

MONTCLAIR, NEW JERSEY

November 24, 2015

The Council of the Township of Montclair, in the County of Essex, met in the Second Floor Conference Room in the Municipal Building, 205 Claremont Avenue, for a Conference meeting at 7:04 P.M.

STATEMENT OF SUNSHINE NOTICE
PLEDGE OF ALLEGIANCE
ROLL CALL

Present: Mayor Jackson, Councilors Baskerville, Hurlock, McMahon, Schlager and Spiller
Absent: Deputy Mayor Russo

On motion made by Mayor Jackson and duly seconded, the minutes of November 16, 2015 was approved by unanimous vote.

NEW BUSINESS – RESOLUTIONS

Mayor Jackson invited Fire Chief John Herrmann to discuss the purchase of a Pierre Arrow 105' Aerial Ladder Truck to replace an older vehicle. Chief Herrmann specifically noted a significant savings associated with purchasing this vehicle at this time.

Deputy Mayor Russo joined the meeting.

On motion made by Mayor Jackson and duly seconded, the following resolution was adopted by unanimous vote:

WHEREAS, the Township of Montclair is a party to a cooperative purchasing agreement with the Houston-Galveston Area Council Cooperative Lease Purchase Program, a cooperative purchasing program organized pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-10; and

WHEREAS, the Local Public Contracts Law authorizes a municipality to acquire goods and services through a duly-formed cooperative purchasing system without advertising for bids; and

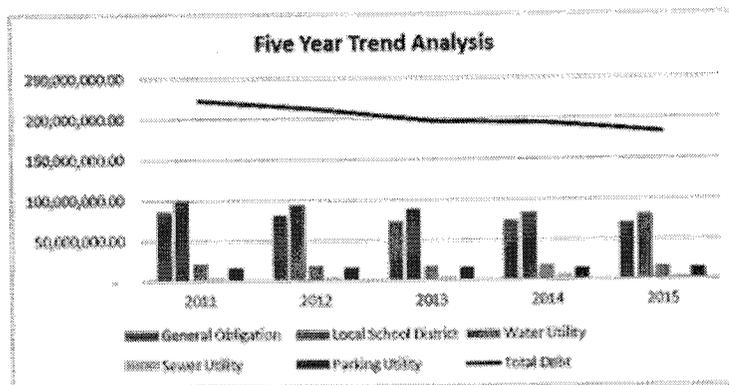
WHEREAS, the Township is in need of an aerial ladder truck to replace its 1995 Pierce 105 Aerial Ladder for the Fire Department; and

WHEREAS, the procurement of goods and services through a cooperative purchasing program is an "open and fair process" under the New Jersey Pay-to-Play law, N.J.S.A. 19:44A-20.5 et seq.; now therefore,

BE IT RESOLVED by the Council of the Township of Montclair, in the County of Essex, that the Township enter into an agreement with Houston-Galveston Area Council Cooperative Lease Purchase Program for the acquisition of one Pierce Arrow 105' aerial ladder truck in accordance with the aforementioned agreement, the specifications attached hereto. **(R-15-203)**

RECEIVE PADMAJA RAO, CFO

Ms. Rao presented a Five Year Trend Analysis of the Township debt.



	2011	2012	2013	2014	2015
General Obligation	84,316,325.00	86,395,890.37	72,783,524.77	73,495,688.02	69,095,851.18
Local School District	98,794,504.00	92,862,080.28	87,993,080.28	82,998,080.28	79,183,352.49
Water Utility	20,342,674.00	18,721,390.42	17,641,276.95	17,697,563.15	16,149,224.57
Sewer Utility	4,248,300.00	4,234,625.00	4,109,651.00	5,579,057.00	5,510,691.84
Parking Utility	15,302,000.00	15,220,000.00	14,885,000.00	14,500,000.00	14,194,000.00
Total Debt	223,202,803.00	212,823,986.07	197,402,527.00	193,956,388.65	182,733,320.08

\$40M reduction!

