivable	F-7	15,000.00	
Budget Appropriation	F-3		45,000.00
		15,000.00	87,373.75
Decreased by:			
Interest Earned	F-2		823.69
			823.69
Balance, December 31, 2015	F	\$ 15,000.00	\$ 86,550.06

See accompanying notes to financial statements.

TOWNSHIP OF MONTCLAIR  
PARKING UTILITY

SERIAL BONDS  
YEAR ENDED DECEMBER 31, 2015

F-14  
Sheet # 1

Purpose	Date of Issue	Amount of Original Issue	Bonds Outstanding Dec. 31, 2015		Interest Rate	Balance Dec. 31, 2014	Decrease	Balance Dec. 31, 2015
			Date	Amount				
Series A	5-15-06	\$ 14,555,000.00	1-01-16	\$ 340,000.00	4.50	\$ 670,000.00	\$ 330,000.00	\$ 340,000.00
Refunding	7-1-14	12,030,000.00	1-01-16	15,000.00	2.00			
			1-01-17	370,000.00	2.00			
			1-01-18	375,000.00	3.00			
			1-01-19	390,000.00	4.00			
			1-01-20	405,000.00	4.00			
			1-01-21	425,000.00	5.00			
			1-01-22	445,000.00	5.00			
			1-01-23	465,000.00	5.00			
			1-01-24	495,000.00	5.00			
			1-01-25	515,000.00	5.00			
			1-01-26	535,000.00	5.00			
			1-01-27	565,000.00	5.00			
			1-01-28	585,000.00	3.375			
			1-01-29	610,000.00	3.50			
			1-01-30	630,000.00	3.625			
			1-01-31	650,000.00	3.625			
			1-01-32	680,000.00	3.750			
			1-01-33	695,000.00	3.750			
			1-01-34	735,000.00	5.00			
			1-01-35	770,000.00	5.00			
			1-01-36	805,000.00	5.00			
			1-01-37	855,000.00	5.00	12,030,000.00	15,000.00	12,015,000.00

- 218 -

TOWNSHIP OF MONTCLAIR  
PARKING UTILITY

SERIAL BONDS  
YEAR ENDED DECEMBER 31, 2015

F-14  
Sheet # 2

Purpose	Date of Issue	Amount of Original Issue	Bonds Outstanding		Interest Rate	Balance Dec. 31, 2014	Decrease	Balance Dec. 31, 2015
			Date	Amount				
Series B	5-15-06	\$ 1,890,000.00	1-01-16	\$ 40,000.00	6.40 %	\$ 75,000.00	\$ 35,000.00	\$ 40,000.00
Refunding	7-1-14	1,820,000.00	1-01-16	20,000.00	.956			
			1-01-17	60,000.00	1.489			
			1-01-18	65,000.00	2.190			
			1-01-19	65,000.00	2.490			
			1-01-20	65,000.00	2.860			
			1-01-21	65,000.00	3.110			
			1-01-22	70,000.00	3.324			
			1-01-23	65,000.00	3.524			
			1-01-24	70,000.00	3.674			
			1-01-25	75,000.00	4.324			
			1-01-26	80,000.00	4.324			
			1-01-27	85,000.00	4.324			
			1-01-28	85,000.00	4.324			
			1-01-29	85,000.00	4.324			
			1-01-30	90,000.00	4.556			
			1-01-31	90,000.00	4.556			
			1-01-32	100,000.00	4.556			
			1-01-33	105,000.00	4.556			
			1-01-34	105,000.00	4.556			
			1-01-35	115,000.00	4.556			
			1-01-36	115,000.00	4.556			
			1-01-37	125,000.00	4.556			
						<u>1,820,000.00</u>	<u>20,000.00</u>	<u>1,800,000.00</u>
						<u>\$ 14,595,000.00</u>	<u>\$ 400,000.00</u>	<u>\$ 14,195,000.00</u>
					<u>Ref.</u>	F	F-11	F

-219-

PART II  
REPORT ON INTERNAL CONTROL AND  
OTHER MATTERS  
ROSTER OF OFFICIALS  
COMMENTS AND RECOMMENDATIONS  
DECEMBER 31, 2015

**Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards***

**The Honorable Mayor and Members  
of the Township Council  
Township of Montclair  
Montclair, New Jersey**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the regulatory basis financial statements of the various funds of the Township of Montclair, Essex County, New Jersey (the "Township"), as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements, and have issued our report thereon dated July 29, 2016.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the regulatory basis financial statements, we considered the Township's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the regulatory basis financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify significant deficiencies in internal control as reported under Findings 2015-12 and 2015-25.