Current Year Activity:

• Beginning balance	193,959,388.65	
• New Ordinances	5,843,690.00	
• Budgetary pay downs	(11,526,726.00)	
• Cancellations	<u>(5,543,032.57)</u>	CY reduction of \$11M
• 2015 Ending Balance	<u>182,733,320.08</u>	

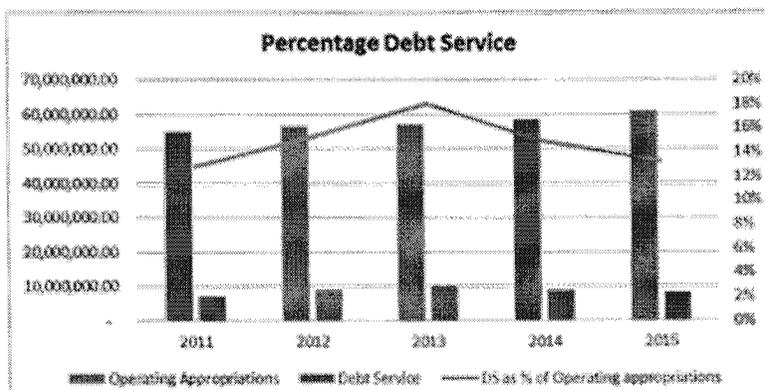
Debt Capacity:

The percentage of Township’s current net debt (after deducting the self funded debt from utilities and reimbursable debt from the school) is well below the statutory limitations.

The Township is currently using about 31% of the maximum legal borrowing power.

Annual Debt Service:

- Township's annual debt service is currently at 13% of the operating budget.
- 15% of the 2015 municipal tax levy is utilized to service debt.



Debt Maturity

- Of the total \$182.73M outstanding debt, 74% is in long term bonded debt and the rest 26% is unfunded debt.
- 59% of the General obligation long term debt is scheduled to be repaid in 5 years and the rest 41% within 10 years.
- 38% of the school bonds are scheduled to be repaid in 5 years and 62% within 10 years.
- Water Utility - 52% are scheduled to be repaid 5 years and 48 % in 10 years
- Sewer utility does not have bonded debt.
- Parking utility – 16% are scheduled to be repaid in 5 years 42% in 10 years and 42% in 15 years.

PUBLIC COMMENT

Sandy Sorkin, 3 Marquette Road, reiterated concern that certain public notice information was not available to the public prior to this meeting. He also suggested that if the Township had reduced the debt at a slower rate the taxpayers might be subject to less of an increase in their taxes.

Adriana O'Toole, 48 Willow Street, member of the Traffic/Parking Advisory Committee expressed the following concerns:

- Allow non-resident individuals to become members of Township Boards, Commissions & Committees.
- Preserve bluestone sidewalks.
- Utilization of the former Hahnes' parking lot to alleviate parking problems.
- Institute regular transit system to transverse the community.
- Provide greater focus on the needs of seniors e.g., housing and transportation.

On motion made by Deputy Mayor Russo and duly seconded, the following resolution was adopted by unanimous vote:

WHEREAS, the Township Council wishes to encourage retail activity and foster good will during the holiday shopping season and encourage holiday shopping at all Montclair shopping areas; now therefore

BE IT FURTHER RESOLVED by the Council of the Township of Montclair, in the County of Essex, that the Township Manager is instructed to implement a meter bagging program which will allow two free hours of parking at metered spaces throughout Montclair from and including December 5 through and including December 26, 2015 and to employ meter coverings where appropriate to cover the meters during the period of suspended meter use specified therein. The public should be aware that parking beyond this two hour period will subject the vehicle to a violation notice as maximum parking time limits will still be strictly enforced. **(R-15-204)**

On motion made by Mayor Jackson and duly seconded, the following resolution was adopted by unanimous vote:

WHEREAS, on November 4, 2015, the Township of Montclair opened and read bids for the Purchase and Delivery of Fire Hydrants, Fire Hydrant Extensions, Break-Away Kits and Megalug Retainer Gland Kits, as prescribed by law; and

WHEREAS, HD Supply Waterworks, Ltd submitted the only responsible bid, (various prices for the various items) meeting the specifications; and

WHEREAS, this proposal was solicited through a fair and open process in accordance with the New Jersey Local Unit Pay-to-Play Law, P.L. 2004, C. 19 (amended by P.L. 2005 C. 51) N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, the above-stated unit prices (which include shipping/delivery charges) are to remain firm prices for two years commencing the date of award of contract; and

WHEREAS, the quantities listed on the Bid Proposal are estimated and these quantities may be increased or reduced as needed by the Montclair Department of Utilities during the contract period; now therefore

BE IT RESOLVED by the Council of the Township of Montclair, in the County of Essex, that the contract for the Purchase and Delivery of Fire Hydrants, Fire Hydrant Extensions, Break-Away Kits and Retainer Gland Kits be and is hereby awarded to HD SUPPLY WATERWORKS, LTD of 61 Gross Avenue, Edison, New Jersey; and

BE IT FURTHER RESOLVED that, pursuant to N.J.A.C. 5:30-5.5(b), prior to placing any order for goods or services in accordance with this Resolution, a certification of available funds shall be executed by the Chief Financial Officer and attached to the file copy of the purchase order or other similar document. Complete details of the contract are attached hereto and made a part hereof. **(R-15-205)**

On motion made by Mayor Jackson and duly seconded, the following resolution was adopted by unanimous vote:

WHEREAS, on Wednesday, November 4, 2015 the Township of Montclair opened and read bids for the Purchase and Delivery of 8" and 12" Class 56 Ductile Iron Pipe -- Base Bid, as prescribed by law; and

WHEREAS, three companies bid on the Class 56 Ductile Iron Pipe within this bid package; and

WHEREAS, the lowest bidder (Brent Material Company) decided to rescind their bid in a letter dated November 9, 2015; and

WHEREAS, HD Supply Waterworks, Ltd. submitted the lowest responsible bid according to the specifications; and

WHEREAS, the unit prices on the Base Bid are to remain firm and in effect for one year commencing the date of the award of contract, with an option to renew the contract for one additional year; and

WHEREAS, the quantities listed on the Bid Proposal for the Base Bid are estimated and these quantities may be increased or reduced as needed by the Montclair Department of Utilities during the contract period; now therefore

BE IT RESOLVED by the Council of the Township of Montclair, in the County of Essex, that the contract for the Purchase and Delivery of 8" and 12" Class 56 Ductile Iron Pipe - Base Bid be and is hereby awarded to HD Supply Waterworks, Ltd of 61 Gross Avenue, Edison, New Jersey; and

BE IT FURTHER RESOLVED that, pursuant to N.J.A.C. 5:30-5.5(b), prior to placing any order for goods or services in accordance with this Resolution, a certification of available funds shall be executed by the Chief Financial Officer and attached to the file copy of the purchase order or other similar document. Complete details of the contract are attached hereto and made a part hereof. (R-15-206)

On motion made by Mayor Jackson and duly seconded, the following resolution was adopted by unanimous vote:

WHEREAS, on Wednesday, November 4, 2015 the Township of Montclair opened and read bids for the Purchase and Delivery of 8” and 12” Class 56 Ductile Iron Pipe -- Alternate #1, as prescribed by law; and

WHEREAS, the quantities of pipe listed on Alternate #1 will be purchased directly after the award of contract has been adopted as this will be a one-time purchase; and

WHEREAS, this contract is being awarded pursuant to a “fair and open process” as defined in the New Jersey Pay-to-Play Law, N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, HD Supply Waterworks Ltd submitted the lowest, responsible bid according to the specifications, at a total price of \$163,460.80; and

WHEREAS, the monies for this project have been appropriated in the following Water Bureau Budget Account:

	Account Description	Account Number	Amount
Operating Budget	Construction and Maintenance Supplies	5-06-55-502-502-217	\$163,460.80

now therefore

BE IT RESOLVED by the Council of the Township of Montclair, in the County of Essex, that the contract for the Purchase and Delivery of 8” and 12” Class 56 Ductile Iron Pipe - Alternate #1 be and is hereby awarded to HD Supply Waterworks, Ltd of 61 Gross Avenue, Edison, New Jersey, pending certification of funds by the Finance Director. Complete details of the contract are attached hereto and made a part hereof. (R-15-207)

On motion made by Councilor Schlager and duly seconded, the following resolution was adopted by unanimous vote:

BE IT RESOLVED by the Council of the Township of Montclair, in the County of Essex, that said bills be and they are hereby ordered paid and that warrants by drawn on the Treasurer to the order of such person for the amount respectively as hereinafter stated to wit: **\$935,095.90**

COUNCIL COMMENTS

Council Spiller requested that bus signs at the former Pathmark site be posted in Spanish.

Councilor Baskerville noted the following:

- Meeting with Montclair and Glen Ridge to discuss the Mountainside Hackensack project at 7:00 p.m. at One Pine Street on November 30th.
- Opening of the “indoor Farmers’ market at 181 Bloomfield Avenue on December 5, 2015.

Councilor Baskerville asked how placement of pedestrian crossing signs was determined.

Acting Township Manager, Timothy Stafford announce3d that the Freeholders will award the Valour Award to two Montclair residents at 5:00 p.m. on December 2, 2015

At 7:59 P.M. on motion made by Mayor Jackson and duly seconded, the following resolution was adopted by unanimous vote:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, the public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Montclair, in the County of Essex, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matters to be discussed are as follows: Legal matters
3. We do not anticipate that the matters discussed will be made public.
4. This resolution shall take effect immediately.

At 9:15 P.M. on motion made by Mayor Jackson and duly seconded, the meeting was adjourned by unanimous vote.



ROBERT JACKSON MAYOR

ATTEST:


LINDA S. WANAT, MUNICIPAL CLERK