**The Honorable Mayor and Members  
of the Township Council  
Township of Montclair**  
Page 2

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Township's regulatory basis financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. We noted certain matters that we reported to management of the Township incorporated herein the schedule of findings and recommendations.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*PKF O'Connor Davies, LLP*  
July 29, 2016

  
John Lauria, RMA  
Licensed Registered Municipal Accountant # 403

**TOWNSHIP OF MONTCLAIR**

**OFFICIALS IN OFFICE AND REPORT ON SURETY BONDS**

The following officials were in office on December 31, 2015:

<u>Name</u>	<u>Title</u>	<u>Amount of Bond</u>
<u>Township Council</u>		
Robert D. Jackson	Mayor	\$
Robert J. Russo	Deputy Mayor	
Rich McMahon	Councilor	
William L. Hurlock, Esq.	Councilor	
Robin Schlager	Councilor	
Sean M. Spiller	Councilor	
Renee E. Baskerville, M.D.	Councilor	
<u>Other Officials</u>		
Timothy Stafford	Acting Township Manager	
Padmaja Rao	Chief Financial Officer,	125,000.00 (1)
Theodore Georgiou	Comptroller	
Linda S. Wanat	Municipal Clerk	
Maureen A. Montesano	Collector of Taxes, Water Rents And Sewer Charges	503,000.00 (2)
Tracy A. Ottey	Supervisor of Water Administration	100,000.00 (1)
George F. Librizzi	Tax Assessor	
Richard H. Insley	Judge	*
Joyce Hayes	Court Administrator	*
Ira Karasick	Township Attorney	

Corporate surety of the bonds listed above:

- (1) Travelers Casualty and Surety Company of America
- (2) Fidelity and Deposit Company of Maryland

Court personnel were covered by an Employee Dishonesty Surety Bond issued by the Fidelity and Deposit Company of Maryland in the amount of \$90,000.00 per occurrence.

\* An Employee Dishonest Bond, issued by Garden State Municipal Joint Insurance Fund, covers each employee in the amount of \$1,000,000.00 per Loss.

### **Contracts and Agreements Required to be Advertised for (N.J.S.A. 40A:11-4)**

N.J.S.A. 40A:11-4, as amended, states "Every contract or agreement, for the performance of any work or the furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds not included within the terms of Section 3 of this act, shall be made or awarded only by the Governing Body of the contracting unit after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate the amount set forth in, or the amount calculated by the Governor pursuant to N.J. S.A. 40A: 11-3, except by contract or agreement."

It is pointed out that the Township Council have the responsibility of determining whether the expenditures in any category will exceed the threshold set for the fiscal year and, where question arises as to whether any contract or agreement might result in violation of the statute, the opinion of the Township Attorney should be sought before a commitment is made.

The bidding threshold for the period under review was \$36,000.00 through June 30<sup>th</sup> and \$40,000.00 from July 1<sup>st</sup> in accordance with the provisions of N.J.S.A. 40A:11-3a, based on the appointment of a qualified purchasing agent.

The minutes indicate that bids were requested by public advertisement for all purchases except for the following:

Findings 2015-1

Cenova Inc. - Snow Plowing

It is recommended that -

Bids be solicited for all expenditures exceeding the bid threshold.

Notwithstanding N.J.S.A. 40A:11-3a, P.L. 2005, Chapter 51 and N.J.S.A. 19:44A-20.5, known as the "Pay to Play Law", provides that a municipality is prohibited from executing any contract in excess of \$17,500.00, on or after January 1, 2006, to a business entity that made certain reportable contributions to any municipal committee of a political party if a member of that party is in office as a member of the governing body of the municipality when the contract is awarded, unless proposals or qualifications are solicited through a fair and open process.

It is further noted that contracts between \$17,500.00 and the municipal bidding threshold, known as "window contracts", can be issued by resolution of the governing body without competitive bidding if a non-fair and open process is implemented which prohibits reportable contributions by the business entity. The Township did not participate in this process.

Inasmuch as the system of records did not provide for an accumulation of payments for categories of materials and supplies or related work or labor, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

### **Purchases, Contracts or Agreements Not Required to be Advertised by N.J.S.A. 40A:11-6.1**

N.J.S.A. 40A:11-6.1 states, "Except contracts which require the performance of professional services, all contracts or agreements which do not require public advertising for bids and the estimated cost or price exceeds fifteen percent of the bid threshold or \$5,400.00 through June 30<sup>th</sup> and \$6,000.00 from July 1<sup>st</sup>, at least two quotations as to the cost or price, whenever practicable, shall be solicited by the contracting agent, and the contract or agreement shall be made with and awarded to the lowest responsible bidder."

Reference is made to the Local Public Contract Guidelines and Local Public Contract Regulations (1977) promulgated by the New Jersey Division of Local Government Services in the Department of Community Affairs.

### **Collection of Interest on Delinquent Taxes and Other Municipal Charges**

N.J.S.A. 54:4-67, as amended, provides the method for authorizing interest and the maximum rate to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The Governing Body, on June 24, 1980, adopted the following resolution authorizing interest to be charged on delinquent taxes as follows:

BE IT RESOLVED by the Council of the Township of Montclair, in the County of Essex, that effective February 14, 1980, the rate of interest to be charged for delinquent real property taxes not in excess of \$1,500.00 shall be 8% per annum and until July 31, 1980, the rate of interest to be charged for delinquent real property taxes in excess of \$1,500.00 shall be 12% per annum. Commencing August 1, 1980, the rate of interest to be charged for delinquent real property taxes in excess of \$1,500.00 shall be 18% per annum. Interest shall not be charged on any delinquent real property taxes if payment of any installments due is made within the 10 calendar day following the date upon which the same became payable."

The Governing Body, on June 24, 1997, adopted the following resolution authorizing a penalty on delinquent taxes as follows:

"BE IT RESOLVED by the Council of the Township of Montclair, in the County of Essex, that the Tax Collector be and she hereby is authorized to fix and charge a penalty to every taxpayer with a delinquency in excess of \$10,000.00 at the rate of 6% of such delinquent amount in accordance with the above statute. This resolution shall take effect for such excesses occurring and commencing in the 1997 tax year."

The Governing Body, on October 4, 1988, adopted the following resolution authorizing interest to be charged on delinquent utility bills as follows:

"BE IT RESOLVED by the Council of the Township of Montclair, in the County of Essex, effective November 1, 1988, in accordance with N.J.SA 40:14B-41, there shall be a penalty of 1½% per month on the unpaid amounts imposed on all bills for water rent which remain unpaid for over 30 days from the date the bill was presented by the Water Bureau."

The Governing Body, on May 23, 2006, adopted Ordinance 6-34 authorizing interest to be charged on delinquent sewer utility bills as follows:

"All charges payable to the Township for connection to or use of the Township sewage system and all charges for connection with and use of the Township sewers and drains shall accrue interest from the time they become due at the same rate as taxes upon real estate in the Township and shall be a lien upon the premises connected until paid, and the Township shall have the same remedies for collection thereof, with interest, costs and penalties as it has by law for the collection of taxes upon real estate."

It appears from an examination of the Collector's records that interest was generally collected in accordance with the provisions of the foregoing resolutions and ordinance.

**Delinquent Taxes and Tax Title Liens**

Delinquent taxes, exclusive of 2015, in the sum of \$50,190.21 are summarized as follows:

<u>Year</u>	<u>Amount</u>
2014	\$ 29,083.01
2013	21,107.20

A tax sale was held in October 2015 and was complete, except for one property which is in bankruptcy for years 2014 and 2015.

The following comparison is made of the number or tax title liens receivable on December 31 of the last three years:

<u>Year</u>	<u>Number of Liens</u>
2015	7
2014	6
2013	6

Recourse to all means provided by the statutes should be taken to realize or eliminate tax title liens through collection or foreclosure in order to return such property to a tax paying basis.

**Verification of Delinquent Taxes and Other Charges**

A test verification of delinquent balances and current payments was made in accordance with the regulations of the Division of Local Government Services, consisting of verification notices as follows:

<u>Type</u>	<u>Number of Confrimations Written</u>
Payments of 2015 and 2016 Taxes	25
Prepaid Taxes	25
	<hr/>
	50
	<hr/> <hr/>

There were no exceptions developed in connection with our examination.

**Developer's Escrow**

Findings 2015-2

A detailed list of developer's escrows was not available for audit review.

It is recommended that –

A detailed list of developer's escrows be available for audit review.

**Planning Escrows**

Findings 2015-3

The 2015 activity was not documented and the bank account was not reconciled. The amount shown on B-9 was only the ending bank balance. There is no detail of the account balance. This account has not been reconciled in over three years.

It is recommend that -

An analysis of activity be prepared and a bank reconciliation be performed on a monthly basis.

**Purchase Orders/Vouchers**

Findings 2015-4

It was noted that a number of purchase orders were dated after the invoice date. This practice circumvents the encumbrance system and could lead to payments made that exceed the budget line account.

It is recommended that -

Purchase orders are created and approved prior to the purchase of goods.

**IRS Form 1099 – Miscellaneous**

Findings 2015-5

As required by the Internal Revenue Service, all vendors that are not incorporated are required to receive IRS Form 1099-Misc. for goods or services rendered to the Township. We noted that four vendors tested did not receive the form.

It is recommended that -

IRS Form 1099-Misc. be issued to all required vendors.

**Tax Collector**

Findings 2015-6

Adjustments were required to bring the subsidiary ledgers into agreement with the control records and the finance office general ledger. Adjustments of original postings to cash and other entries performed by the tax collector should be forwarded to the finance office so they can be posted to the Township's general ledger.

It is recommended -

That the tax collector reconcile their records to the finance office general ledger.

**Cash Deficits in Capital Funds**

In accordance with regulations of the Local Finance Board, capital ordinances over five years old cannot finance expenditures from cash not provided from its own resources. As of the date of this report, there are number of ordinances, over five years old, having cash deficits.

	<u>Year</u>	<u>Ordinance Number</u>	<u>Cash Deficit</u>
General Capital Fund:	2004	04-49	\$ 14,298.72
	2005	05-15	1,637.09
	2005	05-37	469.49
	2006	06-78	1,019.36
	2007	07-06	138,351.79
	2007	07-19	287,885.89
	2008	08-43	40,933.12
	2008	08-44	152,694.47
	2009	09-11	24,545.62
	2009	0-52b	100,611.00
Water Capital Fund:	2002	02-33	15,290.13
	2002	02-34	160,571.92

Efforts should be continued to finance these ordinances.

## **Parking Utility Operations**

### Findings 2015-7

Deposits are not being made within 48 Hours (Deposits are held on many instances for more than one week and then 10 bags will all be deposited on the same day making it very difficult to reconcile money received to the bank statement. Money collected from meter collections is also only collected once per week.

### Findings 2015-8

Department does not get stamped copy of deposit slips from the bank. Deposits made by the Crescent Deck are not available for audit and they are maintained at the parking deck.

### Findings 2015-9

Meter collections are being performed by only one employee. The coins are emptied from the meters into a pail. A sealed canister is not used and this could lead to funds being stolen since all of the coins are exposed. Coins are being counted in an unsecure area where there are no cameras to monitor the collections.

It is recommended that –

All money is deposited within 48 hours and a separate bag be used for each day.

A stamped copy of the deposit slip be picked up at the bank for each deposit made to ensure all deposits are made within 48 hours and to help trace to the bank statements.

The employees in charge of collecting money always rotate who collects the money. Also, there should always be two employees present when the meter money is being counted. A camera is placed in the office where meter money is collected to help ensure the safeguarding of assets.

## **Payroll Fund**

### Findings 2015-10

Overtime for police officers was paid prior to the timesheets being approved by the superior police officer. Timesheets are emailed into the payroll office, amounts are paid then the hard copy of the timesheet along with the signature of the police chief is forwarded to payroll.

### Findings 2015-11

Cash reconciliations have not been prepared for the net payroll account for many years and for the agency account in 2015. In prior years cash reconciliations were prepared for the payroll agency accounts but they included numerous adjustments which could not be identified and verified. A list of payroll deductions payable was not prepared and we are unable to determine if the proper remittances were made to all appropriate agencies. We were also unable to determine if the proper amounts were posted.

It is recommended that –

Overtime be paid only after timesheets have been signed off for approval by the supervisors.

Cash reconciliation be prepared monthly for both the net payroll account and the payroll agency account and a detail listing of outstanding deductions payable be maintained at month's end and made available for audit review.

## **Revenue Departments**

In order to ensure that all fees from departments are collected and transmitted to the finance office, the Township should issue duplicate receipts for all collections (cash, check or credit cards). Permits/license books should all be pre-numbered and be under the control of a designated employee. When permit/license books are distributed that employee should sign a control sheet listing the permit/license numbers of the books that are being taken. This procedure would establish an accounting for all fees collected and transmitted the finance office.

#### Findings 2015-12

Duplicate receipts were not being issued in all cases by the Township's Clerk's Office and the Recreation Department. To ensure proper internal control over collections, duplicate receipts should be issued in all cases.

It is recommended that –

Duplicate receipts be issued by all departments for all revenue collected.

#### **Construction Code Office**

#### Findings 2015-13

It was noted that not all revenue collections are posted through the department's computer software program. Elevator inspections, penalties and pod permits are entered manually at the bottom of the daily revenue total.

It is recommended that –

All revenue received by the construction code department be inputted into their software program.

#### **Recreation Department**

#### Findings 2015-14

It was noted that an outside company was collecting fees for some recreation programs. There were no contracts between the Township and the company and no resolution establishing the fees and method of payment to the company.

It is recommended that –

A contract be entered into between the Township and the company running the recreation programs and a formal resolution be approved by the Township Council.

#### **Clerk's Department**

#### Findings 2015-15

Based on a prior finding, receipts were to be for all collections. After reviewing transactions receipts were not issued for collections

#### Findings 2015-16

It was also noted during a walk through of the department that revenue collected was not being booked when received. Collections were put into a safe and only recorded when the clerk's office takes the money from the safe then enters it into their cash book. This procedure could lead to funds being misplaced or lost.

#### Findings 2015-17

The Clerk's office uses a stamp to certify licenses, permits, and other documents. There is no control over the use of the clerk's stamp. This could lead to improper certifications of records and permits.

It is recommended that –

Receipts are issued for all revenue received.

Revenue collections be recorded on a daily basis listing date received and type of license or permit issued.

The clerk's stamp be safeguarded so as to prevent improper use.

## **Police Side Jobs**

### Findings 2015-18

Side job rates for supervisors were not approved in their union contracts. We were unable to verify the rates used. In one case a rate of \$82.50 was paid and in another instance a rate of \$73.70 was used.

### Findings 2015-19

Time records in some cases for work performed for outside jobs were not available. There is a lack of internal control over the accounting process. This has resulted in the trust line account having a deficit of \$50,885. This amount has been raised in the 2016 budget. Before any officer is assigned for special duty funds should be on hand to pay the officer as required by the state.

It is recommended that –

Rates for supervisors be approved by the governing body and made part of the union contracts.

Funds be received from vendors for projects requiring the use of special duty police officers.

## **Grants and Loans**

### Findings 2015-20

It was noted during our audit that grant applications and grant reimbursement requests were being submitted without sending copies of both to the finance office. This has led to receipts being posted to the wrong accounts, interfunds being established and projects which should have been funded by the grants shown as unfunded and subject to the gross debt total. All departments preparing grant applications should forward them to the finance office. The finance office should also sign off on all grant reimbursement requests. Checks should be sent directly to the finance office.

It is recommended that –

All grant applications and grant reimbursements requests be forwarded and signed off by the Finance Office.

## **Payroll Testing**

### Findings 2015-21

Sick and vacation payouts were tested. It was noted that for two of the four employees tested there was no supporting documentation.

### Findings 2015-22

In reviewing health benefit deductions it was noted that two out of six tested the deduction was not properly calculated. This was due to the salary used in the calculation not being in agreement with the actual salary paid.

It is recommended that –

Supporting documentation be attached for all computations related to sick and vacation payouts.

Health benefit deductions be correctly calculated.

### **Service Organization Controls (SOC Reports)**

#### Findings 2015-23

The Township is required to obtain from vendors who receive or disburse funds on behalf of the Township a Service Organization Controls Report (SOC). A SOC II report which is a report on policies and procedures placed in operation and tests of operating effectiveness for a period of time. The Township utilized Propack Company to collect parking fees from the Crescent Parking Deck. We were unable to obtain a SOC II report from the company.

It is recommended that –

The Township obtain a SOC II report from the vendor.

### **Accounting Procedures**

#### Findings 2015-24

It was noted that many debt service payments made by the Township were paid from the incorrect fund. This resulted in a number of journal entries being prepared to properly charge the correct budget appropriation accounts and created a number of journal entries.

#### Findings 2015-25

A number of bank reconciling items which appeared on the books were received and it was determined that they were the result of incorrect postings to the general ledger. The newly appointed Chief Financial Officer made the necessary adjustments to bring the financial records into agreement with the bank reconciliations after eliminating the reconciling items. This has resulted in charges to operations in both the current fund and the parking utility fund.

The new Chief Financial Officer has begun to properly account for all debt service payments and to verify bank reconciliations to the general ledger.

### **Corrective Action Plan**

In accordance with the requirements of the Single Audit Act and regulations of the Division of Local Government Services, a Corrective Action Plan must be prepared by the Chief Financial Officer and filed with the Division within 60 days from the state the audit is received by the governing Body.

A Corrective Action Plan was prepared and filed by the Chief Financial Officer.

### **Status of Prior Years' Audit Recommendations**

A review was performed on all prior years' recommendations and corrective action was taken on all, except for those marked with an asterisk in this year's recommendations.

### **Miscellaneous**

A report summarizing collections of Dog License Fees and remittances of State Registration Fees has been prepared and filed with the New Jersey Department of Health and the Division of Local Government Services.

Examination of the Free Public Library is the subject of a separate report.

Revenue and receipts were established and verified as to sources and amounts only insofar as the local records permitted.

In verifying expenditures, computations were made on a statistical sample of claims approved and paid. No attempt was made in this connection to establish proof of rendition, character or extent of services, nor quantities, nature, propriety of prices or receipt of materials, these elements being left necessarily to internal review in connection with approval of claims.

Individual payments of the Local School District Tax by Municipality were confirmed as received by the Secretary of the Board of Education for the year 2015.

The propriety of deductions for pensions, withholding tax, social security and other purposes from employees' individual salaries were tested.

A synopsis of this report was prepared for publication and filed with the Township Clerk.

One copy of this report was filed with the New Jersey Division of Local Government Services in the Department of Community Affairs.

## RECOMMENDATIONS

- “ That bids be solicited for snow plowing at parking decks which exceed the bid threshold.
- \* That the tax collector reconcile its records to the finance office general ledger.
- \* That a detailed list of developer's escrows be available for audit review.
- \* That an analysis of activity be prepared and a bank reconciliation be performed on a monthly basis for the Planning Escrow Account.
- \* That purchase orders be created and approved prior to the purchase of goods.
- \* That IRS Form 1099-Misc. be issued to all required vendors.
- \* That all parking revenue be deposited within 48 hours and parking meter collections be recorded by location and a separate bag be used each day.
- \* That a stamped copy of each deposit slip be retained to help trace to the deposit including those from the Crescent Parking Deck.
- \* That employees in charge of collecting parking fees always rotate who collects the money.
- \* That cameras be placed in the location where parking fees are counted and that two employees always be present.
- \* That overtime be paid only after all timesheets have been signed off on.
- \* That cash reconciliations for the Payroll bank accounts be prepared and filed on a monthly basis and a list of payroll deductions payable at year end be available for audit.
- \* That duplicate receipts be issued for all collections by the Recreation Department and the Township Clerk's Office.

All revenue received by the Construction Code Official be inputted into their software program.

That contracts be entered into between the Township and vendors' collecting fees for the various recreation programs.

The Clerk's office issue duplicate receipts and record all revenue when received.

The Clerk's office secure the clerk's signature stamp so as to prevent misuse.

Rates for supervisor's special duty be approved and be made part of the union contract.

Funds be received from vendors before officer's are assigned special duty.

That all grant applications and grant reimbursement requests be forwarded to the finance office prior to submission by the department.

Supporting documentation be provided for all sick and vacation payouts and health deductions be correctly calculated.

That a Service Organization Report be obtained for the vendor running the Crescent Parking Deck.

\* Indicates prior year recommendations

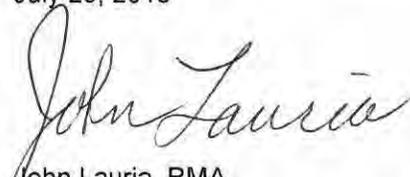
The foregoing comments and recommendations are not of significant nature whereby they would affect our ability to express an opinion on the financial statements taken as a whole.

We shall be pleased to confer with the Mayor and Township Council on questions that might arise with respect to any matters in this report.

We would like to express our appreciation for the assistance and effort rendered by the Township officials and employees during the course of the examination.

Respectfully submitted,

*PKF O'Connor Davies, LLP*  
Livingston, New Jersey  
July 29, 2016

  
John Lauria, RMA  
Licensed Registered Municipal Accountant # 403